

Town of Perry  
Minutes of Town Board Meeting  
Tuesday, May 12, 2020  
Perry Town Hall and Teleconference

1. Call to order. Chairman Roger Kittleson called the meeting to order at 7:45 PM, following the first session of the 2020 Board of Review. Supervisors Ken Hefty and Mick Klein Kennedy, Treasurer/Deputy Clerk Stephanie Zwettler and Clerk Mary Price were present. Also in attendance: Linda Bluschke, Anita Iverson, Mary Ann Nelson and via teleconference: Ryan Ruff, Jay Wendt, Doug King, Ed Sutter.

Pledge of Allegiance. Roger Kittleson led the Pledge of Allegiance.

Moment of Silence. Chairman Roger Kittleson requested a Moment of Silence to remember Town residents who recently passed.

2. Declaration of Emergency – Chairman Roger Kittleson extended the Town's Declaration of Emergency at least sixty day. Ken Hefty moved and Mick Klein Kennedy seconded a motion to ratify the extended Town's Declaration of Emergency.
3. Announcements. Clerk Mary Price presented information for possible FEMA grants and Dane Co. Emergency Management updates.
4. Comments by Town residents – non-agenda items. Ken Hefty presented questions received to clarify three Daleyville parcels.
5. Mt. Horeb Area Joint Fire Department Board – Ed Sutter agreed to continue to represent the Town through June, 2020.
6. Roads, Equipment, Facilities:
  - a. Perry Center Rd. bridge replacement – easements review, PSI contract. Ryan Ruff, Strand Associates, presented project updates: G-Pro construction contract with insurance has been reviewed by Strand and will be forwarded to the Town to be signed; the PSI contract should be considered for testing services. Mick Klein Kennedy moved and Ken Hefty seconded a motion to authorize Chairman Roger Kittleson to sign the G-Pro construction contract. Motion carried. Mick Klein Kennedy moved and Ken Hefty seconded a motion to approve the PSI testing contract. Motion carried.
  - b. Drammen Valley Road bridge replacement – project scheduling.
  - c. Docken Road repairs – invoice sent to contractor via Town's attorney May 5.
  - d. Any other updates – roads, equipment, facilities. 2020 road construction bid letters were sent to contractors; Asst. Patrolman moved tree branch piles and compacted dumpsters; Mick Klein Kennedy moved and Ken Hefty seconded a motion to reimburse former Patrolman for materials and supplies remaining at the Garage. Motion carried.

7. Recycling Center – facilities, attendants. The Town Board reviewed three bids received for portable restroom services at the Recycling Center. Ken Hefty moved and Mick Klein Kennedy seconded a motion to approve Monson Septic Pumping and Portable Restrooms bid to provide a Handicap Accessible Portable Restroom, hand sanitizer and one service per month @ \$120.00 per month. Motion carried.

Recycling attendants will contact Dolan Services to pick up scrap metals per previous arrangements.

8. Land Use:

- a. Ernest Grinder estate – review density unit calculation 10759 Grinder Rd. Clerk Mary Price presented the density unit review request submitted by Steve Grinder, representative for the Ernest Grinder estate. The Town Board reviewed the Town's records. Ken Hefty moved and Mick Klein Kennedy seconded a motion to correct the Town's Density Unit inventory and to approve one density unit for the non-conforming parcel 0506-172-2388-0, Outlot 28. Motion carried

- b. Greg Oimoen, 11082 Clay Hill Rd., driveway construction permit for cell tower. Jay Wendt, Bug Tussle, requested a status update. Mick Klein Kennedy and Mary Price reported a recent conference call with the Town's attorneys to obtain clarification for the Town's options. Mick Klein Kennedy moved and Ken Hefty seconded a motion to approve the attorney engagement terms submitted by Joseph Bartol. Motion carried.

9. Develop joint agreement proposal for cell tower siting notification in adjoining municipalities - update. Mick Klein Kennedy will obtain additional information from adjoining municipalities to determine their interest in a joint agreement.

10. Treasurer's Report. Treasurer Stephanie Zwettler presented the monthly report: Received - WI Lottery credit, cell tower lease monthly payment, culvert invoice payment, personal property taxes, building inspection fees.

11. WI Commission on Rural Prosperity – appoint Town committee to develop Town's report to Commission. Committee concept will be discussed at the Annual Meeting.

12. Friends of the Parks of Perry – paver fundraising project report, Town's nominees. Mick Klein Kennedy, President of the Friends of the Parks of Perry, reported paver fundraising efforts are paused and will be reactivated in June. Pavers might be installed in Sept., 2020 or postponed to 2021.

13. Parks and Open Space Committee – report, recommendations. Doug King, Parks and Open Space Committee chair, presented four items for the Town Board's consideration:

- Knowles-Nelson Stewardship grant application revision – DNR requires more information by June 1; Environmental Hazards Assessment was submitted; the Applicant Resolution is required.  
Ken Hefty moved and Roger Kittleson seconded a motion to adopt and submit the Applicant Resolution for the Knowles-Nelson Stewardship grant application. Motion carried.
- Review contract options for Hauge Historic District Park portable restroom services. Ken Hefty moved and Mick Klein Kennedy seconded a motion to table action on a Hauge Historic District Park portable restroom services contract. Motion carried.
- Dane Co. Park Commission letter – request for advice. Mick Klein Kennedy moved and Ken Hefty seconded a motion to table the Dane Co. Park Commission request for advice letter to the June, 2020 Town Board meeting. Motion carried.
- Draft Joint Easement Agreement between Town and Hauge Log Church Preservation Association. The Town Board reviewed the proposed draft agreement for pedestrian passageway. Mick Klein Kennedy moved and Ken Hefty seconded a motion to authorize the Chairman Roger Kittleson to present the draft agreement to the association. Motion carried.

14. Certificate of Appropriateness analysis and recommendations. Doug King reported the Certificate will be revised and submitted to the Town Board for review in June, 2020. Mick Klein Kennedy moved and Ken Hefty seconded a motion to table the Certificate of Appropriateness application review to the June, 2020 Town Board meeting. Motion carried.

15. Dane Co. Towns Association – discussions. Mick Klein Kennedy reported the DCTA is accumulating information for meeting options and insurance opportunities for Towns.

16. Minutes of Previous Meetings – April 14, April 23, April 29, 2020 meetings. The Town Board reviewed draft minutes and comments received. Mick Klein Kennedy moved and Ken Hefty seconded a motion to amend the minutes of the April 23, 2020 Town Board meeting and delete “as reviewed by the Hauge Log Church Preservation Association and” from section 10. Motion carried.

Ken Hefty moved and Mick Klein Kennedy seconded a motion to approve the minutes of the Town Board meetings held on April 14 and April 29, 2020 as published and on April 23, 2020 as amended. Motion carried.

17. Elections - equipment storage, supplies, other reports. Clerk Mary Price presented updates from the Wisconsin Election Commission, Dane Co. Clerk and Dane Co. Emergency Management.

18. Pay Bills due. The Town Board reviewed the invoices presented for payment. Ken Hefty moved and Mick Klein Kennedy seconded a motion to pay the bills. Motion carried.

19. Closed and Open Session - Consider employment, promotion, compensation or performance evaluation data of public employee – Town Road Patrolman. Ken Hefty moved and Mick Klein Kennedy seconded a motion to convene a closed session under WI §19.85(1)(c) to discuss public employees. Roll call vote: Ken Hefty, Yes; Mick Klein Kennedy, Yes; Roger Kittleson, Yes. Motion carried.

Ken Hefty moved and Mick Klein Kennedy seconded a motion to reconvene the open session. Roll call vote: Ken Hefty, Yes; Mick Klein Kennedy, Yes; Roger Kittleson, Yes. Motion carried.

20. Adjournment. Ken Hefty moved and Mick Klein Kennedy seconded a motion to adjourn. Motion carried. The meeting adjourned at 10:45 PM.

Mary L. Price, Town Clerk

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_