

Town of Perry
Minutes of Town Board Meeting
Tuesday, December 12, 2023
Perry Town Hall

1. Call to order. Supervisor Ken Hefty called the meeting to order at 7:00 PM. Supervisor Mick Klein Kennedy, Treasurer - Deputy Clerk Stephanie Zwettler and Clerk Mary Price were present and Chairman Roger Kittleson attended via teleconference. Also in attendance: Mark Eastman, Pat Downing and via teleconference Doug King, Michele Kittleson, Nina Fink.
2. Convene Closed Session, WI § 19.85(1)(b) and (c) – Employee compensation, commission and committee reviews. Roger Kittleson moved and Mick Klein Kennedy seconded a motion to convene a closed session to discuss employee compensation, commission and committee reviews. per WI § 19.85(1)(b) and (c). Roll call vote: Ken Hefty – Yes; Mick Klein Kennedy – Yes; Roger Kittleson – Yes. Motion carried.
3. Reconvene Open Session – Roger Kittleson moved and Mick Klein Kennedy seconded a motion to reconvene the open session. Roll call vote: Ken Hefty – Yes; Mick Klein Kennedy – Yes; Roger Kittleson – Yes. Motion carried. The open session reconvened at 7:30PM.

Pledge of Allegiance. Supervisor Ken Hefty led the Pledge of Allegiance.

Moment of Silence – Supervisor Ken Hefty requested a moment of silence in memory of Ralph Dedecker, Gaylord Kittleson, Eugene Duffy, LaVerne Sutter and Gary Gruenfelder.

4. Set employee 2024 compensation. Mick Klein Kennedy moved and Roger Kittleson seconded a motion to change the compensation for Town employees:

Roger Kittleson moved and Mick Klein Kennedy seconded a motion to change the compensation effective January 1, 2024 for Patrolman Mark Eastman to \$34.00 per hour; match the Patrolman's 3% contribution to the Town's Simple IRA; \$4.55 per hour contribution to Health Reimbursement Savings Account; eight (8) sick days per year with 50% vested to be reimbursed at the end of employment; twelve (12) vacation days per year; seven (7) holidays per year – New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Friday following Thanksgiving Day, and Christmas Day; up to \$150.00 clothing allowance per year; and to allow up to 240 hours of compensatory time per year – up to 100 hours can be carried to next year and remaining compensatory time to be paid by year end; to increase per diem rate to \$40.00 for Town Board meetings and Mt. Horeb Fire Department meetings. Motion carried.

Mick Klein Kennedy moved and Roger Kittleson seconded a motion to change the compensation for 1st Assistant Patrolman to \$32.00 per hour and the 2nd Assistant Patrolman to \$30.00 per hour effective January 1, 2024. Motion carried. Ken Hefty – abstain. Motion carried.

Roger Kittleson moved and Mick Klein Kennedy seconded a motion to authorize the compensation for the lead Recycling Attendant

to \$27.00 per hour and to change the compensation for the assistant Recycling Attendant to \$18.00 per hour, effective January 1, 2024. Motion carried.

Roger Kittleson moved and Mick Klein Kennedy seconded a motion to change the compensation for Election Officials – Chief Election Inspector to \$20.00 per hour and Election Inspectors to \$18.00 per hour. Motion carried.

5. Announcements. Pat Downing announced his candidacy for Dane Co. Board and solicited support.
6. Land Use:
 - a. Committee appointment – Ken Hefty announced Jeff Anderson's appointment to the Land Use Committee, ratified by the Town Board December 1, 2023.
 - b. Comprehensive Plan amendment process. The Land Use Committee will review the Comprehensive Plan amendment process at the next committee meeting.
7. Town Hall Renovation report. Mick Klein Kennedy presented a summary of the bids submitted by Premier Builders, National Construction and Cleary Building Corp. for remodeling services at the Town Hall and at the Town Garage. Comments received from the Town Hall Renovation committee and a review of the committee's work since 2022 were presented. Ken Hefty cited improved cell phone service, parking options, new construction for an addition at the Town Garage. Pat Downing observed the Town Hall's central location and its historical value to the Town's residents.

Mick Klein Kennedy moved and Roger Kittleson seconded a motion to award the remodeling services contract with proposed amendments to Premier Builders to renovate the Town Hall in 2024. Motion carried. [Roger Kittleson, Yes; Mick Klein Kennedy, Yes; Ken Hefty, No.]
8. SBA Cell Tower Lease easement agreement status. Clerk Mary Price reported SBA is in their Due Diligence period.
9. Dark Sky Lighting Ordinance amendment process. Clerk Mary Price presented comments received from Todd Parkos, Bldg. Inspector and Doug King, Parks and Open Space chair. A public hearing will be held in conjunction with the 2024 Annual Meeting.
10. New Glarus Fire Dept. appointment. – Ken Hefty reported Skyler Myers was appointed to represent the Town on the New Glarus Fire Dept. board, and ratified by the Town Board December 1, 2023.

11. Dane Co. Emergency Management – Dep. Clerk Stephanie Zwettler explained the sheltering criteria and information requested. Mick Klein Kennedy moved and Roger Kittleson seconded a motion to authorize Steph Zwettler to submit the Local Municipal Support Location information for the Town to Dane Co. Emergency Management. Motion carried.
12. Roads, Equipment, Facilities –
 - a. WI DOT – Hwy. 78 resurfacing project – Resolution, correspondence. Clerk Mary Price distributed comments from Town residents and an update on mailing the Resolution.
 - b. PASER report. Road Patrolman Mark Eastman prepared ratings and Clerk Mary Price submitted the PASER report prior to the deadline.
 - c. Road Patrolman Mark Eastman reported the Town's tractor has been delivered for repairs; the Town's new truck is scheduled to be delivered for equipment installation in April, 2024.
 - d. Road Patrolman Mark Eastman requested guidance for salt/sand deliveries and billings to residents. Roger Kittleson moved and Mick Klein Kennedy seconded a motion to bill a resident for a recent salt and sand delivery and to include a copy of an unpaid billing and advise the resident that no additional salt/sand will be delivered until billings are paid. Motion carried.
13. Recycling Center operation – Road Patrolman Mark Eastman reported recycled tires will be scheduled for Liberty Tire pick up next week.
14. Treasurer's Report. Treasurer Stephanie Zwettler presented the monthly report – bldg. inspector fees were rec'd; rec'd bldg. permit fine; tax bills have been mailed.
15. Parks and Open Space Committee – report and recommendations.
 - a. Hauge Park restroom project update. Doug King, committee chair, presented updates: ground leveling will be completed in Spring; security cameras will be installed; DNR grant documentation requirements and ineligible costs; Mt. Horeb Chamber of Commerce's community guide and visitor guide will include updated restroom information.
 - b. Hauge Park access update. Chairman Roger Kittleson reported no response has been received to date from the Historic Commission or the Hauge Log Church Preservation Association.
 - c. Dane Co. Parks Dept. update. The Town is invited to present information to the Dane Co. Parks Dept. in early Spring, 2024. Dane Co. Supervisor Pat Downing agreed to present a Resolution for County Board consideration.

- d. Broadband service. Jarod McCallum, Dane Co. Broadband Coordinator will present information at the next Town Board meeting. The PSC has issued a new order to providers to consider the Town as underserved.

- 16. Dane Co. Towns Association discussions. A membership meeting will be held on January 17, 2024 to approve the annual budget.

- 17. Minutes of Previous Meetings – November 14, 2023 meetings. Roger Kittleson moved and Mick Klein Kennedy seconded a motion to approve the minutes of the Town Board meeting held on November 14, 2023. Motion carried.

- 18. Appoint Election officials. Clerk Mary Price presented the list of eleven election officials submitted by the Town's Chief Inspector Nancy Parsley and one election official submitted by the Republican Party of Dane Co. The Town Board reviewed the lists. Chairman Roger Kittleson appointed Nancy Parsley, Chief Inspector, and Alice Yaeger, Robert Yaeger, Cynthia Way, Deb Uebersetzig, Ken Uebersetzig, Mary Ann Nelson, Sharon Lindstroth, Barbara Lange, Lynette Gebben, Mary Baal, Mary Fleming, and Gilbert Docken to serve a two year term – January 1, 2024 thru December 31, 2025. Ken Hefty moved and Mick Klein Kennedy seconded a motion to ratify the Chairman's election official appointments. Motion carried.

- 19. Pay Bills due. The Town Board reviewed the invoices presented for payment. Ken Hefty moved and Mick Klein Kennedy seconded a motion to pay the bills. Motion carried.

- 20. Adjournment. Mick Klein Kennedy moved and Ken Hefty seconded a motion to adjourn. Motion carried. The meeting adjourned at 9:00PM.

Mary L. Price, Town Clerk

_____.

_____.

_____.