

Town of Perry  
Minutes of Town Board Meeting  
Tuesday, August 13, 2019  
Perry Town Hall

1. Call to order. Chairman Roger Kittleson called the meeting to order at 7:35PM. Supervisors Ken Hefty and Mick Klein Kennedy, Treasurer/Deputy Clerk Stephanie Zwettler and Clerk Mary Price were present. Also in attendance: Sue Kiry, Duane Iverson, Lynn Bliss, Alice Yaeger, Ryan Ruff, Evan Constant, Steve Grinder, Elizabeth Seelinger, Jessica Dallman, Gene Kempfer, Dan Watson, Kay Watson, Royce Nelson, Mary Ann Nelson, Dean Vogel, Ed Sutter.

Pledge of Allegiance. Chairman Roger Kittleson led the Pledge of Allegiance.

Moment of Silence. Chairman Roger Kittleson requested a moment of silence to honor recently deceased Town residents and El Paso, TX, Dayton, OH and Gilroy, CA shooting victims.

2. Comments by Town residents – non-agenda items. Duane Iverson requested an update on Clay Hill Rd. culvert cleaning in the Town's right-of-way. Dan Watson requested an update on the status of the Town's church parking lot plowing policy. Kay Watson requested an update on a Daleyville tornado siren.
3. Land Use:
  - a. Elizabeth Seelinger and Jessica Dallman, Docken Rd., field road modification, culvert, site plan discussion. Elizabeth Seelinger and Jessica Dallman presented background information and clarifications for modifying existing and proposed field roads for their parcel at 10347 Docken Rd. Steve Grinder reviewed stream restoration water containment efforts on his adjoining land since 1981. The Town Board reviewed information and comments presented.  
Ken Hefty moved and Mick Klein Kennedy seconded a motion to approve installation of up to two culverts in the Town's right-of-way on Docken Road in the northeast section of parcel 0506-043-8000-1, supplied by the owner, as advised by the Town's Patrolman. Motion carried.
  - b. Daley Road easement, Nortman Enterprises CSM. Clerk Mary Price reported Atty. Mark Rooney has not received the information from the surveyor to prepare the easement to be recorded. Atty. Rooney will contact the surveyor for further information and the status of the easement description.
  - c. Keller Family Farm, Petition 11425 – final approval. Ken Hefty moved and Mick Klein Kennedy seconded a motion to approve the final zoning change as amended by Dane Co. Zoning. Motion carried.
4. Roads, Equipment, Facilities:
  - a. Perry Center Road bridge update. Ryan Ruff and Evan Constant, Strand Associates, presented revised plans for the Perry Center Road and a revised construction schedule. Supervisor Ken Hefty reported permission from the adjoining landowner to enter his land, remove and reinstall fence posts, etc. during bridge construction.
  - b. Culvert policy update. The Board reviewed proposed changes to clarify the Culvert Policy. Mick Klein Kennedy moved and Ken Hefty seconded a motion to approve the Culvert Policy as amended. Motion carried.
  - c. Recycling Center – attendant position update. Chairman Roger Kittleson reported no additional applications were received.

- d. Recycling Center signs. Changes for a proposed Recycling Center sign were discussed. Additional information will be reviewed.
- e. Clay Hill Rd. – cell tower site access review. The Board reviewed the letter to the landowner, prepared by Atty. Mark Rooney, for signature and mailing. Mick Klein Kennedy moved and Ken Hefty seconded a motion to approve the letter and to direct the Clerk to mail the letter to the landowner. Motion carried.
- f. 2019 Road repairs, supplies – review costs to date. Clerk Mary Price presents costs incurred year to date for highway equipment repairs, fuel, bridge replacements, and road repairs.

Ken Hefty moved and Mick Klein Kennedy seconded a motion to order two “Rough Road” signs for Drammen Valley Road bridge. Motion carried.

Ken Hefty moved and Mick Klein Kennedy seconded a motion to amend the 2019 road repair budget and add \$50,000.00. Motion carried.

Mick Klein Kennedy moved and Ken Hefty seconded a motion to bill Aldo Partners, LLC for Docken Road damage during 2018 residential construction. Motion carried.

Ken Hefty moved and Mick Klein Kennedy seconded a motion to approve Richard Cooper’s proposal for pressure washing and painting services on the Town Garage and the Recycling Center shed - \$900.00. Motion carried.

- g. Drammen Valley Rd. bridge – DOT, design engineer selection process – complete and submit DT1515 and Consultant Interview Rating Sheets. The Selection Committee reviewed comments and discussions during the engineering firm interviews held on July 23, 2019 and prepared the Consultant Interview Rating Sheets for each firm. Ayres Associates’ score – 88; Strand Associates’ score – 96.

Ken Hefty moved and Mick Klein Kennedy seconded a motion to recommend Strand Associates to perform design engineering services for the Drammen Valley Road bridge project. Motion carried.

- h. Any other updates – roads, equipment, facilities.

Daleyville – Highway 78 signs. Supervisor Mick Klein Kennedy met with WI DOT representatives on July 29 to review speed limit sign placements and additional warning signs. WI DOT developed a plan and coordinated sign installation with Dane Co. Hwy. Dept. by August 16. A dynamic speed sign will be considered following installation of the new signs.

- 5. Treasurer's Report. Treasurer Stephanie Zwettler presented the monthly report – culverts billed to landowners were paid; WI Dept. of Commerce fire dues payments were received and will be disbursed as agreed; received computer aid; the next tax settlement will be received by Aug. 20 from the Dane Co. Treasurer.
- 6. Friends of the Parks of Perry – Heritage Circle paver recommendations. Mick Klein Kennedy, Friends of the Parks of Perry president, reported a letter and paver order form was sent to all Town residents. The Alliant Energy grant application was submitted by the Friends for the Daleyville Park playground equipment.

7. Parks and Open Space Committee – report, recommendations. The Board reviewed recommendations presented by the Committee. Mick Klein Kennedy moved and Ken Hefty seconded a motion to approve 1) New Historic District Park brochure with cover photo from Vicki France; (2) Thank you letter to Vicki France, photographer; (3) Photo mockup illustrating Heritage Circle. Motion carried.
8. Dane Co. Towns Association – update. Mick Klein Kennedy attended the monthly DCTA meeting to represent the district.
9. Minutes of Previous Meetings – July 9, July 23, 2019 Town Board meeting. Ken Hefty moved and Mick Klein Kennedy seconded a motion to approve the minutes of the Town Board meetings held on July 9 and July 23, 2019 as published. Motion carried.
10. Pay Bills due. The Town Board reviewed the invoices presented for payment. Ken Hefty moved and Mick Klein Kennedy seconded a motion to pay the bills. Motion carried.
11. Closed and Open Session under WI §19.85(1)(b) and (c)- personnel. Ken Hefty moved and Mick Klein Kennedy seconded a motion to convene a closed session under WI §19.85(1)(b) and (c)- personnel. Roll call vote – Ken Hefty, Yes; Mick Klein Kennedy, Yes; Roger Kittleson, Yes. Motion carried.  
While in Closed Session, the Town Board met with Gene Kempfer to discuss the Recycling Center attendant position.  
Ken Hefty moved and Mick Klein Kennedy seconded a motion to reconvene the open session. Roll call vote – Ken Hefty, Yes; Mick Klein Kennedy, Yes; Roger Kittleson, Yes. Motion carried.  
Ken Hefty moved and Mick Klein Kennedy seconded a motion to hire Gene Kempfer, Recycling Center attendant, and to set the compensation at \$20.00 per hour retroactive to July 16, 2019, and to review in December, 2019. Motion carried.
12. Adjournment. Ken Hefty moved and Mick Klein Kennedy seconded a motion to adjourn. Motion carried. The meeting adjourned at 10:35 PM.

Mary L. Price, Town Clerk  
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