PERMIT APPLICATION FOR SPECIAL USE OF DANE COUNTY TRUNK HIGHWAYS

EVENT DETAILS

Event Name	*Event Sponsor*	*Event Website Address*
Swiss Cheese & Spotted Cows Bicycle Tour	Derks Cycle Tours, LLC	www.scscbiketour.com
Event Date	***Number of Participants***	***Type of Start***
Sunday, June 26, 2016	50	Staggered ☑ Mass ☐

Event Type

Festival ☐ Parade ☐ Run ☐ Walk ☐ Bicycle Ride ☑ Other (describe):

Total Time of Event from Setup to Teardown	*Actual Time Participants will be on the Road*
Start Time 7:00 A.M. ☑ P.M. ☐ End Time 3:00 A.M. ☐ P.M. ☑	Start Time 9:00 A.M. ☑ P.M. ☐ End time 2:00 A.M. ☐ P.M. ☑

CONTACT INFORMATION

Contact Person	*Day Phone*	*Evening Phone*	*Fax*
Mary Derks	651-335-6505	651-335-6505	
Mailing Address	***City, State, Zip***		***E-Mail Address***
748 Iowa Ave W	Saint Paul, MN 55117		scscbiketour@yahoo.com

LOGISTICAL DETAILS

Type of Support Provided by Event Sponsor (Check all that Apply)

Traffic Control ☐ Support Vehicles ☑ Medical ☐ Other (describe):

Do you feel you need law enforcement traffic control? Yes ☐ No ☑

If yes, would you like to be contacted by the Dane County Sheriff's Office about hiring off-duty law enforcement officers to perform traffic control? Yes ☐ No ☑

INDEMNIFICATION / HOLD HARMLESS

I/We, Derks Cycle Tours, LLC (name/organization), sponsor(s) and/or co-sponsors

of Swiss Cheese & Spotted Cows bicycle tour (name of event),

shall indemnify, hold harmless, and defend Dane County, its officers, agents, and employees from and against all claims, damages, losses, and expenses, including attorneys' fees, which arise from or out of the above specified event.

Each party warrants for itself that it has complied with all necessary requirements to execute this Agreement and that the person(s) executing this Agreement on the event sponsor's behalf is authorized to do so.

Mary Derks — Signature of Responsible officer, event sponsor/co-sponsor

5/27/16 — Date

Signature of Responsible officer, event sponsor/co-sponsor

Date

Event Route Information is to be completed on the next page.

EVENT ROUTE (required information) Event Name: SWISS CHEESE & SPOTTED COWS BICYCLE TOUR

In this section list all County Trunk Highways (CTH), the beginning and ending location of each continuous section and each Town, Village or City contained in the continuous section. For the municipalities use the following designations T=Town, V=Village, C=City. (see example below)

ROUTE INFORMATION EXAMPLE					
CTH:	**KP**	Begin:	**USH 14**	End:	**USH 78**
Municipalities:	**T/V Cross Plains, T/V Black Earth, T Berry**				
CTH:	ID	Begin:	WCOL	End:	USH 78
Municipalities:	T/VBLUE MOUNDS, TVERMONT, VMT HOREB				
CTH:	JG	Begin:	ID	End:	S VMTHOREB LIMITS
Municipalities:	VMT HOREB, TBLUE MOUNDS, TPERRY				
CTH:	JG	Begin:	SAND ROCK RD	End:	EAST PERRY CENTER RD
Municipalities:	VMT HOREB, TBLUE MOUNDS, TPERRY				
CTH:	JG	Begin:	SPRING VALLEY DR	End:	COUNTY LINE
Municipalities:	TPERRY, TPRIMROSE				
CTH:	A	Begin:	CTH JG NORTH	End:	CTH JG SOUTH
Municipalities:	TPERRY, TPRIMROSE				
CTH:		Begin:		End:	
Municipalities:					
CTH:		Begin:		End:	
Municipalities:					
CTH:		Begin:		End:	
Municipalities:					
CTH:		Begin:		End:	
Municipalities:					
CTH:		Begin:		End:	
Municipalities:					
CTH:		Begin:		End:	
Municipalities:					
CTH:		Begin:		End:	
Municipalities:					
CTH:		Begin:		End:	
Municipalities:					
CTH:		Begin:		End:	
Municipalities:					

Additional roads should be listed in this format on a separate sheet of paper.
A Map of the Event Route must accompany this application

PLEASE NOTE: Event officials must coordinate all local road use with the affected municipalities. Dane County does not authorize the use of Municipal roads.

REQUIREMENTS FOR PERMIT TO USE COUNTY TRUNK HIGHWAYS

All of the following requirements must be complied with for consideration of a permit.

1. It is necessary that we receive permit requests for use of a County Trunk Highway at least one month in advance of the scheduled event. It is possible that a permit may not be issued for an untimely event permit request.
2. No printed materials should be distributed to the public on intended event routes prior to obtaining permission from all affected governmental units and law enforcement agencies for the use of their roads, streets, or highways for the event(s). There are certain roads and highways which we and other agencies will not allow to be used or crossed for such events, and this may affect planned routes that have been prematurely released to the public (NOTE: the Wisconsin Department of Transportation does not issue permits to use or cross any highway in the State Highway System for these types of events).
3. The event sponsor must be covered by adequate liability insurance for this type of event, and must provide this Department with a proper certificate of insurance **AT THE TIME AN EVENT PERMIT IS REQUESTED**. The certificate should be sent along with the permit request to the address shown on the reverse, and should indicate the following:
   a) Dane County, 210 Martin Luther King Jr. Blvd., Madison, WI 53703, shall be added as an additional insured for the event (**DO NOT** list Dane County Highway Department—it must state only "Dane County").
   b) Participants, volunteers, organization employees and spectators must be covered for the minimum amounts of $1,000,000 for bodily injury AND $1,000,000 for property damage, not in the aggregate.
4. A standard "INDEMNIFICATION/HOLD HARMLESS" disclaimer clause must be signed by a responsible officer of the event sponsor relieving Dane County from any and all liability that could arise as a result of the event. The disclaimer is located on page 1 of this permit application and must be signed by a responsible officer of the event sponsor along with the permit request.
5. It is the event sponsor's responsibility to contact and obtain permission from all governmental units and/or law enforcement agencies that would have jurisdictional responsibilities over any part of the route used. Failure to obtain such permission could result in the County not issuing a permit for the currently scheduled event, or future events on its highways.
6. The event sponsor is also responsible for surveying the intended route prior to the event to look for potential traffic hazards to the participants. Those traffic hazards should be corrected or participants protected by securely closing off those particular hazardous areas to participants. Sponsor shall insure that all participants stay within permitted areas.
7. The event sponsor must also notify the local municipal unit EMS agency in advance so they are aware of the date and time of the event, type of event, and the number of participants. For larger and more strenuous events, it is strongly advised that the event sponsor schedule EMS personnel and equipment to be present at the event. If significant traffic restrictions and/or road closures are required for the event, the event sponsor should also contact the nearest 911 center so emergency police, fire, and EMS units are aware of traffic restrictions in the area as they respond to any emergency calls.
8. Normal "rules of the road" must be followed during the event if the public road, street, or highway is open to traffic. Must obey all federal, state and local statutes and regulations.
9. If it is necessary to temporarily close and detour a County Trunk Highway in order to conduct the event, the event sponsor shall be responsible for the erection and removal of all necessary signing, and providing all uniformed police officers that may be required for safe and proper traffic direction. Any and all expense in providing the signing and/or uniformed officers shall be assumed by the event sponsors.
10. No trespassing on private property.
11. No defacing of public property, including pavement markings.
12. Immediately after completion of the event, the event sponsor shall be responsible for removing from the highway and highway right-of-ways any trash, signs, and/or other materials that may have been accumulated or used during the event.

I certify that the information I have provided on this application is accurate and complete. I further certify that I have notified all other municipalities of this event as required by the permit process. I understand that this permit may be denied or revoked for providing false or incomplete information.

Signature	Title	Date
Mary Derks	Tour Director	5-27-16

DO NOT WRITE BELOW THIS LINE – FOR OFFICE USE ONLY			
Reviewed by DC Highway	5-31-16	Reviewed by DC Sheriff	

SCSC Day 1: Mineral Point to New Glarus - 59 or 63 miles.

Total Dist	Turn	Road	Leg
-	Start	Quality Inn - Mineral Point	-
-	Right	out of parking lot	0.2
0.2	Straight	CR YD	2.0
2.2	Right	CR D	2.9
5.1	Left	SR 39	8.5
13.6	Right	Norton	0.9
14.5	Left	CR K	1.1
15.6	Stop	Corner Feed & Supply (straight ahead--across Hwy 39)	-
15.6	Left out of parking lot	SR 39	0.7
16.3	Left	Star Valley Rd	2.5
18.8	Left	Burma Rd	1.5
20.3	Veer right	to stay on Burma / CR HK	0.4
20.7	Left	Mill Dam Rd	2.2
22.9	Right	CR K	5.0
27.9	Left	Jones St.	1.1
29.0	Right	CR ID (unmarked; at stop sign after 'One Way' sign)	3.2
32.2	Stop	Blue Mounds - Blue Mounds Grocery on left (ice cream, sandwiches, etc.)	-
32.2	Left-cont east	CR ID (short route continues straight to Mount Horeb)	1.5
33.7	Left (caution)	CR JG	6.9
40.6	Left	JG/Wilson St (at 't')	0.1
40.7	Right	JG/N Washington St	0.1
40.8	Left	SR 78 (W Main St)	0.1
40.9	Stop	Mount Horeb - see inset map	-
40.9	Right	S. 2nd St.	-
40.9	Right	E. Front St.	0.4
41.3	Right	S Blue Mounds St, becomes Sand Rock Rd	2.9
44.2	Right	CR JG (unmarked-at stop sign)	3.9
48.1	Right	Perry Center Rd	1.5
49.6	Left	Spring Valley Dr	0.9
50.5	Right	CR JG	1.6
52.1	Left	CR JG (CR A) - at stop sign	0.6
52.7	Bear right/~~st~~	CR ~~G~~ JG	~~2.7~~
55.4	Right	Hustad Valley Rd	~~3.7~~

Mount Horeb:

Lunch options:
Main St. Pub
Schubert's Downtov
Fink's
Grumpy Troll Brewe
Troll Inn

Take a stroll down M
many trolls.

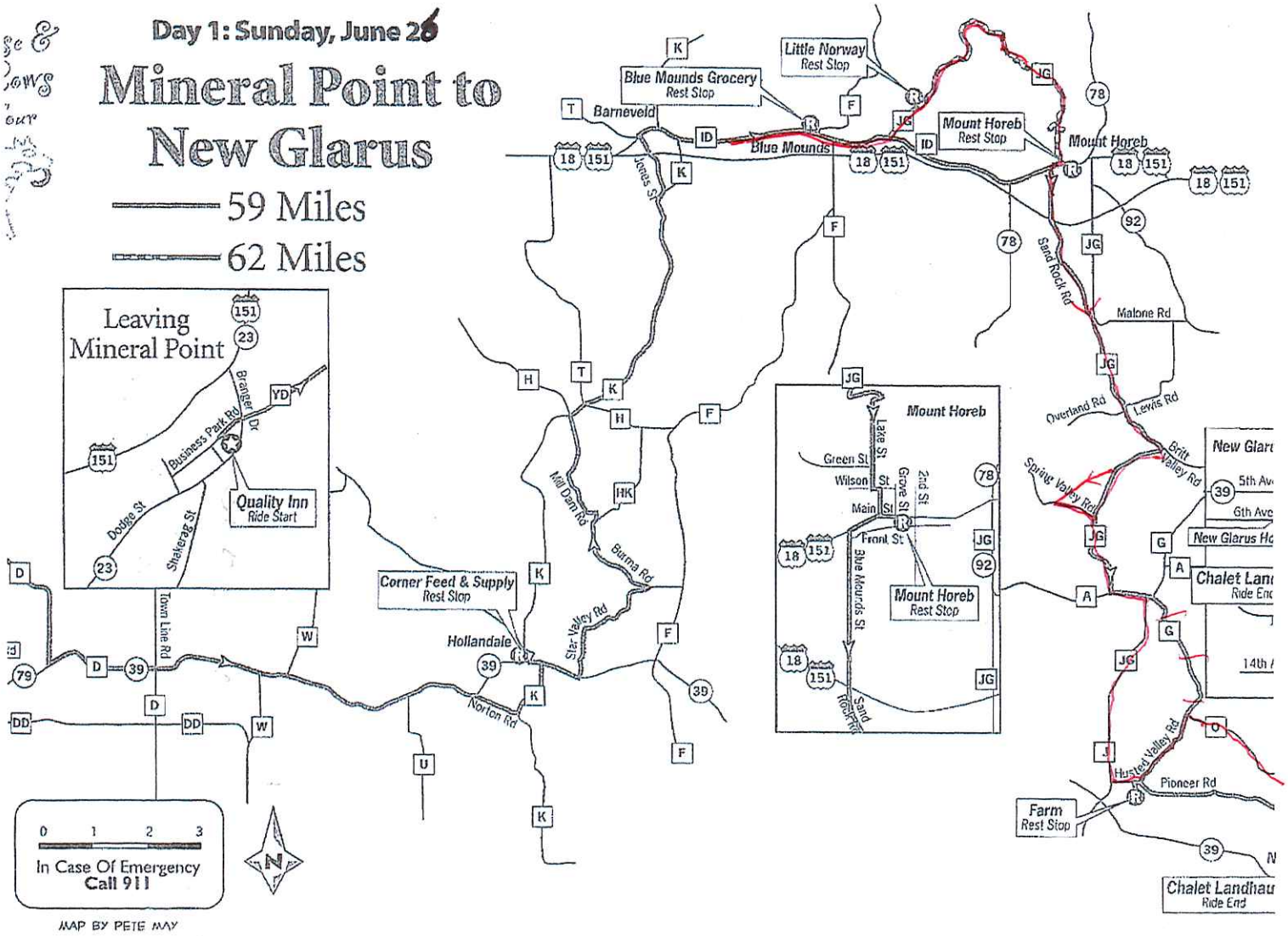
Things to do in New

Heidi Fest - brats in
New Glarus Bakery
Maple Leaf Cheese
Ruef's Meat Market
Primrose Winery
Swiss Historical Villa
Chalet of the Golder

Dane County

A (JG to JG)
Hustad Valley in Green Co.
JG (A - SCL)

Cell phone #'s:
651-335-6505 (Mary); 763-234-5180 (Jim Kate)


Day 1: Sunday, June 26
Mineral Point to New Glarus
59 Miles
62 Miles
Leaving Mineral Point
Quality Inn
Ride Start
Business Park Rd
Brander Dr
Dodge St
Shakerag St
Town Line Rd
Corner Feed & Supply
Rest Stop
Hollandale
Star Valley Rd
Mill Dam Rd
Burma Rd
Norton Rd
Blue Mounds Grocery
Rest Stop
Barneveld
Blue Mounds
Little Norway
Rest Stop
Mount Horeb
Rest Stop
Mount Horeb
Lake St
Green St
Wilson St
Main St
Front St
Grove St
2nd St
Blue Mounds St
Sand Rock Rd
Malone Rd
Overland Rd
Lewis Rd
Spring Valley Rd
Britt Valley Rd
Husted Valley Rd
Pioneer Rd
Farm
Rest Stop
New Glarus
Chalet Landhaus
Ride End
0 1 2 3
In Case Of Emergency
Call 911
MAP BY PETE MAY