

MINUTES OF THE PERRY PARKS AND OPEN SPACE COMMITTEE

Perry Town Hall

APRIL 20, 2017

1. Meeting called to order by chairperson, Lynette Gebben, at 7:05 pm.
2. Present were committee members Gerhard Leutschwager, Jeff Kahl, Doug King and Michele Kittleson. Also present was Town supervisor, Mick Klein-Kennedy and town resident, Linda Blushke.
3. Gerhard moved and Jeff seconded to approve the minutes of the March 19, 2017 meeting as presented. Carried.
4. No comments by Town residents.
5. Doug presented the recommendations from the March meeting to the Town Board.
6. Mick gave a presentation on the stones for the Memorial Circle.
  - a. Recommended natural Wisconsin stone 2 inches thick with snapped or cut edge
  - b. Sizes are: 18"x18", 12"x18", 12"x12", 6"x12" or 6"x6"
  - c. The 18"x18" could also be used for flat markers throughout the park
  - d. Color is dove grey with variations from light to dark
  - e. Cost is \$11.50 per square foot **Correction: Cost to not exceed \$12 per square foot.**
7. Doug moved and Gerhard seconded to approve the Natural Wisconsin stone in the dove grey color with a sand-blasted finish. Discussion: 30 foot in diameter memorial circle would be about 750 pavers. **Correction: would be about 759 square feet.** Motion carried.
8. Doug moved that the Town of Perry Parks and Open Space Committee request the Town Board to approve the following locations for installing the Daleyville Park entrance sign on Town road right away 34 feet from the center line of ST Hwy 78 on Sunset Dr. And that a directional sign be added to the Stop sign at the end of the roadway onto State Highway 78. And that the Historic District Park pedestrian crossing and hiking trail signs previously approved by the Board a) Pedestrian sign be located 100 feet north of the proposed Park sign and 34 feet from the center line of County Highway Z and b) hiking trail marker be located on the trail 34 feet from the center line of Cty Hwy Z on west and east sides of the roadway. Gerhard seconded and the motion carried.
9. Doug moved that the Committee requests that the Town Board approve adding the words: Daleyville Park, Town of Perry, to the park entrance sign on Sunset Drive that was previously approved by the Board. Gerhard seconded the motion. Carried.
10. Doug moved that the PP & OS committee request the Town Board approve the inscription of a Norwegian Sun Wheel symbol into the center stone of the Memorial Circle in the Historic District Park. Gerhard seconded. Discussion: We picked the less complicated design. The symbol would be engraved by Pechmann Memorials Inc who has offered it as a free test engraving of the Memorial Circle pavers. The engraver may only do a partial engraving for free. Doug amended the motion to also include that the symbol would be added to the information marker. Gerhard 2<sup>nd</sup> the amendment and the amended motion carried.
11. Doug moved that the P & OS committee request the Town Board approve the style of brochure holder from AZM Displays and accept the donation of the hold from Gerhard. Jeff seconded and the motion carried.
12. Gerhard moved that the P & OS committee request the Town Board approve the publication of the first edition of the Town of Perry Historic District Park brochure as previously approved by the Board, identified as Version 4-20-2017 with adjustments made to the Park Plan and to be uploaded to the Town's Hauge Historic District Park website, [www.haugehistoricdistrictpark.org](http://www.haugehistoricdistrictpark.org). Doug seconded. Discussion was that the brochure would need to be updated periodically. The motion carried. Doug will ask the Town Board to approve this version and will print for distribution.
13. Doug moved that the Town of Perry Parks and Open Space Committee request the Town Bard to approve the language shown in the below exhibit for the Historic Marker previously approved by the Board. Said marker would be mounted on an 18 X 18 inch paver and located at the base of the informational marker in the Hauge Historic District Park. **Correction: Established in 2001 would be added to the bottom of the proposed language.** Gerhard seconded and the motion carried.

Exhibit:

**TOWN OF PERRY**  
**Hauge Historic District Park**  
This Park is Wisconsin's first Town Historic District Park and Dane County's first Historic District Overlay. It surrounds the Hauge Log Church National Historic Site. The park was created to preserve the Site's unobstructed scenic views, to protect its peace and serenity from threatened development, and to respect the souls buried in its cemetery. Financial support from Town residents and world-wide donors make this park possible.

14. Doug moved that the Parks and Open Space committee request the Town Board approve up to three low profile Leopold benches around the perimeter of the Historic District Park's Memorial Circle. Jeff seconded and the motion carried.
15. Doug moved that the P & OS committee request the Town Board approve a small, four person, low profile, plain board picnic table as shown in exhibit presented. Gerhard seconded and the motion carried.
16. Doug moved and Gerhard seconded a motion that the P& OS committee request the Town Board to approve the posting of the following park rule language in support of the Board's previous approval to post park rules in the Daleyville Park. Also request to post park rules in the Hauge Historic District Park on the informational marker to match the rules posted in the Daleyville Park on the informational marker with appropriate exceptions.

#### Daleyville Park Rules

Park Hours: Sunrise to Sunset

Motorized Vehicles: Only on road no more than 15 MPH. Drones prohibited.

Non-Motorized Vehicles: Off road riding prohibited

Camping, Loitering, Overnight Parking: Prohibited

Fires prohibited except in designated areas. Fireworks prohibited.

Unnecessary Noise: No disturbance to visitors or neighbors

Littering: Prohibited

Pets and Pet Waste: On leash and picked up

Horses: Prohibited

Park Property: No moving, damage, disturbance or removal of structures, land, plants, animals, insects.

Firearms, Bow and Arrows, Stones, Throwing Missiles: Prohibited

Hunting and Trapping: Prohibited

Golf, Hardball: Prohibited

Comprehensive park Rules – See [www.perry-wi.gov](http://www.perry-wi.gov)

Town's Responsibility: Town is not responsible for damage to persons or private property while in the park

#### Historic District Park Rules

Park Hours: Sunrise to Sunset

Motorized Vehicles: Only on road no more than 15 MPH. Drones prohibited.

Non-Motorized Vehicles: Off road riding prohibited

Camping, Loitering, Overnight Parking: Prohibited

Fires, Fireworks, Smoking: Prohibited.

Unnecessary Noise: No disturbance to visitors or neighbors

Glass Containers: Prohibited

Intoxicants: Prohibited

Littering: Prohibited

Pets and Pet Waste: On leash and picked up

Horses: Prohibited

Park Property: No moving, damage, disturbance or removal of structures, land, plants, animals, insects.

Firearms, Bow and Arrows, Stones, Throwing Missiles: Prohibited

Hunting and Trapping: Prohibited

Golf, Hardball: Prohibited

Comprehensive park Rules – See [www.perry-wi.gov](http://www.perry-wi.gov)

Town's Responsibility: Town is not responsible for damage to persons or private property while in the park

Motion Carried.

17. Tabled the 2017 DNR Grant application to 2018. Items to be included would be grading and restoration (removal and planting) of the Savannah Oak area.
18. Doug reported that the Town Board approved the Committee's recommendations on the following:
  - a. Approved installation of Historic District Park crossing and hiking trail signs
  - b. Approved the style of the Memorial Circle pavers and Historic Park markers
  - c. Approved the tree felling by Town Board and removal with volunteers under supervision.
  - d. Approved the use of Historic District Park features for fundraising by PFCC.
  - e. Approved the park maintenance budget item in Town Budget for 2018 of \$1000.00
19. Status of other Committee initiatives:
  - a. Lynette explained to Doug where to find the PayPal QR generator code for adding a code to the information marker and brochure.
  - b. Mick will be re-orienting the informational marker to south facing and the Park plan to match with a "You are here" mark and established in 2002 added. Also the PayPal QR code will be added to the information.
  - c. The Memorial Circle will need to have a Certificate of Appropriateness request and approval. The Town Board has approved using Town labor and equipment and volunteers to construct.
  - d. There was no update on marketing activities. Doug requested that everyone start posting park reviews and photos on travel sites beginning with Trip Advisor.
  - e. Mary Price wrote a draft letter for Board approval to Lawrence University offering the Town's cooperation on Burial Site surveying within the Historic District Park.
  - f. The status of the Historic District Park grading bids remains tabled.
  - g. The Town Board and Patrolman will remove the junk trees from the area to be established as a Savanna Oak plantings. Mick suggested that buying new trees could be something that the grant application would be written for in 2018.
20. Other business
  - a. Lynette said date of 2017 picnic is still in limbo. Not sure if it should be a Saturday or Sunday in September.
  - b. Mick asked if he should start on the Certificate of Appropriateness. Affirmative.
21. The next meeting will be May 18 at 7 pm at the Town Hall. The backup date will be May 25.
22. Gerhard moved and Doug seconded that meeting be adjourned. Adjourned at 8:33 pm.

Respectfully submitted,

Michele Kittleson