

**A Resolution
To Create a Parks and Open Space Committee
Town of Perry,
Dane County, Wisconsin**

Whereas: The Town Board has adopted the Town of Perry Open Space Plan on March 19, 2002 and in 2003 established two (2) Town parks; and,

Whereas: To assist the Town Board in the management of the Town parks and to implement and maintain the Open Space Plan consistent with its goals and objectives.

Resolved: It is hereby declared a matter of public policy that the protection, enhancement, perpetuation and use of natural resources and local sites of special character or value are of public importance and serve the interests of the health, safety and welfare of the people. Properly protected such resources and local sites give the Town its unique identity.

Resolved: The Town of Perry Board hereby establishes the Town of Perry Parks and Open Space Committee, which committee shall be formed and guided by the following:

Purpose and Organization. The purpose of this resolution is to create the Parks and Open Space Committee consisting of Five (5) members who shall be charged with the task of advising the Town Board on the acquisition, protection, development maintenance, and use of open spaces and parks located within the Town.

Committee Membership/Organization.

- (a) The Parks & Open Space Committee hereby created shall consist of five (5) members, including at least one member living in the immediate Daleyville area. Each member shall have a demonstrated interest in the preservation of Town's parks and open spaces. The Town Chair shall appoint the committee subject to confirmation by the Town Board. Committee members shall serve three-year terms. The Town Chair will designate initial appointment of three years for two Committee members, two years for two Committee members, and one year for one Committee member, thereby achieving staggered terms on the Committee. The Committee shall elect a chairperson and secretary from among its members.
- (b) Whenever a vacancy shall occur on the Committee, the Town Chair shall appoint, a Town resident to fill the vacancy for the unexpired term, subject to confirmation by the Town Board.
- (c) The Committee shall meet as necessary, generally monthly, as scheduled by the Chair, and special meetings may be called at the request of any Committee member upon at least 48 hour prior written notice to each Committee Member. No action may be taken unless a quorum of at least three (3) Committee Members is present. Committee decisions shall be made by majority vote of those present and voting.
- (d) The Secretary shall keep a public record of its resolutions, transactions, findings and recommendations.
- (e) All meetings of the Parks and Open Space Committee will comply with Wisconsin statutory provisions for the meetings of a governmental body.

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- (f) Removal of any Committee member by the Town Board may occur for good cause, following at least 48 hour prior notice to the member in question that the issue will be considered at the next scheduled Town Board meeting. Notices mailed to the Member's last known address shall be sufficient. "Good Cause" shall include, but is not necessarily limited to, violations of the Committee's rules of procedures, for more than four (4) absences per year from meeting(s), refusal to follow Committee or Town Board rules or directions, or voting on an issue in which the member has a substantial financial or personal interest in the outcome.. Any member's resignation may be accepted by the Town Board.

Goals and Objectives. The goals and objectives of the Committee are:

- (1) Protect, enhance and preserve local sites, parks, open spaces and other natural resources of the Town;
- (2) Protect and enhance the visual, rural and aesthetic character of the Town;
- (3) Foster civic pride in the natural resources and character of the Town.

Duties of the Parks & Open Space Committee. The Parks & Open Space Committee shall undertake the following duties and responsibilities, subject to the review and approval of the Town Board:

- (a) Maintain, update and recommend revisions to the Town Open Space Plan. The plan shall promote a harmonious development of Open Spaces and Parks in the Town for the betterment of the Town's residents and its visitors.
- (b) Provide recommendations as to the use, maintenance and improvements to the Town Parks.
- (c) Develop or update parks rules' & regulations
- (d) Recommend that the Town Board designate certain places and areas as desired for future open space or park areas.
- (e) Cooperate with and enlist the assistance of individuals, organizations, corporations, foundations and public agencies involving the preservation of the Town's natural resources and open spaces.
- (f) Recommend to the Town Board that the town accept such gifts, grants, and money as may be appropriate for carrying out the purposes of this ordinance;
- (g) May prepare and publish maps and brochures, construct exhibits, and provide other descriptive materials about the Town's natural resources and open spaces;
- (h) Make recommendations to the Town Board about the acquisition of park land, conservation easements and open spaces.
- (i) Other duties as may be assigned by the Town Board from time to time.

The Commission shall have no authority to appropriate funds for any purpose, but may recommend appropriations to the Town Board.

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Adopted by the Town of Perry Board of Supervisors on May 11, 2004.

Revised by the Town of Perry Board of Supervisors on November 13, 2007

Pat Downing

Roger Kittleson

Mick Klein Kennedy