

Town of Perry  
Minutes of Town Board Meeting  
Tuesday, June 13, 2023  
Perry Town Hall

1. Call to order. Chairman Roger Kittleson called the meeting to order at 7:30PM. Supervisors Ken Hefty and Mick Klein Kennedy, Treasurer/Deputy Clerk Stephanie Zwettler and Clerk Mary Price were present. Also in attendance: Mark Eastman, Michele Kittleson, Art Post, Duane Iverson, Cindy Way, Jim Way, Pam Laufenberg, Mike Laufenberg, James Gibson, Renaye Leach, Mathew and Jennifer Terasa and Doug King via teleconference.

Pledge of Allegiance. Chairman Roger Kittleson led the Pledge of Allegiance.

Moment of Silence. Chairman Roger Kittleson requested a moment of silence in remembrance of Darrell Walker, Nancy Stamm and David Gehl.

2. Announcements. Clerk Mary Price presented information for the Dane Co. Sheriff's Office National Night Out to be held at the Brooklyn Elementary School on August 1, 2023. This announcement will be posted at the Town's website.
3. Liquor license – Class A application - Laura Tisch, 175 Drammen Valley Rd. The Town Board reviewed the Class A liquor license application submitted by Laura Tisch. Mick Klein Kennedy moved and Ken Hefty seconded a motion to renew the Class A liquor license held by Laura Tisch, 175 Drammen Valley Rd. upon the Town's receipt of the \$50.00 fee. Motion carried.
4. Land Use:
  - a. HSJ Corporation/Pam Laufenberg, CTH H, land division; revised CSM. Mike Laufenberg explained land transfer to Pam Laufenberg and the streambank easement agreement. Ken Hefty presented the Land Use Committee's recommendation to approve the revised CSM for 40 acre land division with 66' wide access easement from the adjacent parcel. Mick Klein Kennedy moved and Ken Hefty seconded a motion to approve the revised CSM as presented. Motion carried.
  - b. Arthur Post, approx. 1555 STH 78 – zoning change for 10 acres from FP-35 to RR-8, site plan, driveway. Art Post and Duane Iverson presented the revised site plan and CSM with the driveway agreement. Ken Hefty presented the Land Use Committee's approval recommendation. Mick Klein Kennedy moved and Ken Hefty seconded a motion to approve the site plan, driveway agreement, and zoning changes for 2.5 acres from FP-35 to RR-2 and 7.73 acres from FP-35 to FP-1, contingent on the shared driveway maintenance agreement registered with the Dane Co. Register of Deeds. Motion carried.
  - c. Craig Severson, approx. 10120 Lee Valley Rd – zoning change - 36 acres from FP-35 to RM-16, site plan, driveway. Land Use Committee member Ken Hefty reported the site plan application was withdrawn due to the pending sale to the adjoining landowner.

- d. Hauge Historic District Park, 1399 CTH Z – bldg. permit - public restroom. Ken Hefty reported the Land Use Committee's discussion and recommendation to approve the application. Mick Klein Kennedy distributed the topographical exhibit containing the stack height information that complies with the Hauge Historic Log Church Preservation Plan. The Town Board thanked Doug King, Parks and Open Space Committee chair, for this work. Ken Hefty moved and Roger Kittleson seconded a motion to approve the building permit application for the public restroom at the Hauge Historic District Park. Motion carried.
  - e. Mathew and Jennifer Terasa, 944 CTH H – bldg. permit - addition. The Town Board reviewed the building permit application for an addition to the residence at 944 CTH H. Ken Hefty moved and Mick Klein Kennedy seconded a motion to approve the building permit as presented. Motion carried.
  - f. Brady Gomez, 313 STH 78 – review access. buildings, permits, update. The Town Board discussed observations and reviewed aerial maps to determine additional buildings. Ken Hefty moved and Mick Klein Kennedy seconded a motion to send a letter to Brady Gomez to arrange a site view with the Town Board and Land Use Committee. Motion carried.
  - g. Dane Co. Ordinance Amendment OA-009 – salvage operations. Ken Hefty presented the Land Use Committee's recommendation to approve the Dane Co. Ordinance Amendment OA-009. Ken Hefty moved and Mick Klein Kennedy seconded a motion to approve the Dane Co. Chapter 10 ordinance amendment OA-009 to revise salvage operations. Motion carried.
5. Roads, Equipment, Facilities –
- a. 2024 Dane Co. Bridge Aid. The Town Board reviewed the Dane Co. Bridge Aid program. Town bridges will be reviewed at the 2024 Road Tour to determine 2025 bridge aid applications.
  - b. Perry cell tower easement offers – SBA Comm., Landmark Div. The Town Board reviewed cell tower easement buyout offers received from SBA Communications and Landmark Dividends. The Town Board reviewed the Cell Tower Lease Buyout Comparison and opinion prepared by Larry Price. The Town Board took no action on the buyout offers.
  - c. Road Patrolman Mark Eastman presented quotes to replace two tractor tires. Ken Hefty moved and Mick Klein Kennedy seconded a motion to authorize the purchase of two Titan tractor tires from Don's Tires. Motion carried.
  - d. Road Patrolman Mark Eastman presented information from the Mt. Horeb Fire Dept. – recruitment movie will be available, new ambulance will be delivered in August.
6. Recycling Center operation – DNR grant. Clerk Mary Price reported the Town's recycling grant application was submitted to DNR based on excellent

cooperation and reporting information received from Pelliteri. The DNR grant was received June 8.

Road Patrolman Mark Eastman provided services substituting for the Recycling Attendants on Saturday, June 10. James Gibson advised the Town to contract for additional dumpsters and to provide an informal meeting place for residents at the Recycling Center.

7. Emergency Operations Plan. Deputy Clerk Stephanie Zwettler presented the draft Emergency Operations Plan with Dane Co.'s comments for review. Ken Hefty moved and Mick Klein Kennedy seconded a motion to adopt the Town of Perry Emergency Operations Plan effective June 14, 2023. Motion carried.
8. Treasurer's Report. Treasurer Stephanie Zwettler presented the monthly report – zoning fees, tire collection fees, building permit fees, dog licenses and the DNR recycling grant were received.
9. Historic Commission report and recommendations. Renaye Leach, Historic Commissioner, presented the report and recommendations for the Town Hall restoration project – the plan should be reviewed by an architect; the bell tower should be restored; the historic survey will be reviewed for historic significance; the Commission supports the project and is willing to assist with grant applications.
10. Town Hall Restoration committee report. Mick Klein Kennedy, Town Hall Restoration committee chair, reported the committee's recent activities – meetings, bid notice published, bid notice sent to five contractors, meeting with bidder is scheduled on June 15.
11. Friends of the Parks of Perry update. Mick Klein Kennedy, Friends of the Parks of Perry president, announced the Friends newsletter has been published, renewal notices sent, paver forms distributed, the annual meeting is scheduled on June 24.
12. Parks and Open Space Committee – report and recommendations.
  - a. Committee appointments. Chairman Roger Kittleson appointed Doug King, Chairman and Colleen Kittleson, committee member, to 3 year terms. Ken Hefty moved and Mick Klein Kennedy seconded a motion to ratify the Chairman's appointments to the Parks and Open Space Committee. Motion carried.
  - b. Hauge Park restroom project. Doug King, chairman, presented application documents to be submitted to Public Health of Madison and Dane County for the restroom installation at the Hauge Historic District Park. Mick Klein Kennedy moved and Ken Hefty seconded a motion to approve and submit the application to the Public Health of Madison and Dane County

for a restroom to be installed at the Hauge Historic District Park. Motion carried.

Doug King reported the Sons of Norway Lodge of Stoughton and the Mt. Horeb Lodge have distributed fundraising packets to support the Park's projects. Paver donations forms were received from local businesses. The Dane Co. Parks Dept. will update the county's Parks and Open Space Plan in 2024.

- c. Broadband service. Doug King reported MHTC's final engineering plan to provide broadband service in TDS's region in the Town was not approved by MHTC. Dane Co. might participate in funding.

13. Comprehensive Plan amendments – community survey update, scheduling. Deputy Clerk Stephanie Zwettler presented the draft survey, reformatted to three pages and including broadband questions. Mick Klein Kennedy moved and Ken Hefty seconded a motion to approve the survey distribution plan as presented. Motion carried.

14. Dane Co. Towns Association discussions. Mick Klein Kennedy attended the Dane Co. Towns Association annual meeting that included a presentation by the Town of Vermont to include historical and current photos in the comprehensive plan.

15. Minutes of Previous Meetings – May 9, 2023 meetings. Ken Hefty moved and Mick Klein Kennedy seconded a motion to approve the minutes of the Town Board meeting held on May 9, 2023 as presented. Motion carried.

16. Pay Bills due. The Board reviewed the invoices presented for payment. Ken Hefty moved and Mick Klein Kennedy seconded a motion to pay the bills. Motion carried.

17. Adjournment. Ken Hefty moved and Mick Klein Kennedy seconded a motion to adjourn. Motion carried. The meeting adjourned at 9:55PM

Mary L. Price, Town Clerk [www.perry-wi.gov](http://www.perry-wi.gov)

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