

Town of Perry

Minutes of Town Board Meeting

Monday, March 11, 2024

Town Hall

Teleconference 425-585-6272 access: 394-722-206#

1. Call to order. Chairman Roger Kittleson called the meeting to order at 9:05AM at the Town Garage. Supervisors Ken Hefty and Mick Klein Kennedy and Road Patrolman Mark Eastman were present.
2. Review Town equipment and facilities. The Town Board inspected equipment, supplies and facilities at the Town Garage. Everything was in excellent condition at the town garage. Supervisors reviewed equipment needs and planned repairs. Road Patrolman Mark Eastman reviewed the tractor repair invoice received from McFarlane Co.
3. Tour the Town Roads. The Town Board toured the Town roads and compiled repair status information. The Town Board inspected every Town road. Several Town Roads will require miscellaneous patching and edging, and will be completed with Town Staff throughout the year as time and materials permit.
4. Determine roads to be repaired in 2024 - 2025.

Single Sealcoat

Road	Length - miles
Lee Valley Rd. – Perry Center Rd. to CTH JG	1.96
Dead End Rd.	.61
Dead End Ln.	.22
Sutter Rd.	1.91
Sutter Ln.	.30
Spring Valley Rd. – STH 78 to Sutter Rd.	1.47

TRIP grant	
Perry Center Rd. – Kittleson Valley Rd toward Lee Valley Rd.	1500 ft.

5. Determine bridges to be repaired in 2024 - 2025. The Town Board determined no bridges require repair in 2024-2025.
6. Review and determine Town road signs and culverts to be replaced in 2024. The Town Board affirmed current practice to replace Town road signs as needed. The Town Board determined no culverts require repair or replacement at this time.
7. Recess and Reconvene. Mick Klein Kennedy moved and Ken Hefty seconded a motion to recess and reconvene at the Town Hall at approx. 10:50 AM. Motion carried. Chairman Roger Kittleson reconvened the meeting at the Town Hall at 11:05 AM. Clerk Mary Price and Treasurer - Deputy Clerk Stephanie Zwettler were present. Also in attendance: Cindy Way and Jim Way. At 11:19 AM Dane Co. Zoning Dept. representatives joined the meeting via teleconference – Roger Lane, Zoning Administrator; Hans Hilbert, Assistant Zoning Administrator; Shawn Widish, Zoning Inspector.
8. Approve 2024 Road Repair list, set bid opening and contract award dates. Ken Hefty moved and Mick Klein Kennedy seconded a motion to approve the road repairs determined during the Road Tour, set the bid due date – 5:00PM on April 8, 2024 bid opening – April 9, 2024, and consider and award road repair contracts at the Town Board meeting – April 16, 2024.
9. Town Hall Renovations update – permits, storage scheduling, construction schedule. Supervisor Mick Klein Kennedy reviewed permitting information received from Dane Co. Zoning Dept. representatives since July, 2023. Dane Co. Zoning

Administrator Roger Lane reported in his review of the Town Hall renovation plan the entrance/exit ramp qualifies for the Americans with Disabilities Act provision; the proposed new rear exit and the proposed building addition might be less than 75 feet from the stream on the adjoining parcel and might be less than 300 feet from mapped wetlands and appeals and variances might be available.

Supervisor Mick Klein Kennedy remarked that this information and the variance and appeal process should have been conveyed to the Town during 2023 email and phone conversations with Dane Co. Zoning Dept. staff.

Dane Co. Zoning Inspector Shawn Widish apologized for any misunderstanding and explained the environmental features need to be considered.

Dane Co. Zoning Assistant Zoning Administrator Hans Hilbert advised additional information and data will be required – surveyor's map adjustments to include the stream and high water marks; DNR wetlands delineations; possible Dane Co. Land and Water Resources erosion control review; possible Dane Co. Board of Adjustment appeal hearing.

The Town Board discussed recommendations and options. Supervisor Mick Klein Kennedy will contact the surveyor. The Town Hall Renovations committee will meet to develop recommendations.

10. Adjourn. Ken Hefty moved and Mick Klein Kennedy seconded a motion to adjourn. Motion carried. The meeting adjourned at 12:45PM.

Supervisor Mick Klein Kennedy and Mary L. Price, Clerk

