

Town of Perry
Minutes of Town Board Meeting Tuesday, March 12, 2024
Perry Town Hall

1. Call to order. Chairman Roger Kittleson called the meeting to order at 7:35PM. Supervisors Ken Hefty and Mick Klein Kennedy, Treasurer – Deputy Clerk Stephanie Zwettler and Clerk Mary Price were present. Also in attendance: Michele Kittleson, Mark Eastman, Cindy Way, Jim Way, Patrick Blair, Dwayne Iverson, Nick Meier, Mary Ann Nelson, and Doug King, Nina Fink, and Atty. Ryan Braithwaite via teleconference.

Pledge of Allegiance. Chairman Kittleson led the Pledge of Allegiance.

2. Announcements. Clerk Mary Price announced the Blanchardville Fire Department Annual Supper will be held on March 27 at the Blanchardville Community Center; Dane Co. Intent to Cut notice – 385 CTH H; Daleyville community garage sale planned on April 26 and 27.

3. Land Use:

- a. Jadrien Deibler, approx. 10918 Spring Creek Rd – site plan, driveway, accessory building. Ken Hefty presented the Land Use Committee's recommendation to approve the site plan to include the septic site in the rezoned area. Mick Klein Kennedy moved and Ken Hefty seconded a motion to approve the site plan, driveway construction permit and accessory building permit as submitted by Jadrien Deibler. Motion carried.

- b. Patrick Blair, 10147 Lee Valley Rd. – bldg. permit, replace residence. The Town Board reviewed the building permit application to replace the current residence at 10147 Lee Valley Rd. Ken Hefty moved and Mick Klein Kennedy seconded a motion to approve the building permit to replace the residence as submitted by Patrick Blair. Motion carried.

- c. Density unit calculation review – Diane Erb; Mary Spaay. The Town Board reviewed updated density unit calculations. Mick Klein Kennedy moved and Ken Hefty seconded a motion to confirm the density unit calculations as updated for Diane Erb and Mary Spaay. Motion carried.

4. Town Hall Renovation report. Town Hall Renovation Committee Chair Mick Klein Kennedy presented updates on the permitting process and surveyor mapping, and explained the need for the project. Roger Kittleson reported the funding sources for the project and the process used to determine the scope and the approvals for the location at the Town Hall. Mick Klein Kennedy and Roger Kittleson answered residents' questions.

5. SBA Cell Tower Lease - Certificate of Insurance. Clerk Mary Price indicated the Town's attorney and the Town's insurance agent advised the Town to obtain a Certificate of Insurance naming the Town as additional insured by SBA. The Certificate has been requested.

6. Roads, Equipment, Facilities –
 - a. Road Tour, road repair bid dates. Road Patrolman Mark Eastman re-measured and verified road lengths to be repaired following the Road Tour. Deputy Clerk Stephanie Zwettler presented Notices.
 - b. 2024-2025 Road Salt contract. WI DOT will notify the Town when 2024 salt contracts are available for review and approval. Road Patrolman Mark Eastman will accept the 2023 contract remainder by April 30.
 - c. WI DOT Bridge Inventory – Inventory Collection form. Road Patrolman Mark Eastman indicated 11 culverts could be measured and reported to WI DOT to comply with the inventory collection due by Dec. 31, 2024. Ken Hefty moved and Mick Klein Kennedy seconded a motion to authorize Road Patrolman Mark Eastman to collect and input data on the 6 – 20ft. bridges and culverts by Dec. 31, 2024 and to indicate the Town's method to WI DOT by April 15, 2024. Motion carried.
 - d. Dane Co. Bridge Inspection agreement. Ken Hefty moved and Mick Klein Kennedy seconded a motion to approve 2024 bridge inspection services by Dane Co. Hwy. Dept. Motion carried.
 - e. RAISE grant process. Deputy Clerk Stephanie Zwettler reported no response has been received for the Town's RAISE grant application submitted in Feb. 2023. Additional data and photos will be required for the next RAISE grant application and project minimum is \$1,000,000.
 - f. Agricultural Road Improvement Program criteria, application. Chairman Roger Kittleson and Deputy Clerk Stephanie Zwettler reported information from the ARIP webinar. The Town Board determined that the Town does not meet the criteria to qualify for this grant.
7. Recycling Center operation. Road Patrolman Mark Eastman and Supervisors Mick Klein Kennedy and Ken Hefty volunteered to manage the Recycling Center when the attendants are not available in March.
8. Treasurer's Report. Treasurer Stephanie Zwettler presented the monthly report: tax collection status, building permit fees, grants, were received and school district payments were forwarded.
9. Insurance contracts – insurer/agent update. Chairman Roger Kittleson reported the Town's liability insurance was bound before the deadline. Clerk Mary Price presented the insurance premium invoice for payment.
10. Friends of the Parks of Perry report – Friends' President Mick Klein Kennedy announced the Friends' annual meeting will be held in June, 2024; informational markers will be installed.

11. Parks and Open Space Committee – report and recommendations. Committee Chairman Doug King presented updates and recommendations.
 - a. Hauge Park gravel parking lot – DNR grant. The Town can apply for a grant to install gravel on the Hauge Park parking lot through the WI DNR's Recreational Trails program. Mick Klein Kennedy moved and Ken Hefty seconded a motion to authorize Doug King to apply for the DNR grant. Motion carried.
 - b. Hauge Park access update. Doug Nelson, Historic Preservation Commission chair, has not received a response to the Town's proposal. Additional attempts to contact the Perry Historic Hauge Log Church Preservation Association will be pursued.
 - c. Broadband service – TDS commitment to high speed internet service. TDS responded to Chairman Roger Kittleson's Feb. 2024 letter requesting updates on Broadband E-ACAM building plans – "...will keep you posted as we have more detail to share about our E-ACAM construction timelines.", Angie Dickison, TDS Communications; *Mt. Horeb Mail* article published TDS Broadband info.; Broadband info. appears with links on the Town's website. Nick Meier reported TDS map and database info. and omissions.
 - d. Dane Co. Parks Dept. update. Committee Chair Doug King presented the background material, discussions and unanimous conclusion to recommend no change in the Hauge Historic District Park ownership, i.e. no transfer to Dane Co. Parks, at this time. The committee reviewed the pros and cons extensively with the Dane Co. Parks Commission, County Board Supervisor, Dane Co. Land and Water Resources, and Town Board Supervisor.
12. Dane Co. Towns Association discussions, annual membership. The Town Board reviewed the Association's annual report. Mick Klein Kennedy moved and Ken Hefty seconded a motion to renew the Town's membership in the Dane Co. Towns Association. Motion carried.
13. Minutes of Previous Meetings – February 13, 2024 meeting. Ken Hefty moved and Mick Klein Kennedy seconded a motion to approve the minutes of the Town Board meeting held on February 13, 2024 as presented. Motion carried.

Election report. Clerk Mary Price and Deputy Clerk Stephanie Zwettler reported absentee ballots were prepared and mailed March 11 as required by WI statutes. The election equipment will be tested publicly on March 25.
14. Pay Bills due. The Town Board reviewed the invoices presented for payment. Ken Hefty moved and Mick Klein Kennedy seconded a motion to pay the bills and process Commissioners of Public Lands debt payments due March 15, 2024 via wire transfer or ACH. Motion carried.

15. Closed Session. Dane Co. Circuit Court case 15CV0065 DSG. Ken Hefty moved and Mick Klein Kennedy seconded a motion to convene a closed session under WI § 19.85(1)(g) to confer with legal counsel concerning strategy. Roll call – Ken Hefty, Yes; Mick Klein Kennedy, Yes; Roger Kittleson, Yes. Motion carried.

Ken Hefty moved and Mick Klein Kennedy seconded a motion to reconvene the open session. Roll call – Ken Hefty, Yes; Mick Klein Kennedy, Yes; Roger Kittleson, Yes. Motion carried.

16. Adjournment. Adjournment. Ken Hefty moved and Mick Klein Kennedy seconded a motion to adjourn. Motion carried. The meeting adjourned at 10:15PM.

Mary L. Price, Town Clerk

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