

Town of Perry
Minutes of Town Board Meeting
Thursday, December 13, 2018
Perry Town Hall

1. Call to order. Chairman Roger Kittleson called the meeting to order at 7:35PM. Supervisors Ken Hefty and Mick Klein Kennedy, Treasurer/Deputy Clerk Stephanie Zwettler and Clerk Mary Price were present. Also in attendance: Linda Bluschke, Margaret Berg, Vicky Bartz, Jeff Anderson, Susan Kiry, Alice Yaeger, Ken Bartz, Duane Iverson, John Ranum.
2. Convene Closed Session, WI Stat. 19.85(1)(b) and (c) – Employee compensation, commission and committee reviews. Ken Hefty moved and Mick Klein Kennedy seconded a motion to convene a closed session per WI § 19.85(1)(b) and (c) – employee compensation, commission and committee reviews. Roll call vote: Ken Hefty – Yes; Mick Klein Kennedy – Yes; Roger Kittleson – Yes. The closed session convened at 7:35PM.
3. Reconvene Open Session. Open Session. Ken Hefty moved and Mick Klein Kennedy seconded a motion to reconvene an open session. Roll call vote: Ken Hefty – Yes; Mick Klein Kennedy – Yes; Roger Kittleson – Yes. The open session reconvened at 8:00PM.

Pledge of Allegiance. Chairman Roger Kittleson led the Pledge of Allegiance.

Moment of Silence. Chairman Roger Kittleson requested a moment of silence for Jonathan Marsh and Francis Hefty, former Town residents who passed recently.

4. Set employee 2019 compensation. Ken Hefty moved and Mick Klein Kennedy seconded a motion to change the compensation effective January 1, 2019 for Patrolman Royce Nelson to \$23.65 per hour; match the Patrolman's 3% contribution to the Town's Simple IRA; \$3.00 per hour contribution to Health Reimbursement Savings Account; six (6) sick days per year with 50% vested to be reimbursed at the end of employment; six (6) vacation days per year; seven (7) holidays per year – New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Friday following Thanksgiving Day, and Christmas Day; up to \$125.00 clothing allowance per year; and to allow up to 240 hours of compensatory time per year – up to 100 hours can be carried to next year and remaining compensatory time to be paid by year end. Motion carried.

Mick Klein Kennedy moved and Roger Kittleson seconded a motion to change the compensation for 1st Assistant Patrolman to \$24.00 per hour effective January 1, 2019. Motion carried. Ken Hefty – abstain.

Mick Klein Kennedy moved and Ken Hefty seconded a motion to set the compensation for the 2nd Assistant Patrolman at \$23.65 per hour, effective January 1, 2019. Motion carried.

Mick Klein Kennedy moved and Ken Hefty seconded a motion to change the compensation for Recycling Attendants to \$ 20.10 per hour for the Lead

Recycling Attendant, and \$9.30 per hour for the Recycling Assistant Attendant, effective January 1, 2019, and at least one attendant will be present at the Recycling Center during opening hours. Motion carried.

5. Comments by Town residents – non-agenda items. Ken Bartz reported several truck boxes are on neighbors' properties. Dane Co. Zoning Inspector will be contacted for more information.

6. Roads, Equipment, Facilities:

- a. Docken Road repairs. The Board reviewed the contract proposed to repair Docken Road. Ken Hefty moved and Mick Klein Kennedy seconded a motion to approve the contract to repair Docken Road as submitted by Scott Construction - \$13,000.00, to be completed by August 15, 2019. Motion carried.

- b. Daley Road – mapping, easements, legal description update. Clerk Mary Price presented information received from the surveyor. Ken Hefty moved and Mick Klein Kennedy seconded a motion to update the CSM to include easements on Daley Road as proposed by the surveyor - \$236.00. Motion carried.

- c. Clay Hill Road – repair agreement – review status. Supervisor Mick Klein Kennedy reported the contractor plans install the tower via crane over Clay Hill Road in December.

- d. Spring Valley Road – TRIP grant status. Clerk Mary Price reported the TRIP grant application will be submitted in January, 2019 after the contractor's invoice is paid.

- e. Recycling Center – service contract – review status. Clerk Mary Price indicated a report with contract documentation was sent to Waste Management on Nov. 29 and a response has not been received yet. Payments will continue to be adjusted to comply with the contract.

- f. Town Road signs – replacement schedule. The Board reviewed the road sign status report prepared by the Patrolman. The Town Chairman will contact the sign vendor and other resources for more information.

- g. Any other updates – roads, equipment, facilities.

Former Town garage well status - Clerk Mary Price presented an update on the old Town garage well status. Additional testing is required by the DNR and will be subsidized with the PECFA grant.

Lee Valley Road – possible damage. - The Board reviewed possible damage to Lee Valley Road by a contractor for new construction. The road will be reviewed on the road tour.

CDL licensing requirements - The Board reviewed WI Administrative Code § Trans 102.23(7) - CDL information received from the WI DMV and the Wisconsin Towns Association – "...in Wisconsin, the following drivers are not required to hold a CDL: ...Back-up (substitute or replacement) snowplow drivers (includes

snow or ice removal by plowing, salting or sanding) for local units of government (defined as a county, city, village, town, school district, county utility district, sanitary district, metropolitan sewerage district, or other public body created by or pursuant to state law) are not required to hold a CDL if they meet all of the following: Are an employee of a local unit of government with a population of 3,000 or fewer. Hold a valid Class D license. Are operating within the boundaries of the local unit of government. Is one of the following: Substituting for or replacing, a regular employee who ordinarily operates the vehicle. An additional employee because a snow emergency exists as determined by the local unit of government."

Clerk Mary Price presented information reported by the Town's insurance agent – "Town of Perry drivers – Town's insurance will cover any driver who has permission to drive a vehicle and any driver listed on the policy."

7. Land Use:

- a. Duane Iverson, 1429 Hwy 78, zoning change for existing residence. Duane Iverson requested clarification of the density unit. The Board reviewed the density calculation presented by Clerk Mary Price and concurred. Ken Hefty presented the Land Use Committee's recommendation to approve the zoning change. Ken Hefty moved and Mick Klein Kennedy seconded a motion to approve the zoning change of 2.12 acres from A-1(EX) to RH-1, and the remaining 13.91 acres from A-1(EX) to A-4. Motion carried.
- b. John Ranum, 1059 CTH H, zoning change, CSM. Ken Hefty presented the Land Use Committee's recommendation to approve the zoning change for the existing residential lot and outbuildings. The Town Board reviewed the preliminary certified survey map to create one lot to include the existing residence and buildings for the family business. The Town Board reviewed the density unit calculation presented by Clerk Mary Price. Mick Klein Kennedy moved and Ken Hefty seconded a motion to approve the zoning change on parcels 0506-161-8930-3 and 0506-161-8900-9, approximately 4.8 acres, from A1(Ex) to A-2(4). Motion carried. Ken Hefty moved and Mick Klein Kennedy seconded a motion to approve the density unit calculation for parcels owned by John Ranum, and John and Karen Ranum in 1979. Motion carried.
- c. Marco Tejeda – change proposed Chapter 10 zoning district. Deputy Clerk Stephanie Zwettler explained the Dane Co. Chapter 10 amendment status, the process to change proposed zoning, and the Land Use Committee's recommendation. Mick Klein Kennedy moved and Ken Hefty seconded a motion to approve Marco Tejeda's proposed zoning as requested – from RR-8 to RM-8. Motion carried.

8. Blanchardville Fire Department – 2019 contract. The Board reviewed the Blanchardville Fire and EMS 2019 contracts. Ken Hefty moved and Mick Klein

- Kennedy seconded a motion to approve the Blanchardville Fire and EMS 2019 contracts as submitted. Motion carried.
9. Accurate Appraisal 2019 – 2021 contract. The Board reviewed the proposed contract for assessment service submitted by Accurate Appraisal LLC for 2019 and 2020 maintenance and 2021 market revaluation services. Mick Klein Kennedy moved and Ken Hefty seconded a motion to approve the contract submitted by Accurate Appraisal LLC as submitted. Motion carried.
 10. Treasurer's Report. Treasurer Stephanie Zwettler presented the monthly report: Shared Revenues rec'd; Friends of the Parks of Perry donations for signs rec'd; real estate taxes mailed Dec. 10, 2018.
 11. Insurance – professional liability coverage, review proposal. Clerk Mary Price reported information received from the Town's insurance agent – the current carrier does not provide professional liability coverage for the Town based on the Town's size, and other proposals are being solicited.
 12. Set Caucus dates – January, 2019. Mick Klein Kennedy moved and Ken Hefty seconded a motion to hold the 2019 Town caucus on Thursday, January 10, 2019. Thursday, January 15, 2019 if postponement is necessary. Motion carried.
 13. Open records request – status and update. Clerk Mary Price reported no pending open records requests.
 14. Minutes of Previous Meetings – Nov. 15 and Nov. 29, 2018 Town Board meetings. Mick Klein Kennedy moved and Ken Hefty seconded a motion to approve the minutes of Town Board meetings held on November 15 and November 29, 2018 as presented. Motion carried.
 15. Pay Bills due. The Board reviewed the invoices presented for payment. Ken Hefty moved and Mick Klein Kennedy seconded a motion to pay the bills. Motion carried.
 16. Adjournment. Ken Hefty moved and Mick Klein Kennedy seconded a motion to adjourn. Motion carried. The meeting adjourned at 9:45 PM.

Mary L. Price, Town Clerk.
