

Town of Perry
Minutes of Town Board Meeting
Tuesday, May 13, 2025
Perry Town Hall

1. Call to order. Chairman Roger Kittleson called the meeting to order at 7:35PM, following the first session of the 2025 Board of Review. Supervisors Ken Hefty and Mick Klein Kennedy, Treasurer – Deputy Clerk Stephanie Zwettler and Clerk Mary Price were present. Also in attendance: Michele Kittleson, Mark Eastman, James Gibson and Doug King via teleconference.

Pledge of Allegiance. Chairman Kittleson led the Pledge of Allegiance.

Moment of Silence: Chairman Kittleson requested a moment of silence in memory of Myron Nelson, Mary Ann Nelson Powell, Robert Sherven and Luke MacLean.

2. Announcements. Clerk Mary Price announced the annual Noxious Weed Notice has been published. Southwest Dane County Outreach annual report on senior services was distributed to the Town Board.
3. Comments by Town residents – non-agenda items. James Gibson reported mowing instructions issued for land enrolled in the Conservation Reserve Program; requested information on Accessory Dwelling Unit zoning requirements; requested road construction contractor information.
Supervisor Mick Klein Kennedy requested additional discussion at the next Town Board meeting on offering a community meeting with elected officials.
4. Land Use:
 - a. appoint Committee members. Town Chair Roger Kittleson announced Land Use Committee member appointments and terms:
Phoebe Blackman, reappointed, term expires April 30, 2028.
Jeff Anderson, reappointed, term expires April 30, 2028.
Bird Cupps, reappointed, term expires April 30, 2028.
Kevin Hefty, appointed, term expires April 30, 2027.
Ken Hefty moved and Mick Klein Kennedy seconded a motion to ratify the Chair's appointments to the Land Use Committee. Motion carried.
 - b. committee report. Ken Hefty presented the Land Use Committee's discussions and recommendation to approve the revised density unit study to recognize John E. Willborn's parcel ownership as of 1973 in Sections 17 and 18. Ken Hefty moved and Mick Klein Kennedy seconded a motion to approve the density unit study based on John E. Willborn's parcel ownership as of 1973, prior to adoption of the Town's Land Use Plan. Motion carried.

5. Roads, Equipment, Facilities –

- a. Award 2025 road construction contracts. Supervisor Mick Klein Kennedy presented the road bid comparative analysis. The Town Board reviewed the bids, analysis, road repair budget and information submitted by Fahrner and Scott Construction representatives.

Ken Hefty and Mick Klein Kennedy seconded a motion to approve the 2025 road repairs contract submitted by Fahrner Asphalt - \$34,466.25. Motion carried.

- b. The Town Board reviewed the Road Tour discussion of the turnaround at the end of Hefty Road. Mick Klein Kennedy moved and Roger Kittleson seconded a motion to award the concrete contract to repair Hefty Road to Argyle Concrete at \$7,500.00 and accept Ken Hefty's participation in the contract at \$3,500.00. Motion carried.
- c. Truck & Snowplow delivery. Clerk Mary Price reported the new truck title was received and the license plates have not been received. Road Patrolman Mark Eastman reviewed the Town's Western Star truck with the supervisors of the Town of Adams. The Town Board reviewed the anticipated 2025 cash flow and loan options. Mick Klein Kennedy moved and Roger Kittleson seconded a motion to offer the Town's Western Star truck and snowplow equipment for sale and to authorize Supervisor Ken Hefty to negotiate the sale for Town Board final approval. Motion carried.
- d. Petition for Discontinuance of Part of Moen Road resolution. Clerk Mary Price reported the Town's resolution has not been completed. The legal description and the Resolution are being reviewed to be signed and recorded with the Dane Co. Register of Deeds.
- e. Town time clock, security cameras. Road Patrolman Mark Eastman installed the security camera at the Town Garage. Chairman Roger Kittleson will review timeclock options.

6. Recycling Center – supplies recommendations:

Deputy Clerk Stephanie Zwettler presented recommendations from Chara Kessler, Recycling Attendant – signs for collection barrels for plastics and other recyclables; weather-resistant bulletin board for announcements, etc.; table to display available items. Options and recommendations were reviewed. Laminated signs, a bulletin board and a table will be provided at the Recycling Center.

7. Treasurer's Report. Treasurer Stephanie Zwettler presented the monthly report – proceeds from the Lake Ridge Bank CD were deposited to the Town's checking account at maturity; tire collection revenues, the Lottery credit, and permit fees were received.
8. Assessor report – contract. The Town Board reviewed and accepted the Accurate Appraisals contract as approved by the Town Board on April 8, 2025 - 5-year Blend Maintenance and Market Update contract at \$60,000.00.
9. Friends of the Parks of Perry report. Mick Klein Kennedy, Friends president, met with the Groundswell representative on April 30 for the annual monitoring session; the first seasonal mowing is complete.
10. Parks and Open Space Committee – Doug King, committee chair, presented updates:
 - a. review WI DNR grant application. WI DNR has accepted the Town's grant application for review and possible award.
 - b. Hauge Historic District Park joint easement agreement. The Town Board reviewed a draft letter and photos. Ken Hefty moved and Mick Klein Kennedy seconded a motion to send the Hauge Historic District Park joint easement agreement letter to the Hauge Log Church Preservation Association as presented. Motion carried.
 - c. Dane County Parks and Open Space Plan now include the Hauge Log Church Historic District Park on 2025-2030 Park System and Dane County Historical/Cultural Site maps.
11. Dane Co. Towns Association and Wisconsin Towns Association discussions. Mick Klein Kennedy, District rep., will attend the annual meeting on May 21, 2025.
12. Minutes of Previous Meetings – April 8, 2025. Ken Hefty moved and Mick Klein Kennedy seconded a motion to approve the minutes of the Town Board meeting held on April 8, 2025 as published. Motion carried.
13. Grant application – wi.gov email addresses. Deputy Clerk Stephanie Zwettler presented information from the Wisconsin Elections Commission, grant application requirements, and bids submitted by Inter-Quest and Momentum Computer Solutions to develop a .wi.gov email account to comply with WEC requirements. Ken Hefty moved and Mick Klein Kennedy seconded a motion to authorize Momentum Computer Solutions to develop .wi.gov email accounts for the Town. Motion carried.

14. Pay Bills due. The Town Board reviewed the invoices presented for payment. Ken Hefty moved and Mick Klein Kennedy seconded a motion to pay the bills. Motion carried.

15. Closed Session. Dane Co. Circuit Court case 15CV0065 DSG.

Ken Hefty moved and Mick Klein Kennedy seconded a motion to convene a closed session under WI § 19.85(1)(g) to confer with legal counsel concerning strategy and WI § 19.85(1)(b). Roll call: Ken Hefty, Yes. Mick Klein Kennedy, Yes. Roger Kittleson, Yes. Motion carried. .

Ken Hefty moved and Mick Klein Kennedy seconded a motion to reconvene an open session. Roll call: Ken Hefty, Yes. Mick Klein Kennedy, Yes. Roger Kittleson, Yes. Motion carried.

Ken Hefty moved and Mick Klein Kennedy seconded a motion to authorize Atty. Mark Rooney to propose a negotiation plan. Motion carried.

16. Adjournment. Mick Klein Kennedy moved and Ken Hefty seconded a motion to adjourn. Motion carried. The meeting adjourned at 9:50PM.

Mary L. Price, Town Clerk

www.perry-wi.gov

_____.

_____.

_____.