

Town of Perry
Minutes of Town Board Meeting
Tuesday, July 17, 2018
Perry Town Hall

1. Call to order. Chairman Roger Kittleson called the meeting to order at 7:35 PM. Supervisors Ken Hefty and Mick Klein Kennedy, Treasurer/Deputy Clerk Stephanie Zwettler and Clerk Mary Price were present. Also in attendance: Glenn Schwoerer, Gerhard Leutschwager, Doug Nelson, Lynette Gebben, Michael Gebben, Doug King, Steve Maessick, Ed Sutter.

Pledge of Allegiance. Chairman Kittleson led the Pledge of Allegiance.

Moment of Silence – Chairman Kittleson requested a Moment of Silence for residents and former residents who have passed away recently.

2. Announcements. Clerk Mary Price announced dates and times for the Open Book session and the Board of Review.
3. Roads, Equipment, Facilities:
 - a. Salt shed repairs – review and approve repair bids. The Board reviewed the bid submitted by Bruce Baker. The insurance co. will be contacted for a claim approval.
 - b. Perry Center Road bridge aid and hydraulic engineer. Supervisor Mick Klein Kennedy reported Dane Co. cannot provide engineering services. A bid from Strand Co. will be requested.
 - c. Drammen Valley Road bridge aid update. The Town's application for Local Bridge Program aid has been approved. A State Municipal Agreement will be issued.
 - d. Recycling Center – provider update, Pellitteri Waste Systems proposal. Chairman Kittleson contacted the Recycling Attendants for more information concerning recent services. Doug King commented that the Recycling Attendants have provided excellent guidance and information.
The Board reviewed the proposal submitted by Pellitteri Waste Systems. Mick Klein Kennedy moved and Ken Hefty seconded a motion to approve the proposed contract to Pellitteri Waste Systems. Motion carried.
 - e. Premier Co-op – 2019 propane contract. Mick Klein Kennedy moved and Ken Hefty seconded a motion to purchase 1,000 propane gals. @ 1.299/gal. as proposed by Premier Co-op for the 2018-2019 season. Motion carried.
 - f. Rustic Road criteria. The Board reviewed the Rustic Road criteria established by the WI Administrative Rules – Trans – RR 1.01 – 1.21. The Board will hold a public hearing on Tuesday, Sept. 11, 2018 at 7:30PM to consider the application for Rustic Road status for Lee Valley Road. Doug Nelson will solicit signatures for the petition.

- g. Downed trees management. The Board reviewed information received from the WI Towns Association – “Managing Highway Right of Ways.” A draft policy will be developed for review and approval at the August 13, 2018 Town Board meeting.
- h. The Board reviewed the signed Fink’s contract sidewalk repair on Evergreen Rd. The repair work will be scheduled by the Patrolman.
- i. The Board reviewed tree-trimming and mowing schedules. Mick Klein Kennedy moved and Roger Kittleson seconded a motion to approve up to 40 additional hours by Levi Reeson for trimming and mowing assistance. Motion carried.

4. Land Use:

- a. Steve Meassick, 650 Perry Center Rd. – bldg. permit – replace access. bldg. The Board reviewed the building permit application to replace an accessory building submitted by Steve Meassick at 650 Perry Center Rd. Ken Hefty moved and Mick Klein Kennedy seconded a motion to approve the building permit as submitted. Motion carried.
- b. Nortman Enterprises, LLC – site plan and driveway approval. Ken Hefty presented the Land Use Committee report – the application was tabled for site plan revisions and zoning change.
- c. Daley Road – review mapping, easements, legal description. Clerk Mary Price presented easement and road information recorded on CSM 6538. Mick Klein Kennedy moved and Ken Hefty seconded a motion to obtain revisions from Atty. Mark Rooney for recording. Motion carried.
- d. Dane Co. Zoning Ordinance – Chapter 10 – approval process for changes to proposed zoning. Deputy Clerk Stephanie Zwettler presented landowner questions and requested changes and information from Dane Co. Zoning. Ken Hefty moved and Mick Klein Kennedy seconded a motion to request a recommendation from the Land Use Committee for an approval process for landowners’ requests for proposed zoning changes in the Dane Co. Zoning Ordinance revision. Motion carried.
- e. Town parcels – proposed zoning. The Land Use Committee will review the zoning changes for the Town’s parcels as proposed by Dane Co. Zoning, Chapter 10 revision.

5. Treasurer's Report. Treasurer Stephanie Zwettler presented the monthly report – revenues from building permit applications, tires recycled, dog licenses, co-op dividend, managed forest revenue, etc. were deposited.
6. Commissioners of Public Lands loan – additional principal payment. Mick Klein Kennedy presented Friends of the Parks of Perry's grant - \$3,000.00, for an additional Commissioners of Public Lands loan principal payment. Ken Hefty moved and Roger Kittleson seconded a motion to accept the Friends' grant and to pay an additional principal payment in the amount of \$3,000.00 on the Commissioners of Public Lands loan by September 1, 2018. Motion carried.
7. Parks and Open Space Committee – report, recommendations, appointments. Doug King, Parks and Open Space Committee chair, presented the committee's report – 59 initiatives have been developed by the committee, 40 initiatives have been completed following Board approval; 19 initiatives have been referred to the Historic Preservation Commission; Dane Co. Parks will tour the Hauge Historic District Park in 2018; Mick Klein Kennedy displayed a proposed paver for the Heritage Circle project, the order form will be reviewed by the committee; the Heritage Circle paver project and paver recognition criteria will be reviewed by the Fundraising Committee.

The Board reviewed a request for clarification of liability insurance coverage for committee members. Mick Klein Kennedy moved and Ken Hefty seconded a motion to obtain an opinion from Atty. Mark Rooney to clarify insurance coverage for legal claims filed against committee members. Motion carried.
8. Historic Preservation Commission – report and recommendations, appointments. Doug Nelson, Commission chair, reported recommendations developed at the June 25, 2018 commission meeting – Certificate of Appropriation applications for seven items, recommended by the Parks and Open Space Committee, should be submitted to the Commission; all commissioners attend Commission meetings; park and historic site security systems are working correctly.

Chairman Kittleson announced Doug Nelson and Brad Grundahl have agreed to serve on the Historic Preservation Commission for an additional three year term. Chairman Kittleson appointed Doug Nelson and Brad Grundahl to serve on the Historic Preservation Commission through June, 2021. Mick Klein Kennedy moved and Ken Hefty seconded a motion to affirm these appointments. Motion carried.
9. DCTA discussion – report. Mick Klein Kennedy is currently serving as the alternate delegate for this district.
10. Minutes of Previous Meetings – June 12, 2018 Town Board meetings. Ken Hefty moved and Mick Klein Kennedy seconded a motion to approve the minutes of the Town Board meeting held on June 12, 2018 as presented. Motion carried.

Due to the August 14, 2018 primary election, the next Town Board meeting will be held on Monday, August 13, 2018.

11. Pay Bills due. The Board reviewed the invoices submitted for payment. Ken Hefty moved and Mick Klein Kennedy seconded a motion to pay the bills. Motion carried.

12. Adjournment. Ken Hefty moved and Mick Klein Kennedy seconded a motion to adjourn. Motion carried. The meeting adjourned at 9:45 PM.

Mary L. Price, Town Clerk.

_____.
_____.
_____.