

Town of Perry
Minutes of Town Board Meeting
Tuesday, December 12, 2017
Perry Town Hall

1. Call to order. Chairman Roger Kittleson called the meeting to order at 7:35PM. Supervisors Ken Hefty and Mick Klein Kennedy, Treasurer/Deputy Clerk Stephanie Zwettler and Clerk Mary Price were present. Also in attendance: Mary Ann Nelson, Ed Sutter, and Pat Downing.

Pledge of Allegiance. Chairman Roger Kittleson led the Pledge of Allegiance.

2. Convene Closed Session, WI §19.85(1)(b) and (c) – Employee compensation, commission and committee reviews. Ken Hefty moved and Mick Klein Kennedy seconded a motion to convene a closed session per WI § 19.85(1)(b) and (c) – employee compensation, commission and committee reviews. Roll call vote: Ken Hefty – Yes; Mick Klein Kennedy – Yes; Roger Kittleson – Yes. The closed session convened at 7:35PM.
3. Reconvene Open Session. Ken Hefty moved and Mick Klein Kennedy seconded a motion to reconvene an open session. Roll call vote: Ken Hefty – Yes; Mick Klein Kennedy – Yes; Roger Kittleson – Yes. The open session reconvened at 8:00PM.

Set employee 2018 compensation.

Ken Hefty moved and Mick Klein Kennedy seconded a motion to change the compensation effective January 1, 2018 for Patrolman Royce Nelson to \$22.95 per hour; match the Patrolman's 3% contribution to the Town's Simple IRA; \$3.00 per hour contribution to Health Reimbursement Savings Account; six (6) sick days per year with 50% vested to be reimbursed at the end of employment; six (6) vacation days per year; seven (7) holidays per year – New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Friday following Thanksgiving Day, and Christmas Day; up to \$125.00 clothing allowance per year; and to allow up to 240 hours of compensatory time per year – up to 100 hours can be carried to next year and remaining compensatory time to be paid by year end. Motion carried.

Mick Klein Kennedy moved and Roger Kittleson seconded a motion to change the compensation for 1st Assistant Patrolman to \$23.90 per hour effective January 1, 2018. Motion carried. Ken Hefty – abstain.

Mick Klein Kennedy moved and Ken Hefty seconded a motion to set the compensation for the 2nd Assistant Patrolman at \$ 22.95 per hour, effective January 1, 2018. Motion carried.

Mick Klein Kennedy moved and Ken Hefty seconded a motion to change the compensation for Recycling Attendants to \$19.50 per hour for the Lead Recycling Attendant, and \$9.00 per hour for the Recycling Assistant Attendant, effective January 1, 2018, and at least one attendant will be present at the Recycling Center during opening hours. Motion carried.

Mick Klein Kennedy moved and Ken Hefty seconded a motion to increase change the compensation for Election Officials to \$15.00 per hour for the Chief and \$12.85 per hour for the Inspectors. Motion carried.

4. Announcements. Chairman Roger Kittleson led a moment of silence to commemorate Deb Mueller and Mark Ranum, Town residents who recently passed.

Clerk Mary Price presented information received from Community Deputy Chris Moore – passing agricultural vehicles in no-passing areas is not permitted; a new Community Deputy will be assigned soon due to Dep. Moore's recent promotion to sergeant.

Chairman Roger Kittleson announced the Town received notice that the legal case recently dismissed has been appealed.

Clerk Mary Price announced a historical group is looking for information about land purchases/land grants 1820 – 1850.

5. Land Use:

- a. Brady Gomez, site plan, driveway easement, zoning change from A1-EX to RH-1 for 2 acre parcel. Ken Hefty presented the Land Use Committee's recommendations. Ken Hefty moved and Mick Klein Kennedy seconded a motion to approve the site plan presented by Brady Gomez - rezone 2 acres from A1-Ex to RH-1, building permit, driveway construction permit, acquire and record a 66' easement to extend existing driveway, and to approve a variance on existing driveway that crosses Choice soil. Motion carried.

- b. Dane Co. Planning – set combined meeting date for Chap. 10 revisions. Dane Co. Planner Brian Standing requested a Land Use Committee and Town Board combined meeting to present Dane Co. Chapter 10 ordinance revisions. Ken Hefty moved and Mick Klein Kennedy seconded a motion to hold a combined Land Use Committee and Town Board meeting on Tuesday, February 13, 2018 beginning at 7:00PM, followed by the monthly Town Board meeting at approx. 8:00PM. Motion carried.

6. Treasurer's Report. Treasurer Stephanie Zwettler presented the monthly report. Tax bills will be mailed by Dec. 15; tire collection fees rec'd.

7. Roads, Equipment, Facilities:

- a. Town garage – doors and roof repairs. Patrolman Royce Nelson reported the new garage doors have been installed. Cleary Buildings will submit a bid for roof repairs for consideration at the next Town Board meeting.

- b. Town garage heating unit. The Town Board reviewed the performance of the current heating unit. Ken Hefty moved and Mick Klein Kennedy seconded a motion to approve the purchase of a second heating unit – 100 BTU heater and fresh air intake at the Town Garage as proposed by Terry Miller Heating and Cooling LLC - \$2,990.00. Motion carried. Installation will be arranged by the Patrolman.

- c. Recycling Center – dumping trash after posted hours, possible citation. The Town Board reviewed information presented by the Recycling Center attendants. Mick Klein Kennedy moved and Ken Hefty seconded a motion to contact, by letter and by phone, the resident whose trash was found at the Recycling Center after closing. Possible citations will be considered at the next Town Board meeting. Motion carried.
 - d. Roads: Drammen Valley Rd. bridge scour plan. Mick Klein Kennedy moved and Ken Hefty seconded a motion to contact Dane Co. Hwy. Dept. to discuss a scour plan to be submitted for the Drammen Valley Rd. bridge. Motion carried. Mick Klein Kennedy moved and Ken Hefty seconded a motion to purchase a fiberglass measuring pole. Motion carried.
 - e. Roads: Clerk Mary Price reviewed info. received for the approved TRIP grant, deadlines and notice requirements.
 - f. Roads: Clerk Mary Price reported the biennial PASER report was completed by the Patrolman and submitted to WI DOT before the deadline. The Town Board reviewed and signed the biennial WI DOT Town Plat Record road map.
8. DNR/PECFA case closure – former Town garage site. Environmental engineer Robyn Seymour will conduct additional testing as required by the WI DNR to close the former Town garage site.
9. Blanchardville Fire/EMS 2018 contracts. The Town Board reviewed the contracts and information presented. Ken Hefty moved and Mick Klein Kennedy seconded a motion to approve the Blanchardville Fire/EMS 2018 contract as presented. Motion carried.
Ed Sutter, Mt. Horeb Fire Dept. representative, announced a construction loan has been secured and groundbreaking started on the new facility.
10. Historic Preservation Commission will meet in Jan. and/or February, 2018 to consider referrals and questions.
11. Parks and Open Space Committee – report and recommendations. The Town Board reviewed the report submitted by the Parks and Open Space Committee. Ken Hefty moved and Mick Klein Kennedy seconded a motion to purchase six (6) small boundary markers. Motion carried.
12. Fundraising Coordinating Committee report. Additional Principal payment/grant. The Fundraising Coordinating Committee will present a grant and additional principal payment information at the Jan. and/or February, 2018 Town Board meeting.

13. Minutes of Previous Meetings – November 2 and November 14, 2017. Ken Hefty moved and Mick Klein Kennedy seconded a motion to approve the minutes of the Town Board meetings held on November 2 and November 14, 2017 as published. Motion carried.

Clerk's report. Clerk Mary Price reported information and reports were submitted to WI DOR and Dane Co. Treasurer's office for tax bill preparation – Municipal Levy Limit Worksheet, Millrate Worksheet, Statement of Taxes, Certificate of Taxes, and for PILT payments.

14. Appoint Election Officials – 2018-2019. The Town Board reviewed the list of election officials as nominated by the Clerk and the Chief Inspector. Ken Hefty moved and Mick Klein Kennedy seconded a motion to appoint Chief Inspector Alice Yaeger and Election Inspectors Robert Yaeger, Ann Windsor, Joyce Powers, Nancy Parsley, Barbara Lange, Lynette Gebben, Sonja Luetschwager, Gerhard Luetschwager, Mary Baal and Mary Ann Nelson to serve a term beginning January 1, 2018 and ending December 31, 2019. Motion carried.

15. Review and adopt 2018 Budget. Clerk Mary Price suggested a change in the Road Repair budget to reflect the approved TRIP grant. Ken Hefty moved and Mick Klein Kennedy seconded a motion to approve the amended 2018 Budget. Motion carried.

16. Pay Bills due. The Board reviewed the invoices presented for payment. Ken Hefty moved and Mick Klein Kennedy seconded a motion to pay the bills. Motion carried.

17. Adjournment. Ken Hefty moved and Mick Klein Kennedy seconded a motion to adjourn. Motion carried. The meeting adjourned at 10:15 PM.

Mary L. Price, Town Clerk
