

Town of Perry
Minutes of Town Board Meeting
Tuesday, December 10, 2019
Perry Town Hall

1. Call to order. Chairman Roger Kittleson called the meeting to order at 7:35PM. Supervisors Ken Hefty and Mick Klein Kennedy, Treasurer/Deputy Clerk Stephanie Zwettler and Clerk Mary Price were present. Also in attendance: Jay Wendt, Bug Tussle, Royce Nelson, John Dunbar, Pat Downing, Dave Walker, Ryan Ruff.

Pledge of Allegiance. Chairman Roger Kittleson led the Pledge of Allegiance.

Moment of Silence. Chairman Roger Kittleson requested a moment of silence in remembrance of Lois Mardell Grender.

2. Appoint Election Officials – term January 1, 2020 – December 31, 2021. The Town Board reviewed the list of election officials proposed. Ken Hefty moved and Mick Klein Kennedy seconded a motion to appoint Chief Election Inspector Nancy Parsley and Election Inspectors and Alternates Alice Yaeger, Robert Yaeger, Sherri Yaeger, Ann Windsor, Cynthia Way, Judy Volden, Deb Uebersetzig, Ken Uebersetzig, Joyce Powers, Mary Ann Nelson, Don Mueller, Sonja Luetschwager, Gerhard Luetschwager, Sharon Lindstroth, Barbara Lange, Lynette Gebben, and Mary Baal to serve for the term January 1, 2020 thru December 31, 2021. Motion carried.

3. Land Use:

- a. Greg Oimoen, 11082 Clay Hill Rd., driveway construction, upgrade for cell tower access. Ken Hefty presented the Land Use Committee's report: discussions included comments at the site view and the public hearing and written comment submitted by adjoining landowners and residents; Iowa Co. and Town of Brigham did not notify the Town or residents. The Land Use Committee recommended approval contingent on compliance with Dane Co. permit requirements, and recommended notification to Iowa Co. and Town of Brigham of the Town's actions and questions.

Mick Klein Kennedy presented background information about the Bug Tussle cell tower installation road repairs agreement; comments and questions concerning Iowa Co. and Town of Brigham's permit approval processes; comments from residents and adjoining landowners; the effect of Act 20.

Jay Wendt reported his discussions with Dane Co. Water Resources and erosion control permit criteria; lease agreement and easement with landowner; Driveway Ordinance questions; driveway improvements installed.

Mick Klein Kennedy moved and Ken Hefty seconded a motion to table action on the driveway construction application for further information from Dane Co., Iowa Co., Town of Brigham and others. Motion carried.

- b. Dane Co. Zoning Ordinance Amendment OA-20 – amending Chapter 10.
Ken Hefty presented the Land Use Committee's recommendation to approve the amendments to Chapter 10 as proposed by Dane Co. Zoning.

Mick Klein Kennedy moved and Ken Hefty seconded a motion to approve Dane Co. Zoning Ordinance Amendment OA-20 to amend Chapter 10, Dane Co. Ordinances, as proposed. Motion carried.

- 4. Announcements. Pat Downing announced his candidacy and circulated nominations papers for another term on the Dane County Board of Supervisors.

- 5. Mt. Horeb Telephone Co. Broadband Grant partnership. John Dunbar, Mt. Horeb Telephone Co., presented a proposal to form a joint partnership and possible funding for a broadband expansion grant. Mick Klein Kennedy moved and Ken Hefty seconded a motion to approve the agreement to establish a partnership with Mt. Horeb Telephone Co. to apply for a broadband expansion grant. Motion carried.

Mick Klein Kennedy moved and Ken Hefty seconded a motion to provide \$500.00 for project funding to be applied to the cost of the project in 2021. Motion carried.

- 6. Roads, Equipment, Facilities:

- a. Perry Center Rd. bridge replacement – project update. Dave Walker and Ryan Ruff, Strand Associates, presented recommendations for contractors' bond and insurance levels for the project. Final recommendations will be presented in Jan., 2020.

- b. Drammen Valley Road bridge replacement – project update, design engineering contract. Dave Walker explained the design engineering approval process. Ken Hefty moved and Mick Klein Kennedy seconded a motion to approve the engineering design overage, est. \$10,274.00, for the Drammen Valley Road bridge replacement project in 2021. Motion carried.

- c. Docken Road repairs. Clerk Mary Price presented information from Atty. Mark Rooney and collection recommendations. Mick Klein Kennedy moved and Ken Hefty seconded a motion to authorize Atty. Jennifer Schank to collect Docken Road damages from Aldo Partners, LLC per WI §86.02. Motion carried.

- d. Any other updates – roads, equipment, facilities. The Town Board discussed damage on Knudtson road and Kittleson road during harvesting operations. Road damage will be reviewed during the 2020 Road Tour.

Patrolman Royce Nelson reported Mt. Horeb Truck Parts donated a fuel tank to the Town for a Town truck. A Thank You will be sent to acknowledge this generous donation.

Clerk Mary Price reported the Multimodal Local Supplement grant application was submitted and accepted by WI DOT Local Programs.

Chairman Roger Kittleson and Patrolman Royce Nelson will coordinate tree trimming on Lee Valley Road and inform the landowners.

Waste Management was contacted again to replace two dumpsters due to rotted floors.

7. Blanchardville Fire Department – 2020 contract. The Town Board reviewed the 2020 proposed contract. Ken Hefty moved and Mick Klein Kennedy seconded a motion to approve the 2020 contract submitted by the Blanchardville Fire Department. Motion carried.
8. Treasurer's Report. Treasurer Stephanie Zwettler presented the monthly report: the next Shared Revenues payment was received; tax bills are printed and will be mailed with Recycling and dog license reminders next week.
9. Peoples Community Bank – line of credit draw; signatory resolution update. The Town Board reviewed the cash projections for the remainder of the year 2019. Ken Hefty moved and Mick Klein Kennedy seconded a motion to draw \$50,000.00 on the Town's line of credit at the Peoples Community Bank in December, 2019. Motion carried.
Clerk Mary Price presented the updated Peoples Community Bank signatory resolution to approve signors – Town Chairman, Supervisor I, Supervisor II, Clerk and Treasurer.
10. Friends of the Parks of Perry – paver fundraising project report. Friends' President Mick Klein Kennedy provided paver ordering information. The Town Board will consider nominees in Jan., 2020.
11. Parks and Open Space Committee report. A new directional sign was installed for the Hauge Historic District Park.
12. Dane Co. Towns Association – dues, bylaws amendment. The Town Board reviewed the proposed Dane Co. Towns Association bylaws amendments. Mick Klein Kennedy moved and Ken Hefty seconded a motion to direct the Town's representative to vote in favor of the amendments at the next membership meeting. Motion carried.

The Town Board reviewed the proposed Dane Co. Towns Association dues assessment. Membership dues will be reviewed at the April, 2020 Town Board meeting.

13. Minutes of Previous Meetings – November 14, 2019 Town Board meeting. Ken Hefty moved and Mick Klein Kennedy seconded a motion to approve minutes of the Town Board meeting held on November 14, 2019 as presented. Motion carried.
14. Pay Bills due. The Town Board reviewed the invoices presented for payment. Ken Hefty moved and Mick Klein Kennedy seconded a motion to pay the bills. Motion carried.
15. Convene Closed Session, WI Stat. 19.85(1)(b) and (c) – Employee compensation, commission and committee reviews. Ken Hefty moved and Mick Klein Kennedy seconded a motion to convene a closed session per WI § 19.85(1)(b) and (c) – employee compensation, commission and committee reviews. Roll call vote: Ken Hefty – Yes; Mick Klein Kennedy – Yes; Roger Kittleson – Yes. The closed session convened at 10:05 PM.
16. Reconvene Open Session, approx. 8:00 PM. Set employee 2020 compensation. Ken Hefty moved and Mick Klein Kennedy seconded a motion to reconvene an open session. Roll call vote: Ken Hefty – Yes; Mick Klein Kennedy – Yes; Roger Kittleson – Yes. The open session reconvened at 8:00PM.
17. Set employee 2020 compensation. Ken Hefty moved and Mick Klein Kennedy seconded a motion to change the compensation effective January 1, 2020 for Patrolman Royce Nelson to \$24.35 per hour; match the Patrolman's 3% contribution to the Town's Simple IRA; \$3.00 per hour contribution to Health Reimbursement Savings Account; eight (8) sick days per year with 50% vested to be reimbursed at the end of employment; eight (8) vacation days per year; seven (7) holidays per year – New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Friday following Thanksgiving Day, and Christmas Day; up to \$150.00 clothing allowance per year; and to allow up to 240 hours of compensatory time per year – up to 100 hours can be carried to next year and remaining compensatory time to be paid by year end. Motion carried.
Mick Klein Kennedy moved and Roger Kittleson seconded a motion to change the compensation for 1st Assistant Patrolman to \$24.75 per hour effective January 1, 2020. Motion carried. Ken Hefty – abstain.
Mick Klein Kennedy moved and Ken Hefty seconded a motion to set the compensation for the 2nd Assistant Patrolman at \$24.35 per hour, effective January 1, 2020. Motion carried.
Mick Klein Kennedy moved and Ken Hefty seconded a motion to change the compensation for Recycling Attendant to \$20.60 per hour, effective January 1, 2020. Motion carried.
Mick Klein Kennedy moved and Ken Hefty seconded a motion to change the compensation for Election Officials to \$17.50 per hour for the Chief Inspector and \$15.00 per hour for the Inspectors. Motion carried.

18. Adjournment. Ken Hefty moved and Mick Klein Kennedy seconded a motion to adjourn. Motion carried. The meeting adjourned at 10:40 PM.

Mary L. Price, Town Clerk.

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