

Town of Perry
Minutes of Town Board Meeting
Tuesday, October 10, 2023
Perry Town Hall

1. Call to order. Chairman Roger Kittleson called the meeting to order at 7:45 PM, following the special meeting of the electors. Supervisors Ken Hefty and Mick Klein Kennedy, Treasurer – Deputy Clerk Stephanie Zwettler and Clerk Mary Price were present. Also in attendance: Michele Kittleson, Mark Eastman, James Gibson and Jim Way.

Pledge of Allegiance. Chairman Roger Kittleson led the Pledge of Allegiance.

Moment of Silence – Kristin Brue and Gary Baumgartner.

2. Announcements. Clerk Mary Price reported the WI Dept. of Administration's final population estimate for the Town as of January 31, 2023 – 737.
3. Land Use: Town Chairman Roger Kittleson recognized Gary Baumgartner's long service on the Town's Land Use Committee.
 - a. Robt. & Kathryn Pitt density unit study. The Town Board reviewed the draft density unit calculation for parcels currently owned by Robert and Kathryn Pitt. Ken Hefty moved and Mick Klein Kennedy seconded a motion to approve the density unit calculation as presented. Motion carried.
 - b. Thomas Berg, 1075 STH 78, bldg. permit review. Deputy Clerk Stephanie Zwettler presented information received from Dane Co. Inspector Shawn Widish – Dane Co. zoning permit will expire November 22, 2024; if construction is not completed when the permit expires, a new permit application will be required by Dane Co. and the Town; Dane Co. might require incomplete construction to be removed.
 - c. B. Gomez citation review. The Town Board reviewed citation options. Mick Klein Kennedy moved and Ken Hefty seconded a motion to retain the site view deposit and to affirm fine approved by the Town Board on Sept. 12, 2023 at \$700.00 to be received by December 31, 2023. Motion carried.
4. SBA Cell Tower Lease buyout resolution. The Town Board reviewed the resolution authorizing the Town Board to sell the Town's cell tower lease with terms most beneficial to the Town under §60.10(2)(g), adopted at the special meeting of the electors October 10, 2023.

Ken Hefty moved and Mick Klein Kennedy seconded a motion to accept the Town garage cell tower easement offer submitted by SBA Communications Corporation, current cell tower lease holder, on September 18, 2023 at \$305,000.00 and authorize agreement review by the Town's attorney. Motion carried.
5. Comprehensive Plan amendments – community survey update. Deputy Clerk Stephanie Zwettler presented the community survey results in graph form. The Comprehensive Plan survey results will be presented at the special meeting of the electors, following the 2024 budget hearing, on November 9, 2023.

6. Dark Sky Lighting Ordinance amendment process. Clerk Mary Price reported revised ordinance amendments and comments have not been received from Atty. Mark Rooney.
7. Roads, Equipment, Facilities –
 - a. WI DOT – Hwy. 78 resurfacing project – Resolution, correspondence. The Town Board reviewed comments presented by residents and landowners at the WI DOT Public Involvement meeting held at the Town Hall on September 26, 2023.

Ken Hefty moved and Mick Klein Kennedy seconded a motion to develop a Resolution to request reconsideration and possible redesign and funding options for WI DOT proposed project to resurface approximately 12 miles of State Highway 78 from Dane Co. Highway H to Dane Co. Highway E. Motion carried.
 - b. LRIP grant cycle. The Town Board reviewed LRIP/TRIP grant criteria and deadlines. Ken Hefty moved and Mick Klein Kennedy seconded a motion to apply for a 2024 LRIP/TRIP grant by October 27, 2023 to repair a section of Perry Center Road south to Lee Valley Road. Motion carried.
 - c. Town road certification – map and road list. The Town Board reviewed the WI DOT Town Plat Record and map of the Town roads.

Ken Hefty moved and Mick Klein Kennedy seconded a motion to approve 2023 WI DOT Town Plat Record. Motion carried.
8. Recycling Center operation – The Town Board reviewed used tire collection fees. Mick Klein Kennedy moved and Ken Hefty seconded a motion to hold used tire collection events at the Recycling Center on November 4 and November 11, 2023 and to set tire collection fees: car tires - \$5.00; small truck/implement tire - \$6.00; large truck tire - \$15.00; small tractor tire - \$27.00; large tractor tire - \$32.00. Motion carried.
9. Treasurer's Report. Treasurer Stephanie Zwettler presented the monthly report – the Town's account at Lake Ridge Bank is closed.
10. Town Hall Renovation - committee report and recommendations. Committee chair Mick Klein Kennedy presented the revised Plan, survey map, holding tank report, bid document narrative, proposed bid notice and construction schedule and announced plumbing services donation.

Roger Kittleson moved and Ken Hefty seconded a motion to publish the bid notice and submit the Dane Co. permit application as recommended by the committee. Motion carried.
11. Parks and Open Space Committee – report and recommendations.
 - a. Hauge Park restroom project update – Supervisor Mick Klein Kennedy and Road Patrolman Mark Eastman reported progress on the Hauge Park restroom project, remaining expenses and grants.

- b. Hauge Park access. Chairman Roger Kittleson's letter to the 1852 Hauge Log Church Preservation Association to request park access was mailed Sept. 27, 2023.
 - c. Broadband service. Mick Klein Kennedy moved and Ken Hefty seconded a motion to authorize a letter from the Town Chairman to the Dane County Broadband Task Force. Motion carried.
12. Dane Co. Emergency Management workshop. Deputy Clerk Stephanie Zwettler will attend the Dane Co. Emergency Management workshop on Oct. 23, 2023.
13. Absentee Ballot Envelope Subgrant application. Ken Hefty moved and Mick Klein Kennedy seconded a motion to authorize the 2023 Absentee Ballot Envelope Subgrant memorandum of understanding. Motion carried.
14. Minutes of Previous Meetings – September 12, 2023 meeting. Ken Hefty moved and Mick Klein Kennedy seconded a motion to approve the minutes of the Town Board meeting held on September 12, 2023 as presented. Motion carried.
15. 2024 Budget – review preliminary budget, set hearing date. Clerk Mary Price presented the preliminary 2024 budget and clarified items to be included. The budget hearing and special meeting of the electors to approve the levy will be held on Thursday, Nov. 9, 2023.
16. Pay Bills due. The Town Board reviewed the invoices presented for payment. Ken Hefty moved and Mick Klein Kennedy seconded a motion to pay the bills. Motion carried.
17. Adjournment. Ken Hefty moved and Mick Klein Kennedy seconded a motion to adjourn. Motion carried. The meeting adjourned at 9:55PM.

Mary L. Price, Clerk

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