

Town of Perry
Minutes of Town Board Meeting
Tuesday, June 9, 2020
Perry Town Hall

1. Call to order. Chairman Roger Kittleson called the meeting to order at 7:35 PM. Supervisors Ken Hefty and Mick Klein Kennedy, Treasurer/Deputy Clerk Stephanie Zwettler and Clerk Mary Price were present. Also in attendance: Collin Jacobson, Scott Construction; Mike Jenquin, Fahrner Asphalt Sealers; Ed Sutter, Mark Eastman, Alice Yaeger, James Gibson, and via teleconference – Linda Bluschke, Ryan Oehlfhof, Keith Behrend, Ryan Ruff and Doug King.

Pledge of Allegiance. Roger Kittleson led the Pledge of Allegiance.

2. Announcements. Clerk Mary Price presented an update on services provided to Town residents by the Mt. Horeb Senior Center.
3. Comments by Town residents – non-agenda items. James Gibson requested Moen Road patching. Ed Sutter requested 2021 snow plowing contract info.
4. Class A liquor license: Laura Tisch, 175 Drammen Valley Rd. The Town Board reviewed the Class A liquor license application submitted by Laura Tisch, 175 Drammen Valley Rd. for renewal. Ken Hefty moved and Mick Klein Kennedy seconded a motion to renew the Class A liquor license submitted by Laura Tisch, 175 Drammen Valley Rd. Motion carried.
5. Mt. Horeb Area Joint Fire Department Board – recruit/appoint Town representative. Mark Eastman volunteered to represent the Town on the Mt. Horeb Area Joint Fire Department Board. Chairman Roger Kittleson appointed Mark Eastman and thanked Ed Sutter for many years of service. Ken Hefty moved and Mick Klein Kennedy seconded a motion to ratify the appointment of Mark Eastman to represent the Town on the Mt. Horeb Area Joint Fire Department Board. Motion carried.
6. New Glarus Fire District – bylaws amendments. The Town Board will review the current bylaws to develop potential amendment recommendations.
7. Land Use: Ryan Oehlfhof, 365 Tyvand Rd. – inground swimming pool permit. The Town Board reviewed the inground swimming pool permit application submitted by Ryan Oehlfhof, 365 Tyvand Rd. Ken Hefty moved and Mick Klein Kennedy seconded a motion to waive the site view and public hearing due to Covid-19 restrictions, to approve the permit fee at \$175.00 and to approve the inground swimming pool permit application as submitted. Motion carried.

8. Roads, Equipment, Facilities:

- a. 2020 Town Road repairs –open bids, award bid or set award meeting date.
Chairman Roger Kittleson opened and announced the bids submitted and the Town Board reviewed the bids and the approved 2020 Town Budget.
Scott Construction – Total bid - \$80,736.00.
Fahrner Asphalt Pavers – Total bid - \$54,690.00.
Ken Hefty moved and Mick Klein Kennedy seconded a motion to approve the 2020 road repair bid for Lee Valley Road and Perry Center Road submitted by Fahrner Asphalt Sealers - \$54,690.00. Motion carried.
- b. Perry Center Rd. bridge replacement – easements review, project update.
Ryan Ruff, Strand Associates, reported the signed construction contract was delivered to the contractor; the culvert is being manufactured for delivery in July; a pre-construction meeting will be scheduled.
- c. Drammen Valley Road bridge replacement – preliminary design review. The Board reviewed the bridge options presented by Keith Behrend, Strand Associates and advised Option 1. Replace existing bridge with a single-span concrete flat slab structure. The span length for this option is 40 feet. Roadway overtopping north of the bridge still occurs with this option, but the anticipated overtopping frequency is decreased from between a 5- and 10-year storm for the existing structure to between a 10- and 25-year storm for the proposed structure. A conference call with WI DOT and the Town will be scheduled after the design is completed.
Dane Co. Bridge Aid application. The Dane Co. Bridge Aid application was reviewed. Ken Hefty moved and Mick Klein Kennedy seconded a motion to submit the Dane Co. Bridge Aid application in the amount of \$66,083.00 to subsidize the Drammen Valley Road bridge replacement costs. Motion carried.
- d. Docken Road repairs – update. Clerk Mary Price reported the reimbursement for Docken Road repairs is expected soon.
- e. Any other updates – roads, equipment, facilities. Road Patrolman Mark Eastman presented updates on equipment. Ken Hefty moved and Mick Klein Kennedy seconded a motion to approve the purchase of a 78” grapple hood from Kalscheur Implement at approx. \$2850.00. Motion carried.
Ken Hefty moved and Mick Klein Kennedy seconded a motion to approve the purchase of a Stihl weed eater at est. \$180.00. Motion carried.

9. Recycling Center – facilities. Clerk Mary Price reported several requests were submitted to Waste Management to provide an additional 10 yard dumpster but the order has not been filled. Patrolman Mark Eastman will move an 8 yd. recycling dumpster to be used for trash to the trash dumpster position

Supervisor Mick Klein Kennedy reported Monson delivered and installed the handicapped accessible portable toilet to the Recycling Center. Patrolman Mark Eastman staked the facility to stabilize it.

10. Land Use: a. Greg Oimoen, 11082 Clay Hill Rd., driveway constr. permit for cell tower. A consultation with the Town's attorneys was held in Closed session at the end of the meeting.

11. Treasurer's Report. Treasurer Stephanie Zwettler presented the monthly report: Received – snowplowing contract payments; tire recycling payments; Recycling Grant. Electronic funds transfer process was arranged for Town employees.

Treasurer Stephanie Zwettler presented information for a possible Resolution to waive interest on property tax installments. The Town Board reviewed information, Resolution template, and options received from the Dane Co. Treasurer.

Ken Hefty moved and Mick Klein Kennedy seconded a motion to adopt the Resolution to waive interest on property tax installments in 2020. Motion carried.

12. WI Commission on Rural Prosperity – appoint Town committee to develop Town's report to Commission. An update on options will be presented at the Annual Meeting.

13. Friends of the Parks of Perry – updates. Mick Klein Kennedy reported the Friends' Annual Meeting is scheduled in June, 2020. The Friends will assist with the installation of the remaining signs to be installed at the Hauge Historic District Park.

Roger Kittleson announced his family's purchase of a paver to commemorate his father's service as Town Chairman 1977-1983.

14. Parks and Open Space Committee – committee appointments – Chairman Roger Kittleson appointed Doug King, Gerhard Leutschwager and Colleen Kittleson to 3 year terms. Ken Hefty moved and Mick Klein Kennedy seconded a motion to ratify the Chairman's appointments to the Parks and Open Space Committee. Motion carried.

Doug King, Committee Chair, announced the Wisconsin Kites Club held a Kite Fly at the Hauge Historic District Park recently and plan to return; presented information on the status of the Committee's projects – signage to be completed; thanked Kay Watson for her years of service on the Committee and for the Town; and recommended postponing action on several discussion items.

The Town Board reviewed revisions in the proposed easement agreement. Mick Klein Kennedy moved and Ken Hefty seconded a motion to authorize Chairman Roger Kittleson to present the Town's proposed easement agreement to the Hauge Log Church Preservation Association. Motion carried.

Knowles-Nelson Stewardship grant application. Mick Klein Kennedy presented the Friends of the Parks of Perry's commitment to donate up to \$2500.00 as a 50% match for the Town's support and to further commit donations, labor, equipment and materials sufficient for the ongoing operation and maintenance of the outdoor restroom at the Hauge Historic District Park. Roger Kittleson moved and Ken Hefty seconded a motion to accept the Friends of the Parks of Perry's commitment to donate up to \$2500.00 as a 50% match for the Town's support and for the ongoing operation and maintenance of the outdoor restroom at the Hauge Historic District Park. Motion carried.

Wisconsin Groundswell Conservancy. The Town Board reviewed the Committee's recommendation to request information for a conservation easement on the Hauge Historic District Park. Ken Hefty moved and Mick Klein Kennedy seconded a motion to send a letter to the Wisconsin Groundswell Conservancy for more information and options for a conservation easement on the Hauge Historic District Park. Motion carried.

15. Certificate of Appropriateness analysis and recommendations. The Town Board reviewed the revised application for a Certificate of Appropriateness to install a permanent or portable restroom in the Hauge Historic District Park. Ken Hefty moved and Mick Klein Kennedy seconded a motion to submit the application to the Historic Commission for consideration. Motion carried.
16. Dane Co. Towns Association –discussions. Mick Klein Kennedy reported information presented at the annual meeting of the Dane Co. Towns Association.
17. Minutes of Previous Meetings – May 5, May 6, May 12, and May 16, 2020 meetings. Ken Hefty moved and Mick Klein Kennedy seconded a motion to approve the minutes of the Town Board meetings held on May 5, May 6, May 12 and May 16, 2020 as presented. Motion carried.
18. Elections - equipment storage, supplies, other reports. The Town Board inspected the election equipment secure storage closet funded with the election security grant and constructed by the Town Chair. Clerk Mary Price presented updates on election training, supplies, and upcoming deadlines.
19. Pay Bills due. The Town Board reviewed the invoices presented for payment. Ken Hefty moved and Mick Klein Kennedy seconded a motion to pay the bills. Motion carried.

20. Closed and Open Session. Ken Hefty moved and Mick Klein Kennedy seconded a motion to convene a closed session under WI §19.85(1)(c) to discuss public employees and under WI § 19.85(1)(g) to confer with legal counsel concerning strategy for Dane Co. Circuit Court case 15CV0065 DSG; Appeal No. 2017AP2352. Roll call vote: Ken Hefty, Yes; Mick Klein Kennedy, Yes; Roger Kittleson, Yes. Motion carried.

Ken Hefty moved and Mick Klein Kennedy seconded a motion to reconvene the open session. Roll call vote: Ken Hefty, Yes; Mick Klein Kennedy, Yes; Roger Kittleson, Yes. Motion carried.

21. Adjournment. Ken Hefty moved and Mick Klein Kennedy seconded a motion to adjourn. Motion carried. The meeting adjourned at 10:45 PM.

Mary L. Price, Town Clerk.

