

Town of Perry
Minutes of Town Board Meeting
Tuesday, February 11, 2025
Perry Town Hall

1. Call to order. Chairman Roger Kittleson called the meeting to order at 7:30 PM. Supervisors Ken Hefty and Mick Klein Kennedy, Treasurer - Deputy Clerk Stephanie Zwettler and Clerk Mary Price were present. Also in attendance: Michele Kittleson, Mark Eastman, James Gibson, Greg Van Hollen, Jeff Anderson, and Sue Medaris via teleconference.

Pledge of Allegiance. Chairman Kittleson led the Pledge of Allegiance.

Moment of Silence – Chairman Roger Kittleson requested a moment of silence in remembrance of Pascual Machica, Norbert Day, Mary Baal and Kent Anderson.

2. Announcements. Clerk Mary Price reported the Town's public test of the election equipment was held on Feb. 10, 2025 in preparation for the Feb. 18, 2025 election.
3. Roads, Equipment, Facilities –
 - a. Truck & Snowplow delivery. Road Patrolman Mark Eastman reported new equipment has been installed on the Town's new truck and delivery is expected by Feb. 20, 2025.
 - b. Set Road Tour date. The Town Board reviewed scheduling options. The 2025 Road Tour will be held on Monday, March 31, 2025.
 - c. Petition for Discontinuance of Part of a Public Way – Moen Road. The Town Board reviewed the statutory requirements to discontinue a Town road. A public hearing will be held on March 11, 2025 beginning at 7:00PM to present the request to discontinue part of Moen Road. Access Dane contains a Proximity Notice to environmental features that may require WI DNR review and Dane Co. Zoning review on one parcel adjoining the portion of Moen Road to be discontinued .
4. Blanchardville Fire and EMS 2025 contract. The Town Board reviewed the proposed contract submitted. Ken Hefty moved and Mick Klein Kennedy seconded a motion to approve the 2025 Blanchardville Fire Dept. contract - \$11,880.00 and the 2025 Emergency Management Services contract - \$3,719.00. Motion carried.
5. Recycling Center. Road Patrolman Mark Eastman reported the new building at the Recycling Center is completed and operations are continuing satisfactorily. Recycling Attendant Chara Kessler can attend WI Hazardous Materials Awareness and Waste Disposal Training seminars at no cost.
6. Treasurer's Report. Treasurer Stephanie Zwettler presented the monthly report: tax collections are concluded and settlement payments are due; the

assessor's classification error on the Town garage will be submitted for correction.

7. Wisconsin Deferred Compensation Program review. The Town Board will consider participating in the WI Deferred Compensation program at the next meeting.
8. Insurance contracts – insurer/agent update. Clerk Mary Price reported the Town's liability insurance coverage is due to be renewed by March 8, 2025. The Town's insurance agent has not provided the renewal contract at this time. Ken Hefty moved and Mick Klein Kennedy seconded a motion to authorize Town Chairman Roger Kittleson to bind liability insurance coverage, and include the Town's new truck and equipment and the new Recycling Center building, for the Town prior to the current insurance expiration on March 8, 2025. Motion carried.
9. Assessor report – Intermarket update, Open Book, Board of Review, contract. Clerk Mary Price and Deputy Clerk Stephanie Zwettler presented information received from Accurate Assessors. The Town Board recommends the Open Book session to be held in person at the Town Hall on August 27, 2025 and the Board of Review session on October 1, 2025 at the Town Hall. The proposed contract will be reviewed at the next Town Board meeting.
10. Friends of the Parks of Perry report. Grant for additional loan payment. Mick Klein Kennedy, Friends president, presented a Friends grant - \$6,000.00 – for an additional principal payment on the Town's loan to acquire the Hauge Historic District Park. Ken Hefty moved and Mick Klein Kennedy seconded a motion to approve an additional principal payment on the Town's Commission of Public Lands loan - \$6,000.00, by March 15, 2025. Motion carried.
11. Parks and Open Space Committee – report and recommendations. Doug King, Parks and Open Space Committee chair, will prepare a grant application for submission to WI DNR Stewardship Fund.
12. Dane Co. Towns Association and Wisconsin Towns Association discussions. Mick Klein Kennedy, the Town's DCTA rep., reported the Town of Dunn has appointed a replacement for Jerry Derr's position; Dane Co. Towns Association will reduce dues during the next renewal cycle; new Town members have joined DCTA.
13. Senior Outreach Center report. The Town Board reviewed the Mt. Horeb Senior Center report submitted by Director Lynn Forshaug.

14. Minutes of Previous Meetings – January 14, January 20 and January 27, 2025. Ken Hefty moved and Mick Klein Kennedy seconded a motion to approve the minutes of the Town Board meetings held on January 14, January 20 and January 27, 2025 as published. Motion carried.

15. Elections report – equipment, scheduling. Clerk Mary Price reported the Town's election tabulator, DS200, has not been repaired and the Town will borrow a DS200 from the Dane Co. Clerk for the 2025 elections. A replacement, DS300, will be included in the 2026 budget.

16. Pay Bills due. The Town Board reviewed the invoices presented for payment. Ken Hefty moved and Mick Klein Kennedy seconded a motion to pay the bills. Motion carried.

17. Closed Session. Dane Co. Circuit Court case 15CV0065 DSG; convene a closed session under WI § 19.85(1)(g) to confer with legal counsel concerning strategy and WI § 19.85(1)(b) and (c) personnel. Closed Session. Dane Co. Circuit Court case 15CV0065 DSG; Ken Hefty moved and Mick Klein Kennedy seconded a motion to convene a closed session under WI § 19.85(1)(g) to confer with legal counsel concerning strategy and WI § 19.85(1)(b). Roll call: Ken Hefty, Yes. Mick Klein Kennedy, Yes. Roger Kittleson, Yes. Motion carried. .

Ken Hefty moved and Mick Klein Kennedy seconded a motion to reconvene an open session. Roll call: Ken Hefty, Yes. Mick Klein Kennedy, Yes. Roger Kittleson, Yes. Motion carried.

Ken Hefty moved and Mick Klein Kennedy seconded a motion to approve the purchase of a camera security system for the Town garage and to research timeclock options. Motion carried.

18. Adjournment. Ken Hefty moved and Mick Klein Kennedy seconded a motion to adjourn. Motion carried. The meeting adjourned at 9:15PM.

Mary L. Price, Town Clerk

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