

Town of Perry  
Minutes of Town Board Meeting  
Tuesday, April 14, 2020  
Perry Town Hall

1. Call to order. Chairman Roger Kittleson called the meeting to order at 7:35PM. Supervisors Ken Hefty and Mick Klein Kennedy, Treasurer/Deputy Clerk Stephanie Zwettler and Clerk Mary Price were present. Also in attendance: Ed Sutter, Andrew Leutzinger.

Pledge of Allegiance. Chairman Kittleson led the Pledge of Allegiance.

2. Declaration of Emergency ratification. Chairman Roger Kittleson renewed the Declaration of Emergency. Ken Hefty moved and Mick Klein Kennedy seconded a motion to ratify the renewed Declaration of Emergency. Motion carried.

Dane Co. Emergency Management update. Clerk Mary Price explained the process used for updates via conference calls by Dane Co. Emergency Management and information presented at recent calls.

3. Comments by Town residents – non-agenda items. Ed Sutter presented Mt. Horeb Fire Dept. updates – new truck will be delivered by year end; Town needs to appoint representative to serve on Dept. Board.

4. Roads, Equipment, Facilities:

- a. Perry Center Rd. bridge replacement – re-bidding process, construction replacement contract review and award, easements review, PSI contract.  
The Board reviewed bid information submitted by Strand Associates. Ken Hefty moved and Mick Klein Kennedy seconded a motion to approve the construction bid to replace the Perry Center Rd. bridge as submitted by G-Pro Excavating LLC, Montfort, WI - \$202,124.00. Motion carried.

Proposed easements will be reviewed by Atty. Mark Rooney, the Town Board and landowners and will be recorded with the Dane Co. Register of Deeds.

The proposed PSI contract for soil borings will be reviewed prior to construction.

- b. Drammen Valley Road bridge replacement – Public Involvement Plan.  
The Town Board reviewed the draft Public Involvement Plan and identified areas to be edited.

- c. Docken Road repairs – billing settlement update. The Town Board reviewed the proposed settlement for road repairs due to damage during new residential construction. Mick Klein Kennedy moved and Ken Hefty seconded a motion to direct Atty. Schank to collect full amount - \$16,960.24. Motion carried.

- d. TRIP grant application adjustments. The Town Board reviewed the TRIP grant application and options to amend the application. Mick Klein Kennedy

moved and Ken Hefty seconded a motion to request an exception to the shoulder standards for this project. Motion carried.

- e. WisDOT salt contract. The Board reviewed the proposed salt contract negotiated through WI DOT. Ken Hefty moved and Mick Klein Kennedy seconded a motion to approve the 2020-2021 salt contract at the 2019-2020 levels. Motion carried.
- f. Town Road Patrolman applications. Chairman Roger Kittleson announced two applications received for the Town Road Patrolman position. The Town Board will convene a special meeting to interview the applicants.

- 5. Recycling Center – operations, additional attendant applications. The Town Board reviewed observations in the Recycling Center operations under the Reopening Plan.

Ken Hefty moved and Mick Klein Kennedy seconded a motion to hire applicant Kelton Kelly as the Recycling Center Assistant at \$15.00 per hour, to be reviewed in three months. Motion carried.

Roger Kittleson moved and Ken Hefty seconded a motion to approve \$15.00 per hour compensation to Town Board members for work at the Recycling Center. Motion carried.

Mick Klein Kennedy moved and Ken Hefty seconded a motion to approve additional Recycling Center opening hours – 1<sup>st</sup> and 3<sup>rd</sup> Tuesday, beginning May 5 and ending September 1, 2020, 6:00PM – 8:00PM. Motion carried.

- 6. Land Use: a. Land Use Committee appointments. Chairman Roger Kittleson appointed Dean Vogel to chair the Land Use Committee for the three year term. Mick Klein Kennedy moved and Ken Hefty seconded a motion to confirm the appointment. Motion carried.

b. Andrew Leutzinger, 377 CTH H, building permit – replace residence. The Board reviewed the building permit submitted to replace the residence. Ken Hefty moved and Mick Klein Kennedy seconded a motion to approve the building permit as submitted. Motion carried.

c. Greg Oimoen, 11082 Clay Hill Rd., driveway construction for cell tower. Mick Klein Kennedy presented ordinance information received from the Dane Co. Towns Association and Dane Co. Planning. Mick Klein Kennedy moved and Ken Hefty seconded a motion to authorize a review of the Town's driveway permitting options with Atty. Mark Rooney and Dane Co. Planner Majid Allen. Motion carried.

- 7. Develop joint agreement proposal for cell tower siting notification in adjoining municipalities. This proposal will be discussed with Atty. Mark Rooney.

8. Treasurer's Report. Treasurer Stephanie Zwettler presented the monthly report: Transportation Aids received; Building inspection fees received.
9. WI Commission on Rural Prosperity – appoint Town committee to develop Town's report to Commission. This committee concept will be reviewed in May, 2020.
10. Friends of the Parks of Perry – paver fundraising project report, Town's nominees, grant to Town for additional loan principal payment. Mick Klein Kennedy reported the paver project is on hold until late spring due to Stay in Place order.
11. Parks and Open Space Committee – report, recommendations, grant applications. The Board reviewed the Knowles – Nelson Stewardship grant application process. Ken Hefty moved and Mick Klein Kennedy seconded a motion to prepare the grant application for Board review prior to submission by May 1, 2020 to subsidize restroom construction at the Hauge Historic District Park. Motion carried.
12. Dane Co. Towns Association –discussions. Supervisor Mick Klein Kennedy reported meetings are now conducted via conference calls and the Association is developing guidance for members' virtual meeting options.
13. Minutes of Previous Meetings – March 9, March 16, and March 23, 2020 meetings. Ken Hefty moved and Mick Klein Kennedy seconded a motion to approve the minutes of the Town Board meetings held on March 9, March 16 and March 23, 2020 as presented. Motion carried.
14. Elections - security report, grant update, equipment storage, other reports. Clerk Mary Price presented an update on the recent primary election process, FEMA grant opportunities, and equipment storage options.
15. Pay Bills due. The Board reviewed the invoices presented for payment. Ken Hefty moved and Mick Klein Kennedy seconded a motion to pay the bills. Motion carried.
16. Adjournment. Ken Hefty moved and Mick Klein Kennedy seconded a motion to adjourn. Motion carried. The meeting adjourned at 9:45PM.

Mary L. Price, Town Clerk.

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