

Town of Perry
Minutes of Town Board Meeting
Tuesday, December 8, 2015
Perry Town Hall

1. Call to order. Chairman Roger Kittleson called the meeting to order at 7:35 PM. Supervisors Ken Hefty and Mick Klein Kennedy, Treasurer Stephanie Zwettler, and Clerk Mary Price were present. Also in attendance: Fritz Mani, Gerhard Luetschwager, Alice Yaeger, Mike Drew, Chelsea Runkle, Trevor Runkle, Nancy Thomas, Brent Radke, Dean Vogel.
2. Convene Closed Session, WI Stat. 19.85(1)(b) and (c) – Employee Compensation, Commission, and committee reviews. Ken Hefty moved and Mick Klein Kennedy seconded a motion to convene closed session for the purpose of employee compensation review per WI Stat. 19.85. Roll call vote: Roger Kittleson, Yes; Ken Hefty, Yes; Mick Klein Kennedy, Yes. Motion carried. The closed session convened at 7:35 PM.
3. Reconvene Open Session. Set employee 2016 compensation. Ken Hefty moved and Mick Klein Kennedy seconded a motion to reconvene open session. Roll call vote: Roger Kittleson, Yes; Ken Hefty, Yes; Mick Klein Kennedy, Yes. Motion carried. The open session reconvened at 8:00 PM.

Pledge of Allegiance. Chairman Roger Kittleson led the Pledge of Allegiance.

Set employee 2015 compensation.

Mick Klein Kennedy moved and Ken Hefty seconded a motion to change the compensation effective January 1, 2016 for Patrolman Fritz Mani to \$ 25.50 per hour; match the Patrolman's 3% contribution to the Town's Simple IRA; six (6) sick days per year with 50% vested to be reimbursed at the end of employment; fifteen (15) vacation days per year; up to \$125.00 clothing allowance per year; seven (7) holidays per year – New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Friday following Thanksgiving Day, and Christmas Day; and to allow up to 240 hours of compensatory time. Motion carried.

Mick Klein Kennedy moved and Roger Kittleson seconded a motion to change the compensation for 1st Assistant Patrolman to \$ 22.50 per hour effective January 1, 2016. Motion carried. Ken Hefty – abstain.

Mick Klein Kennedy moved and Ken Hefty seconded a motion to set the compensation for the 2nd Assistant Patrolman at \$21.60 per hour, effective January 1, 2015. Motion carried.

Mick Klein Kennedy moved and Ken Hefty seconded a motion to change the compensation for Recycling Attendants to \$ 18.35 per hour for the Lead Recycling Attendant, and \$8.50 per hour for the Recycling Assistant Attendant, effective January 1, 2016, and at least one attendant will be present at the Recycling Center during opening hours. Motion carried.

Ken Hefty moved and Mick Klein Kennedy seconded a motion to create the ad hoc Hauge Historic District Park committee. Motion carried.

Mick Klein Kennedy explained projects to be considered for a Certificate of Appropriateness and approval on the Park Plan.

Chairman Roger Kittleson appointed Mick Klein Kennedy to chair the committee and Lynnette Gebben, Michele Kittleson, Linda Nelson, and Gerhard Luetschwager to serve on the committee.

Ken Hefty moved and Mick Klein Kennedy seconded a motion to confirm the appointments to the ad hoc Hauge Historic District Park committee. Motion carried.

4. Announcements. Chairman Roger Kittleson announced the Town filed a brief for partial summary judgement in Dane Co. Circuit Court case 15CV0065 DSG vs. Town of Perry, field road replacement, and DSG filed a response.
5. Comments by Town residents – non-agenda items. Chairman Roger Kittleson thanked Town residents (85) who attended the 2016 Budget Hearing and Special Meeting of the Electors on December 1, 2015 and approved the 2016 Town levy.
6. Land Use:
 - a. Jon Schumann, Trevor and Chelsea Runkle, approx. 350 Perry Center Rd.
 - zoning changes, building permits, driveway permits. Ken Hefty and Dean Vogel presented the Land Use Committee's discussions and recommendation. The Town Board reviewed the revised site plan, previous site plans, and comments received.
 - The accessory building proposed site was reviewed on the soils and slope map. The revised driveway entrance was determined to be safer than the original proposed entrance.
 - Mick Klein Kennedy moved and Ken Hefty seconded a motion to approve the site plan, building permits for the residence and accessory building, driveway construction permit, and zoning changes – 3.0 acres from RH-1 to A1Ex and 2.74 acres from A1Ex to RH-1 as submitted by Trevor and Chelsea Runkle. Motion carried.
 - b. Mike Samuel and Nancy Thomas, 440 Hwy 78 – zoning change 6.3 ac. to RH-2. Ken Hefty presented the Land Use Committee's recommendation.
 - Ken Hefty moved and Mick Klein Kennedy seconded a motion to approve zoning changes – 2.8 acres from RH-1 to RH-2; 3.5 acres from A1Ex to RH-2; and a variance to include the existing driveway into the existing residence zoned area. Motion carried.

7. Treasurer's Report. Treasurer Stephanie Zwettler presented the monthly report including Shared Revenue final 2015 payment; zoning application fees; and recycled tires fees.
8. Roads, Equipment, Facilities:
 - Town Hall electrical repairs – light fixtures were replaced.
 - Town Hall inspection – WI Dept. of Safety reports – mold, electrical – reports have not been received yet.
 - Former Town garage site – well status, environmental services bid. The Town Board reviewed information from WI DNR and the proposal from Seymour Environmental Services, Inc. to conduct activities required for closure of the well site at the former Town garage. Ken Hefty moved and Mick Klein Kennedy seconded a motion to approve assessment activities, sampling, PECFA grant application, and closure reports to be provided by Seymour Environmental Services, Inc. Motion carried.
 - Recycling Center – waste hauler bids. Clerk Mary Price reported bid requests were sent to Waste Management, Faherty Inc., Town and Country Sanitation and Pellitteri Waste Systems. Pellitteri Waste Systems submitted a bid - \$1,479.28. Waste Management, the Town's current waste hauler, bills \$1,344.00 per month. A contract will be requested from Waste Management.
9. Fence view request – Hamady/Radke - Section 32 – update. Chairman Roger Kittleson reported Brent Radke has repaired fence posts and cleared brush and Walter Hamady has accepted this resolution. Mick Klein Kennedy moved and Ken Hefty seconded a motion to confirm the final report and resolution and to bill the Town's fence view costs to Walter Hamady. Motion carried.
10. Historic Preservation Commission report. Clerk Mary Price reported the next Commission meeting will be held in January, 2016.
11. Deteriorating Properties – Bldg. Inspector update. Chairman Roger Kittleson reported the owner has indicated that the property will be demolished by year end.
12. Minutes of Previous Meetings – Nov. 10, Nov. 14 and Nov. 20, 2015. Ken Hefty moved and Mick Klein Kennedy seconded a motion to approve the minutes of the Town Board meetings held on November 10, November 14 and November 20, 2015 as published. Motion carried.
 - Clerk's report – Land Use and extra Town Board meetings; notices and minutes of Special Meetings of the Electors; density unit calculation; info. to bldg. inspector; research for legal case; info. to GAB; 23 Open Records requests; Assessor questions; assist Dane Co. Treasurer – tax bills review; website meeting; DOT pavement rating report.

WI Act 79 – notices requirements. The Town Board reviewed changes for posting requirements and advised no change in the Town's practice to post notices in three places in the Town and on the Town's website.

Website designs – Deputy Clerk Stephanie Zwettler reported website program deficiencies, insufficient TDS Tech support, a review of other Towns' websites and advised moving the Town's website to a government platform that provides cloud storage.

Ken Hefty moved and Mick Klein Kennedy seconded a motion to approve GovPress municipal software for the Town's website. Motion carried.

Clerk Mary Price presented a sample disclaimer statement for the Town's website. Mick Klein Kennedy moved and Ken Hefty seconded a motion for Atty. Mark Rooney's review and revision for the Town's website disclaimer statement. Motion carried.

13. Appoint Election Officials – 2016-2017. Mick Klein Kennedy moved and Ken Hefty seconded a motion to appoint Alice Yaeger Chief Election Inspector and Election Inspectors and Alternates – Robert Yaeger, Ann Windsor, Stephanie Zwettler, Doug Nelson, Linda Nelson, Joyce Powers, Carol Gaberell, Nancy Parsley, Barbara Lange, Lynette Gebben, Sonja Luetschwager and Gerhard Luetschwager for the 2016 – 2017 term. Motion carried.

Mick Klein Kennedy moved and Ken Hefty seconded a motion to set election inspectors' compensation – Chief Inspector - \$13.00/hr and Election Inspectors and Alternates - \$11.00/hr. Motion carried.

14. Adopt 2016 Budget. Mick Klein Kennedy moved and Ken Hefty seconded a motion to adopt the 2016 Budget as presented. Motion carried.

15. Pay Bills due. The Board reviewed the invoices presented for payment. Ken Hefty moved and Mick Klein Kennedy seconded a motion to pay the bills. Motion carried.

16. Adjournment. Ken Hefty moved and Mick Klein Kennedy seconded a motion to adjourn. Motion carried. The meeting adjourned at 10:15 PM.

Mary L. Price, Town Clerk
