

Town of Perry Parks and Open Space Committee Meeting Minutes
July 25, 2018
Perry Town Hall

Call to Order: Doug King called the meeting to order at 5:30 pm. Present were Kay Watson, Gerhard Luetschwager, Jeff Kahl and Michele Kittleson. Also present were town residents Dan Watson and Linda Blushcke and non-town resident, Rod Heldt.

Announcements: Doug thanked Kay for remaining on the Committee. He also said that the Wisconsin Department of Tourism named the Hauge District Park as a tourism site on the TravelWisconsin.com website. He also relayed a message from Mick Klein-Kennedy thanking all of the Committee members for all that has been accomplished. Doug also presented the Mount Horeb 2018 events calendar which has been published. The Hauge Park has been added to their map. The brochure is available at the Grand Stay Hotel and the Mount Horeb Information Booth and several hotels in Madison.

Minutes of Previous Meeting: Gerhard moved to approve the minutes of the May 10, 2018 meeting as presented. Kay seconded and the motion carried.

Motions:

1. Doug moved that the Perry Parks and Open Space Committee hereby ratifies the recommendation of the Friends of the Parks of Perry to change the name of the Memorial Circle to Heritage Circle. Jeff seconded and the motion carried.
2. Doug moved that the Perry Parks and Open Space Committee hereby ratifies the recommendation of the Friends of the Parks of Perry change the font for engraving Heritage Circle pavers to vermarco.
3. Doug moved the Perry Parks and Open Space Committee hereby recommends the Paver Order Form presented to the Committee by Mick Klein Kennedy on behalf of the Friends of the Parks of Perry including the addition of the following verbiage: "quantities of each size are limited." Jeff seconded and the motion carried.
4. Doug moved the Perry Parks and Open Space Committee hereby requests the Town Board approve testing of a surveillance technology in the Historic District Park that requires temporarily digging a small 2"x4" channel into the Parkway Road. Michele seconded.
Discussion: Gerhard stated that the Friends of the Parks of Perry were not in favor of installing this surveillance. Jeff said there could be farm machinery using the parkway after dark that would cause the magnetic metal detector under the road to send a signal. Doug withdrew the motion. Jeff moved to request the Town Board approve testing a trail cam camera on the Parkway Road. Gerhard seconded and the motion carried.
5. Doug moved the Perry Parks and Open Space Committee hereby requests the Town Board to approve installation of a brochure holder onto the SE Historic District Park Informational Marker identical to the one already installed on the NW Informational Marker. Jeff seconded and the motion carried.

6. Doug moved the Perry Parks and Open Space Committee hereby requests the Town Board to approve the use of the logos of the partner organizations promoting the Hauge Historic District Park on the displays in the Park's Informational Markers and in the Town's Park Brochure with the permission of those organizations such as a) WI Dept of Tourism; b) Mount Horeb Area Chamber of Commerce; c) Dane County Parks; d) Dane County Historical Society; e) Madison Magazine; and f) Trip Advisor. Kay seconded. Motion carried.
7. Doug moved the Perry Parks and Open Space Committee hereby requests the Town Board to grade down the old dirt pile located in the NW quadrant of the Historic District Park using a volunteer and/or Town labor and equipment. Gerhard seconded. Kay amended the motion to add "and seed." Doug seconded and the amended motion carried.
8. Doug moved the Perry Parks and Open Space Committee hereby requests the Town Board to smooth out the trip hazards at grade changes on hiking trails in the NW quadrant of the Historic District Park at selected locations identified by the Park Supervisor using volunteer and/or Town equipment and labor. Kay seconded and the motion carried.
9. Doug moved the Perry Parks and Open Space Committee hereby requests the Town Board to (1)install two directional arrows on each side of the stop sign post at the entrance to the Daleyville Park where Sunset Drive intersects with State Highway 78; (2)obtain the sign from Decker Supply of Madison, WI, at a cost not to exceed \$60; (3) request the Friends of the Parks of Perry to donate funds to the purchase; (4) purchase the sign from the Committee's budget line if donations from the Friends are insufficient to make the purchase. Gerhard seconded. The motion carried.
10. Doug moved the Perry Parks and Open Space Committee hereby requests the Town Board to (1) install a small 12"x18" Parking Area Designation Sign at the end of the Parkway Road mounted low at driver's eye level; (2) obtain the sign from Decker Supply of Madison, WI, at a cost not to exceed \$60; (3) request the Friends of the Parks of Perry to donate funds to the purchase; (4) purchase the sign from the Committee's budget line if donations from the Friends are insufficient to make the purchase; (5) notify the Perry Historic Preservation Commission of the Town's plan to purchase and install the sign for any advice the Commission may have regarding the need for an application for a Certificate of Appropriateness. Jeff seconded. Motion carried.
11. Doug moved the Perry Parks and Open Space Committee hereby requests the Town Board to (1)install acombination shaded picnic area (Apple Tree Grove)/Observation Point/Log Church directional sign at the intersection consisting of three small 12"x18" signs mounted together on a single post with overall finished height not to exceed 4 feet (chest high) for minimal presence; (2) obtain the sign from Decker Supply of Madison, WI, at a cost not to exceed \$120; (3) request the Friends of the Parks of Perry to donate funds to the purchase; (4) purchase the sign from the Committee's budget line if donations from the Friends are insufficient to make the purchase; (5) notify the Perry Historic Preservation Commission of the Town's plan to purchase and install the sign for any advice the Commission may have regarding the need for an application for a Certificate of Appropriateness. Kay seconded. Discussion was the location of where the sign would be is to be determined. The motion carried.

12. Doug moved the Perry Parks and Open Space Committee hereby requests the Town Board to (1) install a Park Identification & Directional Arrow across from the entrance to the Historic Site on the east side of County Road Z but north of the Historic Site entrance for minimal presence, consisting of a lettered board in the same historic style, color and font as previously approved by the Historic Preservation Commission for the Historic District Park Entrance sign, large enough to be read from the Historic Site parking area but small enough not to be obtrusive, with sign size not to exceed 4' in length and 12" in height, and a small 12"x18" metal hiking trail sign identical to the one previously approved by the Historic Commission below it, with overall finished height not to exceed 4 feet (chest high) and mounted on a single post instead of two for minimal presence; (2) obtain the wooden sign from the same sign manufacturer as the Historic District Park Entrance sign and the metal sign from Decker Supply of Madison, WI, at a cost not to exceed \$200; (3) request the Friends of the Parks of Perry to donate funds to the purchase; (4) purchase the sign from the Committee's budget line if donations from the Friends are insufficient to make the purchase; (5) notify the Perry Historic Preservation Commission of the Town's plan to purchase and install the sign for any advice the Commission may have regarding the need for an application for a Certificate of Appropriateness. Gerhard seconded and the motion carried.
13. Doug moved the Perry Parks and Open Space Committee hereby requests the Town Board to (1) install the approved historical marker at the base of the Informational Marker using an engraved metal monument in lieu of a cast metal State Historical Society marker; (2) obtain the engraving from Pechmann Memorials or other supplier at a cost not to exceed \$300; (3) request the Friends of the Parks of Perry to donate funds for the purchase; (4) purchase the sign from the Committee's budget line if donations from the Friends are insufficient to make the purchase; (5) notify the Perry Historic Preservation Commission of the Town's plan to purchase and install the engraving for any advice the Commission may have regarding the need for an application for a Certificate of Appropriateness; (6) add to the text of the marker the words [from Town Board Resolution July 30, 2003]: "promote its use for the education, pleasure and welfare of all people now and into the future;" and (7) expand the text of the marker to include the words: "The park was created with encouragement from around the world including the King and Queen of Norway; Norway's Ambassador to the United States; the United States Ambassador to Norway; the Norwegian Mission to the United Nations; the Parliament of Norway; the Norwegian Agency for Development Cooperation; the Society for the Preservation of Ancient Norwegian Monuments; the Norwegian Directorate for Cultural Heritage; Norwegian Consul Generals in America including Washington DC, Minneapolis MN, Seattle WA, New York NY, Chicago ILL, Charleston SC, Nebraska and Puerto Rico; the Church of Norway's Bishops of the Diocese of Moore and Tunsberg; the Sons of Norway International; the Wisconsin State Historical Society; the Dane County Historical Society; the Wisconsin Department of Natural Resources; the Dane County Executive and Board of Supervisors; the Mount Horeb Area Chamber of Commerce; the Friends of the Parks of Perry Township; and the Perry Hauge Log Church Preservation Association. Financial support from Town of Perry residents and world-wide donors makes this park possible." Jeff seconded the motion. Discussion was that this was too much verbiage. Gerhard moved to amend the motion to delete number 7 from the motion. Kay seconded the amendment. The amended motion carried.
14. Doug moved the Parks and Open Space Committee wishes to commend and thank the Friend for their interest and support and the Committee hereby recommends the Town Board accept the

Friends offer to be responsible for project oversight of the construction of the Heritage Circle. Kay seconded and the motion carried.

15. Doug moved the Parks and Open Space Committee wishes to commend and thank the Friend for their interest and support and the Committee hereby recommends the Town Board either accept the Friends offer to be responsible for distribution and receipt of Heritage Circle paver nomination forms or assign the responsibility to the Perry Fundraising Coordinating Committee. Kay seconded. The motion carried.
16. Doug moved the Parks and Open Space Committee recommends to the Town Board that it does not need or invites further involvement in developing criteria for making and reviewing nominations, since the criteria have already been approved by the Town Board, and the Committee will instead focus on the rest of the items remaining for the Committee to accomplish in order to complete the Parks of Perry. Gerhard seconded and the motion carried.
17. Doug moved the Parks and Open Space Committee recommends to the Town Board should assume the responsibility for reviewing and approving the list of nominees and proposed messages that will appear in the Town of Perry Heritage Circle on behalf of the residents of the Town of Perry. Gerhard seconded and the motion carried.
18. Doug moved the Parks and Open Space Committee requests the Town Board to explore the possibility of transferring the Historic District Park to Dane County. Gerhard seconded and the motion carried.

Comments from Town Residents: Dan Watson asked about the Parkway Road which connects David Gehls land to County Road Z as to whether this gives Mr. Gehl building site access. He was told the Parkway Road gives David Gehl access to his land. He also asked about picnic tables within the Historic District Park. He was told that there is a table in the vicinity of the parking area. There are also benches in various places throughout the Park.

Linda Bluschke asked about the Decision and Schedule of the Historic Preservation Commission agenda item. Doug responded that the meeting that was scheduled was adjourned and rescheduled to August 27 as there weren't any Town Board or POSC members present. Linda Bluschke asked if Dane County's recommendation to consider transferring the ownership of the Historic District Park to Dane County was written down anywhere. Doug responded that it is printed in the new 2018-2023 Dane County Parks and Open Space Plan unanimously approved by the Dane County Board of Supervisors and signed by Dane County Executive Joe Parisi.

Adjournment: Gerhard moved to adjourn and Doug seconded. The meeting adjourned at 6:46 pm.

Reconvene: Doug moved to go back into session. Gerhard seconded and the motion carried. The meeting reconvened at 6:47.

Motion: Doug moved to allow Michele, as recording secretary, to record the actual motion and delete the reasoning. Gerhard seconded and the motion carried.

Adjournment: Jeff moved to adjourn. Doug seconded and the motion carried. Adjourned at 6:49 pm.

Respectfully submitted,

Michele Kittleson