

Town of Perry
Minutes of Town Board Meeting
Tuesday, November 14, 2023
Perry Town Hall

1. Call to order. Supervisor Ken Hefty called the meeting to order at 7:35 PM. Supervisor Mick Klein Kennedy, Treasurer – Deputy Clerk Stephanie Zwettler and Clerk Mary Price were present. Also in attendance: Mark Eastman, Cindy Way, Dwayne Iverson, Pat Downing, Rebecca Turner and Nina Moyer Fink, and Doug King and Ryan Arneson via teleconference.

Pledge of Allegiance. Ken Hefty led the Pledge of Allegiance.

Moment of Silence was held in remembrance of Deane Haag.

2. Announcements. Clerk Mary Price reported WI Dept. of Revenue has billed the Town for the manufacturing property assessment - 21¢; the Absentee Ballot Envelope subgrant was awarded to the Town - \$75.99.

3. Land Use:

- a. Committee appointment. Clerk Mary Price reported Chairman Roger Kittleson has not appointed a new member of the Land Use Committee. This appointment will be discussed at the December Town Board meeting.
- b. Robt. and Kathryn Pitt – approx. 10918 Spring Creek Rd. – rezone 5 acres from FP-35 to RR-4, site plan, driveway. Ken Hefty presented the Land Use Committee's report based on observations at the site view, density unit calculation review, site plan review and the committee's recommendation to approve zoning change from FP-35 to RR-2. Mick Klein Kennedy moved and Ken Hefty seconded a motion to approve the zoning change, site plan, driveway construction plan as submitted by Robert and Kathryn Pitt. Motion carried.
- c. Jason and Christine Grundahl building permit – The Town Board reviewed the site plan and application. Mick Klein Kennedy moved and Ken Hefty seconded a motion to approve the building permit application for the residential addition, deck and attached garage as submitted. Motion carried.
- d. Comprehensive Plan amendment process. Deputy Clerk Stephanie Zwettler presented the committee's report and recommendation to include the community survey results and 2020 census data as amendments to the Town's Comprehensive Plan.
- e. Memorial recommendation. Ken Hefty presented the Land Use Committee's recommendation to commemorate Gary Baumgartner's long service on the Land Use Committee with a tree to be planted at the Baumgartner residence and installing a memorial paver in the Heritage Circle at the Hauge Historic District Park. Mick Klein Kennedy moved and Ken Hefty seconded a motion to plant a tree at the Baumgartner residence and to install a memorial paver in the Heritage Circle at the Hauge Historic District Park to commemorate Gary Baumgartner's long service to the community. Motion carried.

4. Town Hall Renovation – bid opening, recommendations. The Town Board reviewed the bid notice and bid process. Mick Klein Kennedy, Renovation Committee chair reported three bidders requested additional time to complete their bids. Mick Klein Kennedy moved and Ken Hefty seconded a motion to extend the bid deadline to November 30, 2023. Motion carried. Bids will be opened at a special Town Board meeting on December 1, 2023.

Supervisor Ken Hefty requested reconsideration of the Town Garage site for a building addition. Pat Downing presented historical information. Mick Klein Kennedy and Cindy Way reviewed the committee's process and reports when the Town Garage site was considered and presented to the Town Board.

5. SBA Cell Tower Lease buyout update. Clerk Mary Price reported the option agreement was submitted to SBA; Atty. Mark Rooney has reviewed the draft Easement Agreement. Mick Klein Kennedy moved and Ken Hefty seconded a motion to authorize Atty. Mark Rooney to prepare and present an advisory report to the Town Board prior to closing. Motion carried.
6. Dark Sky Lighting Ordinance amendment process. Clerk Mary Price reported Atty. Mark Rooney has prepared suggested amendments to the Dark Sky Lighting Ordinance. Mick Klein Kennedy moved and Ken Hefty seconded a motion to send the suggested amendments to Doug King and Bldg. Inspector Todd Parkos for review. Motion carried.
7. New Glarus Fire Dept. appointment. Clerk Mary Price reported Chairman Roger Kittleson has not appointed a representative. This appointment will be discussed at the December Town Board meeting.
8. Roads, Equipment, Facilities –
 - a. WI DOT – Hwy. 78 resurfacing project – Resolution, correspondence. The Town Board reviewed a Resolution to notify state, county and local representatives. Mick Klein Kennedy moved and Ken Hefty seconded a motion to approve the Resolution and to distribute the Resolution to state, county and local representatives. Motion carried.
 - b. LRIP grant application report. Deputy Clerk Stephanie Zwettler presented the LRIP grant application report submitted before the deadline. Road Patrolman Mark Eastman attended the grant award meeting. The Town of Perry was awarded a LRIP grant - \$17,208.00.
 - c. Premier Co-op LP gas contract amendment. Road Patrolman Mark Eastman recommended an amendment to the current LP contract. Mick Klein Kennedy moved and Ken Hefty seconded a motion to

add 500 gal. @ \$1.749 per gal to the current Premier Co-op LP gas contract. Motion carried.

9. Recycling Center operation – Tire Collection Days were held in November. Road Patrolman Mark Eastman will arrange tire pick-up by the recycler.
10. Treasurer's Report. Treasurer Stephanie Zwettler reported attendance at the Dane Co. Treasurer training and presented the monthly report – Friends of the Parks of Perry grant received; also received inspection fees; election grant; tire collections.
11. Friends of the Parks of Perry update. Friends' President Mick Klein Kennedy reported the organization's WI annual registration has been filed; Pechman will continue to provide inscription services on pavers through 2024.
12. Parks and Open Space Committee – report and recommendations.
 - a. Hauge Park restroom project update – security camera, badge sign. Parks Chair Doug King indicated the security camera will be donated; the badge sign is ordered; the restroom project is completed and was inspected by DNR; artistically enhanced trash barrel is installed; the remainder of the DNR grant will be processed following submission of Town documents.
 - b. Hauge Park access update. No response received.
 - c. Dane Co. Parks Dept. update. Doug King provided background and processing information for the Dane Co. Parks Dept.'s new 2024-2029 Parks and Open Space Plan. Mick Klein Kennedy moved and Ken Hefty seconded a motion to authorize the Town's letter to Dane County Parks and Dane County Parks Commission [Version 10], to be signed and sent by Chairman Roger Kittleson. Motion carried.
 - d. Broadband service. Doug King provided updates on activities by the Dane Co. Broadband Task Force and the request to meet with the Town Board by Jaron McCallum, Broadband Coordinator, Dane Co. Planning & Development. Doug King will coordinate meeting dates and times with Jaron McCallum.

Mick Klein Kennedy moved and Ken Hefty seconded a motion to authorize the Town's letter to U.S. Senator Tammy Baldwin, U. S. Representative Mark Pocan, WI Senator Dianne Hasselbein and WI Representative Mike Bare, regarding the BEAD program and broadband service in the Town, to be signed and sent by Chairman Roger Kittleson. Motion carried.
 - e. Groundswell Conservancy, Inc. easement – land management plan. The Town Board reviewed the Hauge Historic District Land Management Plan submitted by Groundswell Conservancy, Inc. Ken Hefty moved and Mick Klein Kennedy seconded a motion to

approve the Hauge Historic District Land Management Plan submitted by Groundswell Conservancy, Inc. Motion carried.

13. Dane Co. Emergency Management workshop report. Deputy Clerk Stephanie Zwettler attended the Dane Co. Emergency Management workshop on October 23, 2023 at the Stoughton Fire Station. Meetings will be held semi-annually and recommendations will be sent to municipalities throughout the year.
14. Minutes of Previous Meetings – October 10, 2023 meeting. Ken Hefty moved and Mick Klein Kennedy seconded a motion to approve the minutes of the Town Board meeting held on October 10, 2023 as presented. Motion carried.
15. Adopt 2024 Budget. The Town Board reviewed the comments presented at the 2024 Budget Hearing on November 9, 2023. Ken Hefty moved and Mick Klein Kennedy seconded a motion to adopt the 2024 Budget as presented. Motion carried.
16. Pay Bills due. The Town Board reviewed the invoices presented for payment. Ken Hefty moved and Mick Klein Kennedy seconded a motion to pay the bills. Motion carried.
17. Adjournment. Ken Hefty moved and Mick Klein Kennedy seconded a motion to adjourn. Motion carried. The meeting adjourned at 9:20PM.

Mary L. Price, Town Clerk

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