

Minutes of Town of Perry Parks and Open Space Committee Meeting
May 10, 2018
Hauge Historic District Park

Call to order:

The meeting was called to order by chairman, Doug King at 5:35 p.m. Present were Gerhard Leutschwager, Kay Watson, Jeff Kahl, Michele Kittleson and Town Board supervisor, Mick Klein-Kennedy.

Announcements:

Doug noted that Mick and Casey Kennedy had assembled the picnic table. The Committee extended a huge thank you to Mick and Casey. Mick was also thanked for mowing the paths throughout the park. Michele was also thanked for the [thorough work on the extensive and detailed meeting minutes](#).

Comments on non-agenda items:

- a. Gerhard noted the word "of" was missing on page 1 of the May 10, 2018 Report of Items of Old Business Tabled Pending Tour of Hauge Historic District Park.
- b. Doug reported the corrections requested by a Town resident to the February 27, 2018 Parks and Open Space Committee Report had been made and presented at the March 15, 2018 Town Board meeting.
- c. Doug reported that he provided a report to Ken Bartz, one of the Directors of the Hauge Log Church Preservation Association, describing several high-tech security devices that could be used to protect the Historic Site.
- d. Doug reported that he provided a report to Doug Nelson, Chair of the Historic Preservation Commission, containing material requested by Doug N. supporting the Parks and Open Space Committee's request for opinions regarding whether a Commission meeting was necessary before moving ahead with (1) flat feature markers; (2) second picnic table; (3) hiking trail markers; (4) observation point directional marker; (5) Leopold halfway benches; (6) Thanks for Coming sign; (7) Dane County Sheriff patrol sign; (8) Park Under Electronic Surveillance sign.

Review and approve previous minutes:

Gerhard moved to accept the minutes of the March 27, 2018 meeting. Jeff seconded and the motion carried.

Clarification of March 27 meeting voting protocol:

Doug clarified the voting procedure used at the Committee's March 27, 2018 meeting. At that meeting, some motions to amend other motions received seconds, but the motion to amend did not receive a separate vote before voting on the main motion. Doug stated that Roberts Rules of Order allows a committee to vote on a motion as amended without first holding a separate vote on the motion to amend, as long as the motion to amend is offered and accepted as a "friendly" amendment to the original motion.

Report on Tabled Initiatives:

1. Doug moved to add the Mount Horeb Chamber of Commerce Visitor brochures to the brochure holder on the NW Informational Marker. Jeff seconded and the motion unanimously carried. Brochures were added to the holder.
2. Knowles-Nelson Stewardship signs. The Committee agreed more signs should be installed. Doug will call DNR to obtain more signs. Mick will install.
3. Flat Park Feature Markers Describing Features In The Historic District Park With Option To Use For Fundraising.
 - Committee agreed flat feature markers should be used at trail heads to indicate where the trails split off and lead.
 - Committee agreed flat feature markers should be used to indicate steep/difficult trails.
 - Committee agreed a flat feature marker could be placed next to the very old blue berry bushes in the lower park area.

4. Park Plan Map.

- Committee agreed the words “viewing area” should be changed to “Blue Mounds viewing area.”
- Committee agreed a “relative” distance scale should be added (not “absolute” so that the park plan can be blown up without changing the distance.
- Committee agreed the words “mowed draw” should be changed to “mowed hollow.”

5. Hiking Trail Markers.

- Committee agreed the hiking trail markers should be located as originally proposed.
- Committee agreed a mowed connection to County Z should be added east of County Z across from the entrance to the Historic Site because (1) it is the crossing location recommended by Pam Dunphy, Deputy Director of Highway Engineering for Dane County, during a site visit; (2) it would offer visitors to the Historic Site a convenient and safe entrance to the eastern park.

6. Gravel Parking Area In Hauge Historic District Park.

- The Town is waiting until after the Appeals Court has ruled on the lawsuit filed against the Town by DSG Evergreen Family Limited Partnership LLC affecting the Parkway road.
- Committee agreed to wait and see what happens to the grass before graveling the area because it might be fine if left as grass and does not get muddy.

7. Parking Lot Signs.

Committee agreed a parking sign should be installed to define the parking area.

8. Grading Work

Grading areas are shown on the Historic District Park Plan dated April 6, 2016, as one of the elements on page 1 of the revised Town of Perry Application for a Certificate of Appropriateness, submitted April 14, 2016 and resubmitted and approved by the Historic Preservation Commission on June 9, 2016, and to schedule the grading work as sufficient funds become available in four areas of the park:

- a) grading the old field road, old building site and old culvert;
- b) grading the tree line west of Historic Site including tree removal;
- c) grading the old cattle trail by parking area;
- d) grading the northeast fence area.

Committee agreed that it should not be necessary to grade the old field road; old building site; old culvert; and old cattle trail by the parking area.

9. Park Boundary Markers.

Committee agreed additional markers should be installed at locations selected.

10. Dirt Pile.

Committee agreed the old dirt pile in the NW quarter of the park should be leveled out.

11. Leopold Halfway Benches.

- Committee agreed the benches should be moved to the east from the location originally proposed so as not to be visible from the Historic Site.
- Committee also agreed that the benches should remain to the south of the hiking trail as originally proposed, not moved to the north of the trail.

12. Electronic Surveillance System.

Committee agreed to test the technology. Doug will arrange.

13. Park Open Hours Sign & Dane County Sheriff Sign & Surveillance Sign & Thanks For Coming Sign.

Committee agreed the signs should be co-located on the south side of the Parkway Road a few car lengths west of County Z so that the signs would be immediately visible, allow people to back out of the entrance road after

hours without having to drive all the way in to the parking lot to turn around, and to allow headlights to reflect off the signs as a warning if entering the park after hours.

14. Smooth-Out Hiking Path Trip Hazards

Committee agreed several trip hazards should be smoothed out on the hiking trails in the NW quarter of the park at selected locations.

15. Picnic Table In Crab Apple Tree Grove.

Committee agreed the picnic table should be located in the same area as the existing Leopold Benches.

16. Observation Point Visitor Guide Directional Sign.

Committee agreed the sign should be located as originally proposed to the west of the Leopold Halfway Benches

17. Apple Tree Grove Visitor Guide Directional Sign.

This item was on the list but not discussed because the Chairman forgot to call attention to the item during the walking tour.

18. SE Observation Point Informational Marker.

Committee agreed the SE Informational Marker should be located between the existing Leopold Benches so the marker would not block the view of the church building from the benches.

Committee agreed the benches and marker should be located a few feet further to the NW to facilitate ease of mowing.

19. Memorial Circle Fundraising Brick Order Form

Committee agreed to review the form and give comments back to Mick Klein Kennedy.

20. Prairie Mowing To Remove Box Elder & Wild Parsnip.

Committee agreed the prairies should be mowed to remove the box elders and wild parsnip that are invading the prairies especially on the NE side of the park as soon as possible.

21. The Committee agreed to thank Lori Shaefer for the great job she is doing mowing the crab apple tree grove in the lower Historic District Park and in the Daleyville park.

22. Park Identification Markers.

- Michele reported someone who visited the Historic Site told her they did not know it was surrounded by a park.
- Doug reported being told the same thing by several people, including the past President of the Stoughton Syttende Mai and Sons of Norway.
- Committee agreed it would be a good idea to find a way to inform visitors to the Historic Site that it is surrounded by a public park.

Items that were left as tabled:

1. Place asterisks (*) on Hauge Historic District Park Brochure Map to indicate park features planned but not yet completed.
2. Tree Planting in Savanna Oak Opening.

This is part of the plan of cutting, removal and planting recommendations for the Savanna Oak Opening element on page 2 of the revised Town of Perry Application for a Certificate of Appropriateness, submitted April 14, 2016 and resubmitted and approved by the Historic Preservation Commission June 9, 2016.

3. Educational Brochure for the flora, fauna, geology, topography and cultural features of the Hauge Park that visitors can carry around with them in lieu of signage.
4. Landscaping for the base of the Historic District Park entrance sign.

A mockup of alternative landscaping may be developed for consideration.

5. Trash Cans for picnic areas if they are needed in the future.
6. Contact Mount Horeb Area School District to see if there is interest in having students help with activities in the Perry Parks as part of building their volunteering resume.

Adjournment:

Gerhard moved to adjourn. Jeff seconded. The meeting adjourned at 7:12 p.m.

Respectfully submitted,

Michele Kittleson