

**TOWN OF PERRY, DANE COUNTY, WISCONSIN  
HISTORIC PRESERVATION COMMISSION  
APPROVED MEETING MINUTES for April 14, 2016**

1. Chair Darren Walker called the meeting to order at 7:02 p.m. Mr. Walker formally announced his intention to step down as Commission Chair and as a Commission member, upon the election of his successor as Chair.
2. Commissioners in attendance were Darren Walker (left the meeting at 7:10 p.m.), Don Mueller, Doug Nelson, and Renaye Leach. Gary Boley was absent.
3. Other attendees were: Margaret Berg, Linda Bluschke, Rodney Helt, Howard Kietzke, Mick Klein Kennedy.
4. Possible nominations of Commissioners for Chair and Secretary were discussed. Renaye Leach nominated Doug Nelson, Don Mueller seconded, and then moved nominations be closed. Renaye Leach seconded. The members voted unanimously to elect Doug Nelson Commission Chair.

Darren Walker moved to elect Renaye Leach to the secretary position. Don Mueller seconded. The members voted unanimously to elect Renaye Leach Commission Secretary. Darren Walker then departed the meeting. He was warmly thanked for his years of service to the Commission

5. The minutes of the January 28, 2016 meeting were unanimously approved as presented.

6. Planning the agendas and procedures for future meetings included:

Establishment of a Commission documents file system.

Formalizing the submission policy and procedure for Certificates of Appropriateness by drafting a paragraph for discussion at a future Commission meeting.

Decision to initiate formal review of the two applications for Certificates of Appropriateness submitted to the Commission at this meeting, one from The Hauge Log Church Preservation Association, and one from the Perry Town Board. The Chair apologized for the delayed acknowledgment of the receipt of an application from the HLCPA, due to the failure of the previous Chair to communicate the receipt of the application to members of the Commission or the town clerk.

7. Perry Ad Hoc Committee Representatives had described preliminary information contained in the Perry Town Board Certificate application at the January 28, 2016 meeting.

Howard Kietzke was invited by Chair Nelson to describe the general outlines of the content contained in the Hauge Log Church Preservation Association Certificate application, and Mr Kietzke did so.

Chair Nelson requested that clarification be sought from Joe DeRose at the Wisconsin Historical Society concerning the authority of the Commission to make contingent or partial decisions on applications ( that is, can we approve some elements of proposed applications, while denying or deferring decisions on other elements.)

#### 8. Comments from town residents:

Linda Bluschke requested her letter presented and read at the November 12, 2015 Commission meeting be included in the minutes instead of in the archives as approved. Commissioners Nelson and Mueller justified the procedure followed by the Commission, noting that the Commission's decision to retain the letter in the Commission archives made the document eligible for freedom of information requests from any member of the public. A note concerning the subject of the letter was deemed appropriate for minutes inclusion and follows here: Commission members were cautioned to refrain from voting on items, where they may have a conflict of interest. The commissioners affirmed that Commission members should refrain from voting on items, where they may have a material and substantive conflict of interest, as defined in Wisconsin law.

9. Other business properly presented included possible training opportunities for Commissioners through the Wisconsin Historical Society in May and October, and a discussion of the need and procedure to fill the vacant seat on the Commission.

10. In setting the next meeting date, it was moved by Renaye Leach and seconded by Don Mueller to hold the beginning of the next meeting scheduled for Monday, May 2 at 6 pm at the Hauge Log Church Historic Site to view the impact of the requested items in both Certificate applications to be considered at this meeting, then to immediately continue the meeting at the Perry Town Hall and conclude there. The motion was approved unanimously.

Several subsequent possible meeting dates were commonly discussed and subject to change might include:

Monday, May 9, Thursday, June 9, Thursday, June 30, Thursday, July 14, Thursday, August 25.

11. There being no further business, it was moved and approved to adjourn. Meeting adjourned at 8:27 pm.

Approved Minutes Respectfully submitted by Renaye Leach, Secretary Perry Historic Commission 05/03/2016

Respectfully drafted by Renaye Leach, Commission Secretary

Respectfully submitted by Doug Nelson, Chair, Perry Historic Commission