

PARKS AND OPEN SPACE COMMITTEE MEETING
February 16, 2017

The meeting was called to order at 7:03 by chairperson, Lynette Gebben. Attending were Gerhard Luetschwager, Jeff Kahl, Doug King and Michele Kittleson. Also in attendance were town residents, Linda Blushke and Margaret Berg.

Lynette welcomed Doug King as a new member of the committee due to the resignation of Ken Bartz.

Minutes of the October 5, 2016 were approved by Gerhard. Jeff seconded the motion. Carried with Doug abstaining from voting.

Linda Blushke questioned the verbiage in paragraph 7 of the July 20, 2016 minutes which said: Lynette suggested that Ken should write a Certificate of Appropriateness for a new picnic table at the Hauge Park which would have to be approved by the Commission. Linda pointed out that Ken could write an **application** for the Certificate. She wanted the verbiage on the July 20th minutes to be amended to add application but the minutes were previously approved.

Lynette presented several points from the Resolution to Create a Park and Open Space Committee namely 1) the Purpose and Organization; 2) the Goals and Objectives and 3) the Duties. She expressed that the Committee goals for this year should be to accomplish as many of the approved projects within the parks with the \$1000.00 that the Town Board has allocated for our use. Since only she and Gerhard were able to attend the October 13 meeting at the Hauge Park for the purpose of designating trees to be removed, there was no quorum. She would like all committee members to go to the park and look at the trees to be saved that are marked with a pink color. We will discuss this at the next meeting.

Doug moved that the Town Board be requested to submit an application for a Certificate of Appropriateness to add a second smaller sign to the one approved on August 25, 2016 that would say "Town of Perry." Gerhard seconded the motion. (The sign has been made and Mick Kennedy has someone making the letters with a router that will be painted.) Discussion: Town residents deserve to have the Town's name on the sign. All of us as Town residents spent 16 years and \$1.2 million to create and defend the park. Visitors should know this is the Town of Perry's Park. It is not the "Hauge Historic District's park." It is not the Hauge Log Church Preservation Association's park. It is the Town of Perry's park. Motion carried. Doug will write for the application.

Doug moved to request the Friends of the Parks of Perry 1) reorient the informational marker to face the church building instead of facing off to the west so that it lines up with the way people stand when they view the park; 2) request that they re-draw the Park Plan so it can be displayed on the park's informational marker as oriented facing the church building instead of facing off to the west. (This will allow visitors to read the plan oriented in the same direction that they are facing when they are standing at the marker viewing the park;) 3) request they add a "You Are Here" annotation to the Park Plan so people know where they are in the park; 4) add "established in 2001", 5) a donation link and 6) a donation scan code to the Park Plan map. Gerhard seconded and the motion carried.

Doug moved to request the Town Board and Friends of the Parks of Perry to determine if there is community interest in another park entrance sign on Sunset Drive for the Daleyville Park by placing the item on a Board meeting agenda and in the Friends newsletter; request the Town Board to prepare a Certificate of Appropriateness application for the Daleyville Park entrance sign; and if approved by the Historic Preservation Commission, work with the Friends of the Parks of Perry to secure funding for the entrance sign, and arrange for installation of the entrance sign. Lynette said this is a safety issue that people need signage so they are not obstructing traffic by searching. Doug withdrew this motion.

Doug restated his motion to: the Committee will request the Town Board consider placing an entrance sign on Sunset Drive and any additional signage as needed. Jeff seconded and the motion carried.

Doug moved to ask the Town Board to post a sign with the park rules in the Daleyville Park. Jeff seconded. Motion carried.

Doug moved to communicate to the Town Board the following statement: The Perry Parks and Open Space Committee recommends that the Town Board offer cooperation and assistance to the Hauge Log Church Preservation Association's Burial Site Survey being conducted by Lawrence University should any alterations be needed within the Hauge Historic District Park to respect and accommodate the protection of newly discovered burials. Gerhard seconded and the motion carried.

Lynette stated that she would like to prioritize projects that can be completed in 2017.

Doug moved to ask Mick Klein-Kennedy to bring a samples of the flat markers to designate trails and plantings all through the Hauge Historic District Park as approved by the Commission. Gerhard 2nd. Carried. Doug amended the motion to say, to be implemented in the future. Gerhard seconded and the amended motion carried.

Doug moved to 1) ask Mick Klein-Kennedy to bring samples of pavers for the Memorial Circle and suggest how it could be constructed based upon his experience with such projects; 2) recommend the purpose, layout, style, dimensions, materials and design and number and types of pavers and benches to the Town Board; 3) request the Town Board to prepare a Certificate of Appropriateness application outlining this as indicated in the Certificate of Appropriateness application revision that was approved by the Historic Preservation Commission on June 9, 2016; and 4) to include a recommendation for a picnic table in the Certificate of Appropriateness application for the Memorial Circle. The proposal would recommend the type and style of the picnic table that would be aesthetically appropriate to the site. The table would be located near the Memorial Circle. Gerhard seconded. Motion carried.

Doug moved to include a recommendation for the style of benches in the Certificate of Appropriateness application for the Memorial Circle as noted on the Park Plan approved by the HPC in addition to the benches already approved on June 9, 2016 by the Historic Preservation Commission as located elsewhere on the Park Plan. Gerhard seconded and the motion carried.

Doug moved to request the Town Board to provide assistance to the Friends of Perry Parks to build the Memorial Circle using Town equipment, labor from the Town Patrolman and town resident volunteers to expedite construction in lieu of bidding it out for contract. Gerhard seconded and motion carried.

Doug moved to request the Town Board and Preservation Association to provide advice regarding any people who should be memorialized in the Memorial Circle. Gerhard seconded. Motion carried.

It was agreed without motion that this would be implemented in the future.

Doug moved to put a small, but visible, marker similar in style to the Park sign at the Park entrance on the east side of County Z. Jeff seconded and the motion carried.

Doug moved to create a one sheet tri-fold Hauge Historic District Park brochure to be used for informational purposes, for fundraising, and for the Historic District Park web page, and place the brochure in the visitor information holder at the Mount Horeb Chamber of Commerce. Michele seconded and the motion carried. The brochure could be uploaded to the Friends of Perry Parks website.

Doug moved to develop and submit an application to the Wisconsin State Historical Society for a Historical Marker in the Historic District Park. The text for the Historical Marker would describe the history of the creation of the park for the education of visitors. Material from the Hauge Historic District Park Brochure would be used as the basis for the storyboard text. Jeff seconded the motion. Carried. Doug volunteered to call the Historical Society.

Doug moved that a brochure holder be added to the informational sign that is in the Park. Jeff seconded and the motion carried on voice vote of 4-1.

Doug moved to list the Hauge Historic District Park on the Wisconsin Dept. of Tourism's Outdoor Attractions Site; Travel Wisconsin; Escape to Wisconsin; the Mount Horeb Chamber of Commerce Visitor Center; Trip Advisor; Sons of Norway Lodges; Norwegian Travel Sites etc. as a destination for silent activities. Jeff seconded. Motion carried.

It was agreed without motion to put the following items on the agenda for the next meeting:

- Lynette would like to continue the discussion of motions proposed by Doug at our next meeting.
- Mick Klein-Kennedy will be asked to do a presentation on the flat marker system and pavers and construction techniques for the Memorial Circle.
- Lynette would like all committee members to go to the park and look at the trees to be saved that are marked with a pink color.
- Committee members should prioritize what they would like to see completed in 2017.
- POS Committee reporting at the Town of Perry Board meetings

The next meeting will be March 13 at 7 p.m.

Lynette moved to adjourn. The meeting adjourned at 9 p.m.

Respectfully submitted.

Michele Kittleson