

Town of Perry  
Minutes of Town Board Meeting  
Tuesday, December 8, 2020  
Perry Town Hall

1. Call to order. Chairman Roger Kittleson called the meeting to order at 7:05 PM. Supervisors Ken Hefty and Mick Klein Kennedy, Treasurer Deputy Clerk Stephanie Zwettler and Clerk Mary Price were present. Also in attendance: Mark Eastman, Royce Nelson, Barrett Browning and Doug King via teleconference.

Pledge of Allegiance. Chairman Roger Kittleson led the Pledge of Allegiance.

2. Convene Closed Session. Ken Hefty moved and Mick Klein Kennedy seconded a motion to convene a closed session to discuss employee compensation, commission and committee reviews. per WI § 19.85(1)(b) and (c). Roll call vote: Ken Hefty – Yes; Mick Klein Kennedy – Yes; Roger Kittleson – Yes. Motion carried.

3. Reconvene Open Session, approx. 7:30 PM. Ken Hefty moved and Mick Klein Kennedy seconded a motion to reconvene the open session. Roll call vote: Ken Hefty – Yes; Mick Klein Kennedy – Yes; Roger Kittleson – Yes. Motion carried.

Set 2021 compensation. Mick Klein Kennedy moved and Ken Hefty seconded a motion to change the compensation for Town employees:

Ken Hefty moved and Mick Klein Kennedy seconded a motion to change the compensation effective January 1, 2021 for Patrolman Mark Eastman to \$25.10 per hour; match the Patrolman's 3% contribution to the Town's Simple IRA; \$4.00 per hour contribution to Health Reimbursement Savings Account; six (6) sick days per year with 50% vested to be reimbursed at the end of employment; six (6) vacation days per year; seven (7) holidays per year – New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Friday following Thanksgiving Day, and Christmas Day; up to \$125.00 clothing allowance per year; and to allow up to 240 hours of compensatory time per year – up to 100 hours can be carried to next year and remaining compensatory time to be paid by year end. Motion carried.

Mick Klein Kennedy moved and Roger Kittleson seconded a motion to change the compensation for 2nd Assistant Patrolman to \$25.10 per hour effective January 1, 2021. Motion carried. Ken Hefty – abstain.

Mick Klein Kennedy moved and Ken Hefty seconded a motion to change the compensation for the lead Recycling Attendant to \$21.21 per hour and to change the compensation for the assistant Recycling Attendants to \$15.70 per hour, effective January 1, 2021. Motion carried.

Mick Klein Kennedy moved and Roger Kittleson seconded a motion to change the per diem rate for the Land Use Committee members to \$30.00, effective January 1, 2021. Motion carried.

4. Declaration of Emergency – ratify fourth extension. The Town Board reviewed the Dane Co. Public Health Order No. 10. Ken Hefty moved and Mick Klein Kennedy seconded a motion to extend and ratify the Town's Declaration of Emergency through February 8, 2021. Motion carried.

Moment of Silence – Chairman Roger Kittleson requested a moment of silence in remembrance of Carol Sutter, Bobbi Willborn and Agnes Schlimgen.

5. Comments by Town residents – non-agenda items. Royce Nelson suggested a mailbox setback ordinance should be considered. Information from USPS and Dane Co. and a draft Town ordinance will be researched for presentation at the Annual Meeting.
6. Roads, Equipment, Facilities:
  - a. Perry Center Rd. bridge replacement – bank loan. The Town Board reviewed the Peoples Community Bank loan documents presented for signing. Ken Hefty moved and Mick Klein Kennedy seconded a motion to approve the loan application - \$140,000.00 for ten years at 1.99% interest per year Motion carried.

Mick Klein Kennedy moved and Ken Hefty seconded a motion to return the Peoples Community Bank line of credit draw - \$100,000.00 by Dec. 31, 2020. Motion carried.

Clerk Mary Price reported the Dane Co. Bridge Aid application was submitted and the grant was received Dec. 4, 2020 - \$125,000.00.
  - b. Drammen Valley Road bridge - Task Order for acquisition, inspection. The Town Board reviewed the draft Task Order submitted by Strand Associates. Mick Klein Kennedy moved and Ken Hefty seconded a motion to approve the Task Order for easement acquisition as submitted by Strand Associates.

The Board reviewed 2020 – 2021 bridge inspection information received from Dane Co. Highway Dept. Mick Klein Kennedy moved and Ken Hefty seconded a motion to approve the Dane Co. Highway Dept. to inspect the Drammen Valley Road bridge in 2020 and 2021 – fees = \$1,175.00. Motion carried.
  - c. Any other updates – roads, equipment, facilities. Royce Nelson requested a hold harmless agreement from the Town for equipment fabricated during his Town employment.

Patrolman Mark Eastman reported the salt shed sign is completed and instructions will included on the Town website.
7. Recycling Center – facilities, operations, policies. The Town's mask policy and supplies were reviewed with the Recycling Center employees.
8. Land Use:
  - a. Barrett Browning, 9664 Lee Valley Rd., density unit review, verification. Barrett Browning presented information and questions. The Town Board reviewed the current density unit calculation on the original Robert Jacobson farm in Section 25 and subsequent transfers, and discussed the current Density Policy in the Town's Land Use Plan. Mick Klein Kennedy moved and Ken Hefty seconded a motion to approve the current density unit calculation on parcels

owned by Barrett and Hildegard Browning at 9664 Lee Valley Rd. – two density units, one density unit consumed and one density unit remaining; and Tracy and Laura Morland at 9586 Lee Valley Rd. – one density unit consumed, no density units remaining. Motion carried. Buyers and sellers are advised to record deed restrictions per the Town's Land Use Plan.

- b. Kathryn Severson Nygaard, 379 Perry Center Rd. – zoning change. Ken Hefty presented the Land Use Committee's report and recommendation to approve. Mick Klein Kennedy moved and Ken Hefty seconded a motion to approve the zoning change from FP-35 to RR-2 as submitted by Kathryn Severson Nygaard at 379 Perry Center Rd. Motion carried.
- c. Garrison Bollig – site plan, driveway, zoning change – 2 acres. Deputy Clerk Stephanie Zwettler reported additional revisions will be presented to the Land Use Committee in January, 2021.
- d. Greg Oimoen, 11082 Clay Hill Rd., driveway constr. permit for cell tower. Patrolman Mark Eastman reported a new culvert was installed and gravel was added to the existing driveway. Updated erosion control permit has not been received. Turn radius is not complete.

9. Treasurer's Report. Treasurer Stephanie Zwettler presented the monthly report – Transportation Aids and Bridge Aid were received. Real estate tax bills will be mailed by Dec. 12<sup>th</sup>. Tax collections sessions will be held at the Town Hall on Dec. 28, 2020 and Jan. 30, 2021.

10. Assessor - contract review, omitted taxes adjustment, 2021 DOR assessment info. The Town Board reviewed the response received from the Assessor on omitted taxes and reviewed the current contract. Additional clarifications for the 2021 contract will be requested.

11. Blanchardville Fire Department and EMS 2021 contracts. The Town Board reviewed the fire protection and emergency management services contract submitted by the Blanchardville Fire Department. Ken Hefty moved and Mick Klein Kennedy seconded a motion to approve the 2021 Blanchardville Fire Department and EMS contract as submitted. Motion carried.

12. Friends of the Parks of Perry – updates, paver fundraising project, Town's nominees. Friends' President Mick Klein Kennedy indicated several paver orders and pledged donations have been received; a report will be presented next month.

13. Parks and Open Space Committee – report and recommendations. Parks and Open Space Committee Chair Doug King reported kite flyer club members returned to the Hauge Park; Dane Co. Parks brochures include the Hauge Park; updates from Groundswell executive committee meeting and draft conservation easement status; and reports to be considered at the Jan., 2021 Town Board meeting. Supervisor Mick Klein Kennedy requested potential attorney review

from the Dane Co. Towns Association for the conservation easement documents. Wisconsin Towns Association will be contacted.

Mick Klein Kennedy moved and Ken Hefty seconded a motion to continue dialog with Groundswell Conservancy and WI DNR to pursue a conservation easement and deed amendment to protect the Hauge Historic District Park. Motion carried.

14. Dane Co. Towns Association –discussions. The Town Board reviewed the Dane Co. Towns Association comments on proposed Dane Co. Ordinance to regulate illicit discharge. The Ordinance will be reviewed when presented by Dane Co. for approval.

15. Minutes of Previous Meetings – November 12, 2020 Town Board meeting. The Town Board reviewed the draft minutes. Ken Hefty moved and Mick Klein Kennedy seconded a motion to approve the minutes of the Town Board meeting held on November 12, 2020 as presented. Motion carried.

16. Set Caucus dates – January, 2021. The Town Caucus will be held Tuesday, January 12, 2021 beginning at 7:00 PM. The monthly Town Board meeting will convene after the Caucus adjourns.

17. Election report. Clerk Mary Price and Deputy Clerk Stephanie Zwettler reported activities at the Recount. Grant applications have been submitted for the WEC sub-grant program and the Routes to Recovery grant program.

18. Pay Bills due. The Town Board reviewed the invoices presented for payment. Mick Klein Kennedy moved and Ken Hefty seconded a motion to pay the bills. Motion carried.

19. Adjournment. Ken Hefty moved and Mick Klein Kennedy seconded a motion to adjourn. Motion carried. The meeting adjourned at 9:35 PM.

Mary L. Price, Town Clerk

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