

Town of Perry  
Minutes of Town Board Meeting  
Tuesday, December 13, 2022  
Perry Town Hall

1. Call to order. Chairman Roger Kittleson called the meeting to order at 7:00 PM. Supervisors Ken Hefty and Mick Klein Kennedy, Treasurer Deputy Clerk Stephanie Zwettler and Clerk Mary Price were present. Also in attendance: Mark Eastman, Michele Kittleson, and via teleconference Doug King, Atty. Ryan Braithwaite.

Pledge of Allegiance – Chairman Roger Kittleson led the Pledge of Allegiance.

2. Convene Closed Session, WI § 19.85(1)(b) and (c) – Employee compensation, commission and committee reviews. Ken Hefty moved and Mick Klein Kennedy seconded a motion to convene a closed session to discuss employee compensation, commission and committee reviews. per WI § 19.85(1)(b) and (c). Roll call vote: Ken Hefty – Yes; Mick Klein Kennedy – Yes; Roger Kittleson – Yes. Motion carried.
3. Reconvene Open Session. Ken Hefty moved and Mick Klein Kennedy seconded a motion to reconvene the open session. Roll call vote: Ken Hefty – Yes; Mick Klein Kennedy – Yes; Roger Kittleson – Yes. Motion carried.

Moment of Silence – Chairman Roger Kittleson requested a moment of silence in Norbert Haag's memory.

4. Set employee 2023 compensation. Mick Klein Kennedy moved and Ken Hefty seconded a motion to change the compensation for Town employees:

Ken Hefty moved and Mick Klein Kennedy seconded a motion to change the compensation effective January 1, 2023 for Patrolman Mark Eastman to \$30.00 per hour; match the Patrolman's 3% contribution to the Town's Simple IRA; \$4.35 per hour contribution to Health Reimbursement Savings Account; eight (8) sick days per year with 50% vested to be reimbursed at the end of employment; ten (10) vacation days per year; seven (7) holidays per year – New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Friday following Thanksgiving Day, and Christmas Day; up to \$150.00 clothing allowance per year; and to allow up to 240 hours of compensatory time per year – up to 100 hours can be carried to next year and remaining compensatory time to be paid by year end; to increase per diem rate to \$40.00 for Town Board meetings and Mt. Horeb Fire Department meetings. Motion carried.

Mick Klein Kennedy moved and Roger Kittleson seconded a motion to change the compensation for 1st Assistant Patrolman to \$29.00 per hour and the 2nd Assistant Patrolman to \$28.00 per hour effective January 1, 2023. Motion carried. Ken Hefty – abstain. Motion carried.

Ken Hefty moved and Mick Klein Kennedy seconded a motion to authorize the compensation for a new lead Recycling Attendant up to \$25.00 per hour and to change the compensation for the assistant Recycling Attendants to \$17.25 per hour, effective January 1, 2023. Motion carried.

Mick Klein Kennedy moved and Roger Kittleson seconded a motion to change the per diem rate for the Land Use Committee members to \$40.00, effective January 1, 2023. Motion carried.

Mick Klein Kennedy moved and Ken Hefty seconded a motion to adopt the Recycling Attendant job description as prepared and presented by Deputy Clerk Stephanie Zwettler. Motion carried.

5. Announcements. Clerk Mary Price presented Intent to Cut Wood notice received from Dane Co. for Jack Markin's parcels.
6. Land Use: Brady Gomez, 313 STH 78 – accessory building permit status. Deputy Clerk Stephanie Zwettler presented updated information. Ken Hefty reported the Land Use Committee's recommendation to deny this building permit due to lack of requested information. Mick Klein Kennedy moved and Ken Hefty seconded a motion to deny the accessory building permit application submitted by Brady Gomez. Motion carried.
7. Dane Co. Ordinance Amendment – Conditional Use permit appeal process. The Town Board reviewed the changes proposed for the Conditional Use Permit appeal process. Mick Klein Kennedy moved and Ken Hefty seconded a motion to approve Dane Co. Ordinance Amendment 2022 OA-044. Motion carried.
8. Roads, Equipment, Facilities – updates and approvals:
  - a. Drammen Valley Road bridge – updates. Clerk Mary Price reported the Town's application for Dane Co. Bridge Aid will be submitted after final WI DOT charges are invoiced.
  - b. Daleyville – Highway 78 – speedboards. Road Patrolman Mark Eastman presented current pricing and availability. Mick Klein Kennedy moved and Ken Hefty seconded a motion to purchase three (3) solar electronic speedboards for installation in Daleyville from Decker Signs per bid - \$11,280.00, to be delivered in Feb., 2023. Motion carried.
  - c. Town of Montrose assistance. Road Patrolman Mark Eastman presented updated information and Town of Montrose's requested assistance due to the total loss of the Town's garage and snow removal equipment due to fire on Nov. 18, 2022. Ken Hefty moved and Mick Klein Kennedy seconded a motion to authorize Road Patrolman Mark Eastman to assist and advise the Town of Montrose as requested. Motion carried.
  - d. Town Hall repairs and restoration. Supervisor Mick Klein Kennedy will meet with Dana Duppler, restoration consultant, to determine options for the Town Hall restoration to be financed by ARPA funding.
  - e. Road Patrolman Mark Eastman reported the Town Garage light fixtures were installed as approved.

9. Recycling Center – facilities, operations, Attendants. Per Road Patrolman Mark Eastman the former trash and recycling vendor has removed their dumpsters.  
Chairman Roger Kittleson reported no response has been received to date based on the display ads to recruit a new Lead Recycling Attendant.
10. Treasurer's Report. Treasurer Stephanie Zwettler presented the monthly Treasurer's report: the Building Inspector's billing was reviewed and is correct; tax bills will be mailed Dec. 14, 2022; in person tax collections sessions will be held at the Town Hall on Dec. 27, 2022 and Jan. 28, 2023.
11. Friends of the Parks of Perry – fundraising update. Friends' President Mick Klein Kennedy presented the Friends' Treasurer's report – cash balance as of Dec. 10, 2022 = \$8,572.00; total payments to the Town for debt reduction, since 2014, = \$215,600.00; Park's memory circle dedication will be scheduled in May, 2023.
12. Parks and Open Space Committee. Parks Committee Chair Doug King presented the *Mt. Horeb Mail* article on the Clark Street Community School's astronomy class trip to the Hauge Historic District Park in Oct. 2022; an article describing the Leopold bench replacement project is planned; an acknowledgement letter will be sent to each student and teacher in the project; a Committee annual report will be presented to the Town Board in Jan., 2023.  
Clerk Mary Price reported an update on the proposed Dark Sky Ordinance amendment was requested from the Town's attorney.
13. Dane Co. Towns Association –discussions, solar ordinance survey. The Town Board reviewed Solar Ordinance and Policy survey results compiled by the Dane Co. Towns Association.
14. Wisconsin Towns Association – Town Advocacy Council membership. The Town Board reviewed the Wisconsin Towns Association's Town Advocacy Council membership activities.
15. Minutes of Previous Meetings – November 15, 2022 Town Board meetings. Mick Klein Kennedy moved and Ken Hefty seconded a motion to approve the minutes of the Town Board meeting held on November 15, 2022 as presented. Motion carried.
16. Set Caucus dates – January 2023. The Town Board reviewed statutory criteria to set the Town's caucus dates. The Town's caucus will be held on Tuesday, January 17, 2023 beginning at 7:00 PM at the Town Hall.

17. Pay Bills due. The Town Board reviewed the invoices presented for payment. Ken Hefty moved and Mick Klein Kennedy seconded a motion to pay the bills. Motion carried.

18. Closed and Open Session. Dane Co. Circuit Court case 15CV0065 DSG; Ken Hefty moved and Mick Klein Kennedy seconded a motion to convene a closed session under WI § 19.85(1)(g) to confer with legal counsel concerning strategy (WI § 19.85(1)(b) and (c) personnel. Roll call vote: Ken Hefty, Yes; Mick Klein Kennedy, Yes. Motion carried.

Ken Hefty moved and Mick Klein Kennedy seconded a motion to reconvene the open session. Roll call vote: Ken Hefty, Yes; Mick Klein Kennedy, Yes. Motion carried.

19. Adjournment. Ken Hefty moved and Mick Klein Kennedy seconded a motion to adjourn. Motion carried. The meeting adjourned at 10:15PM.

Mary L. Price, Town Clerk [www.perry-wi.gov](http://www.perry-wi.gov)

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