

Town of Perry
Minutes of Town Board Meeting
Tuesday, April 13, 2021
Perry Town Hall

Teleconference - 425-585-6272 access - 394-722-206 .

1. Call to order. Supervisor Ken Hefty called the meeting to order at 7:31PM. Supervisor Mick Klein Kennedy, Treasurer and Deputy Clerk Stephanie Zwettler, Clerk Mary Price and Road Patrolman Mark Eastman were present. Also in attendance: Steve Grinder, Brad Tisch, *The Eloise* representatives, John Brixy, Dennis Jelle and via teleconference – Town Chair Roger Kittleson, Doug King, Keith Behrend, Strand Associates, Jeff Anderson.

Pledge of Allegiance. Ken Hefty led the Pledge of Allegiance.

2. Announcements. Clerk Mary Price presented a summary of Public Health Order 15; and the electronics recycling event on May 1st hosted by the Village of Mt. Horeb.
3. Comments by Town residents – non-agenda items. Steve Grinder requested info. on planned Docken Road repairs. Supervisor Mick Klein Kennedy recognized the Town's election workers for their service in 2021 elections.

4. Roads, Equipment, Facilities:

- a. Spring Valley Dr. and Perry Center Rd. TRIP grant repairs – award contract. Supervisor Mick Klein Kennedy presented comparative bid information. Roger Kittleson moved and Mick Klein Kennedy seconded a motion to approve the 2021 road repair contract, subsidized with a TRIP grant, as submitted by Payne and Dolan - \$31,910.00. Motion carried.

The Town Board reviewed road substitution information for the TRIP grant program received from Dane Co. Highway Dept.

- b. Drammen Valley Road bridge – updates. Strand Engineer Keith Behrend presented updates on the project. The real estate easement on the Lange parcel has been completed and recorded; the design draft will be submitted for review by the Town Board in May and be the WI DOT in June. Final design due August 1, 2021.

Brad Tisch requested information to clarify which fence portions are to be removed and the deadline for removal. Keith Behrend reported the fence could remain until May 15, 2022 and could be removed during construction by the contractor.

- c. Road Tour report. Deputy Clerk Stephanie Zwettler reported road bid information was published and posted and bids will be opened at the Town Board meeting on April 22, 2021.

- d. Review current Culvert Replacement Policy. The Town Board reviewed the current Culvert Replacement Policy. Mick Klein Kennedy moved and Roger Kittleson seconded a motion to revise the Culvert Policy –

“Culverts in Town Road right-of-way.

New construction - 1st culvert will be installed by contractor and billed to the Town or installed by the Town.

Subsequent culverts will be maintained by the property owner.

Culverts outside of the Town's road right-of-way can be replaced by property owner – by a contractor or ordered through the Town and billed to the property owner.” Motion carried.

The Town Board reviewed Thompson Rd. culvert report. Mick Klein Kennedy moved and Roger Kittleson seconded a motion to replace the Thompson Rd. culvert. Motion carried.

The Town Board reviewed Jacobson Rd. culvert report and bid submitted by STT Enterprises. Additional bids will be solicited.

e. Any other updates – roads, equipment, facilities. Mowing services at the Town Hall, Town Garage and Hauge Historic District Park were reviewed. Roger Kittleson moved and Mick Klein Kennedy seconded a motion to approve mowing rates - \$135.00 per session at the Town Hall and Town Garage and \$100.00 per session at the Hauge Historic District Park as submitted by Lori Schaeffer. Motion carried.

5. Recycling Center – facilities, operations – additional seasonal hours. Clerk Mary Price presented the proposed additional seasonal hours as reviewed by the Recycling Center attendant. Roger Kittleson moved and Mick Klein Kennedy seconded a motion to approve additional Recycling Center opening hours – 1st and 3rd Tuesday, beginning May 4 and ending September 7, 2021, 6:00PM – 8:00PM. Motion carried.

Recycling Attendant Linda Kosovac has resigned and the Town Board expressed appreciation for her service to the Town during the pandemic.

6. Mt. Horeb Telephone Co. – Permit to construct, maintain or repair utilities in various Town road rights-of-way. The Town Board reviewed the permit request to construct utilities in the right-of-way submitted by Kapitan Engineering, Inc. for Mt. Horeb Telephone Co. Roger Kittleson moved and Mick Klein Kennedy seconded a motion to approve the permit application to construct, maintain or repair utilities in various Town road rights-of-way as submitted by Kapitan Engineering, Inc. for Mt. Horeb Telephone Co. Motion carried.

7. Land Use:

a. Doug King, 991 Perry Center Rd – zoning change, site plan, and driveway for residence. Ken Hefty presented the Land Use Committee's recommendation for approval. Mick Klein Kennedy moved and Roger Kittleson seconded a motion to approve the zoning change from FP-1 to RM-8, the site plan and the driveway construction plan on parcel 0506-151-9500-3 as submitted by Doug King and to require a recorded easement for access from the existing driveway on parcel 0506-151-9901-8. Motion carried.

b. Steven Grinder, 10488 Docken Dr. – site plan and driveway for residence replacement. Ken Hefty presented the Land Use Committee's recommendation for approval. Mick Klein Kennedy moved and Roger Kittleson seconded a motion to approve the building permit to construct a new residence on the site of a demolished accessory building, require the

current residence to be razed upon occupancy, and to approve the driveway construction permit, upgrade the driveway with gravel and include 36ft. radius at the curve, and transfer the density unit from the existing residence to the new residence. Motion carried.

c. Scott Jelle, 131 Tyvand Rd – zoning change for existing residence. Ken Hefty presented the Land Use Committee's recommendation for approval. The Town Board reviewed the draft CSM. Roger Kittleson moved and Mick Klein Kennedy seconded a motion to approve the zoning changes – FP35 to RR-4 on 5.4 acres and from FP35 – FP-1 on the remaining 33.76, and to approve the Certified Survey Map as proposed. Motion carried.

8. Liquor license availability review. The Town Board reviewed attorneys' opinions received in 2018 and 2019. Dennis Jelle, John Brixy and Brad Tisch requested information for the Town to issue a Class B liquor license and to transfer a reserve Class B liquor license. The Town Board will consider applications and a resolution when submitted.
9. Treasurer's Report. Treasurer Stephanie Zwettler presented the monthly report including payments received for DOT Transportation Aids, salt/sand deliveries, snow removals, building inspector fees.
10. Insurance – Gen. Liability, Auto, Cyber, Bond – annual renewals, coverage report. The Town Board reviewed the coverage report received from the agent.
11. Assessor - contract review, omitted taxes adjustment – update. Clerk Mary Price reported no response has been received from the Assessor concerning omitted taxes, 2021 contract and 2021 scheduled revaluation services.
12. Friends of the Parks of Perry – updates, paver fundraising project, Town's nominees; Friends' President Mick Klein Kennedy announced a project update letter will be sent to Town residents.
13. Historic Preservation Commission – Certificate of Appropriateness approval. The Town Board reviewed the Historic Preservation Commission's approval of the Certificate of Appropriateness to install a restroom facility for the Hauge Historic District Park, with the additional advisory recommendation that it be permanent instead of portable. Mick Klein Kennedy moved and Roger Kittleson seconded a motion to approve installation of a portable or permanent restroom, a handicap-accessible pathway to the restroom, and a handicapped parking sign in the parking area at the Hauge Historic District Park. Motion carried.
14. Parks and Open Space Committee – committee updates and recommendations; Parks and Open Space Plan amendment; draft Conservation Easement amendment. Committee chair Doug King reported the draft Conservation

Easement is being reviewed; presented a proposed Parks and Open Space Plan amendment; and suggested a temporary restroom policy for events.

Mick Klein Kennedy moved and Roger Kittleson seconded a motion to develop an amendment to the Parks and Open Space Plan, Section X:A.1 to construct a restroom at the Hauge Historic District Park. Motion carried. A public hearing on the proposed amendment will be held on May 11, 2021 prior to the Town Board meeting.

15. Dane Co. Towns Association –discussions. Roger Kittleson moved and Ken Hefty seconded a motion to authorize Mick Klein Kennedy to vote for the Town at the Dane Co. Towns Association's annual meeting in May, 2021. Motion carried.

16. WI Towns Association – membership renewal. Roger Kittleson moved and Mick Klein Kennedy seconded a motion to renew the Town's membership in the WI Towns Association without additional video option. Motion carried.

17. Minutes of Previous Meetings – March 9 and March 31, 2021 Town Board meetings. Roger Kittleson moved and Mick Klein Kennedy seconded a motion to approve the minutes of the Town Board meetings held on March 9 and March 31, 2021 as published. Motion carried.

18. Election report – 2021 Elections, Open Records requests – Clerk Mary Price reported 206 votes were cast in the April 6, 2021 election, 37% voter turnout. Oaths of Office were distributed and returned; two Open Records requests and advisories received from the Dane Co. Clerk and the Wisconsin Elections Commission.

19. Pay Bills due. The Town Board reviewed the invoices presented for payment. Roger Kittleson moved and Mick Klein Kennedy seconded a motion to pay the bills. Motion carried.

20. Adjournment. Roger Kittleson moved and Mick Klein Kennedy seconded a motion to adjourn. Motion carried. The meeting adjourned at 10:15PM.

Mary L. Price, Town Clerk

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